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Report:	6. To receive reports on any significant planning decisions or issues
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**Summary:**

For Noting – MSDC’s approval of planning application DM/25/2308 felling a birch tree to ground level, to which PTTC had objected.

**Background:**

DM/25/2308 Froyls, 125 High Street – Birch Tree Fell to ground level. This application was considered at PTTC 23/9/25 and the response “*Lindfield Parish Council (LPC) objects to this application noting that this fine birch tree has a TPO and should be protected accordingly. LPC questions whether it would be appropriate for some minor trimming or pruning to assuage concerns regarding its proximity to property.*” was submitted to MSDC.

**Current Position**

On 30/10/25 MSDC gave permission for the tree to be felled.

The Planning Officer’s Delegated Report states:-

*“The tree is a mature specimen, located to the front of the property. It is highly visible from the High Street and contributes to the character of the Conservation Area.*

*The tree has previously been reduced, however, it has now reached maturity. Whilst the tree does not have significant defects, it would appear that there has been some historic soil piling around the base. This has resulted in small areas of loose bark and decay in some areas. There is also evidence of a broken root and possible root movement, most likely exacerbated by the dry summer. Paving slabs and drains has also been damaged by the tree roots, indicating that the roots have moved closer to the gravel surfacing.*

*A representation has been received, supporting the felling of the tree on the following grounds;*

- our lives are blighted by the tree*
- there is so much debris from the tree that we cannot open our back door or windows*
- the patio must be swept daily- the height of the tree poses a threat to the back of the house*
- the tree is at worst a danger and at best, a nuisance*

*With regard to the parish council comments, the tree has previously been reduced and birch trees do not prune successfully. It is not considered that there is any work which could be carried out to the tree which would make it safer. Whilst the tree is of undoubted amenity value, it is also a mature specimen, coming to the end of its life.*

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*This is a balanced case and, while the tree is not currently a high risk, it is likely to become so. Bearing in mind its limited lifespan and defects which are likely to become more significant as time passes, and its high target area, it is considered that a pragmatic approach is required.*

*On balance, it is considered favourable to replace the tree with a native specimen which has some longevity for the future."*

**Recommended Action**

For noting.

**David Parsons**  
**Deputy Parish Clerk**

30<sup>th</sup> October 2025

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Report:	<b>8. Budget Report</b>
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**Summary**

No expenditure to date. **2026-27 Budget discussions** for PTTC to commence 14<sup>th</sup> October 2025, **to agree proposals 4<sup>th</sup> November 2025** for consideration by F&GP. Proposal to 'vire' £250 from current year's RTPI budget to support TTWG 2025 25mph speed limit publicity.

With the District Plan currently under (critical) scrutiny, the government's plans for increased housebuilding, and devolution proposals, it would appear more likely that the Planning Reserve may be required in the foreseeable future.

The 2025/7 budget proposal includes £400 towards ancillary costs for PTTC, particularly publicity for the TTWG 2025 20 mph speed limit proposals. No other projects have been identified for which a budget, as opposed to reserve, will be required in the next financial year.

**Current Position**

Description	Cost Centre / Reserve	Budget 2025-26	Expenditure	Balance	Draft Budget 2026-27
2025-6: Real Time Passenger Information (RTPI) <sup>1</sup>	4973	£400	£0	£400	£400
2026-7: Ancillary Costs (e.g. working group publicity)					
Other projects?		?			?
<b>sub-total Budget</b>		<b>£400</b>	<b>£0</b>	<b>£400</b>	<b>£400</b>
<b>Earmarked Reserve</b>					
Planning Reserve <sup>2</sup>	4995/335	£4,000		£4,000	£4,000
SID Replacement <sup>3, 4</sup>	4936/336	£3,500		£3,500	£3,650
<b>sub-total Reserves</b>		<b>£7,500</b>	<b>£0</b>	<b>£7,500</b>	<b>£7,650</b>
<b>Total</b>		<b>£7,900</b>	<b>£0</b>	<b>£7,900</b>	<b>£8,050</b>

**Notes**

1. To meet RTPI annual maintenance charge (none levied to date) *to 'vire' £xxx to cover publicity expenditure for TTWG 2025 in respect of 20mph speed limit*
2. Planning Reserve – in anticipation of external costs which may be incurred (e.g. reviewing the Neighbourhood Plan, addressing unforeseen planning issues, pursuing sustainable transport initiatives)
3. To meet the anticipated cost of repairing/replacing one of the ageing early SIDs, which are now over 5 years old and outside of the manufacturers guarantee period.
4. *Residual balance £150 from 2025-6 RTPI budget £400, after £250 'vire' for TTWG to be added to SID replacement reserve*

**Recommended Action**

To agree 2026-27 Budget and propose it to F&GP.

**David Parsons**  
Deputy Parish Clerk

30<sup>th</sup> October 2025

# Lindfield Parish Council

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Report:	<b>9. Outstanding Action Points</b>
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Minute	Meeting date	Subject	Action Agreed	By	Due Date	Status	Date Completed	Comments
352 363.1	18/03/25 8/4/25	Joint Neighbourhood Plan	Cllr Webster advised that Lindfield Rural Parish Council were unlikely to comment further in the foreseeable future and LPC would therefore need to consider its approach accordingly	tba	tba	Not Started		363.1 Committee agreed that this should remain as an outstanding item for future consideration
458	23/9/25	Village Day Toilets	letters should be sent to both the King Edward Hall and Lindfield Cricket Club encouraging them to ensure that toilet provision for Village Day was suitable, appropriately located and signposted	Deputy Parish Clerk	23/11/25	Not Started		
469	14/10/25	Budget	...£400 RTPI allocation, could in future be earmarked to support the TTWG 2025 activities, with Cllr Woolley noting costs were likely to be incurred in printing material in respect of 20mph speed limit proposals...	Deputy Parish Clerk	04/11/25	In course	To be 4/11/25	Being presented in the Agenda Reports for next PTTC meeting. Move to completed after that meeting.

## Recommended Action

1. To note the currently outstanding action points and consider any further action required.

**David Parsons, Deputy Parish Clerk**

30<sup>th</sup> October 2025

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Report:	<b>10. Transport and Traffic Working Group 2025 (TTWG)</b>
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Report of:	Councillor D Woolley on behalf of the 20mph working group
Date:	28 Oct 2025
Subject:	Village 20mph project update

**Purpose of Report:**

1. To advise the committee of WG activities to date.

**Recommendation(s)**

**Members are recommended to:**

- a) Note the report.
- b) Approve the protocols document ([available here](#))
- c) Authorise some activities for Christmas Festival Night 2<sup>nd</sup> Dec 2025
- d) Authorise a printing / merchandise budget for the stall at Christmas Festival Night

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**Background**

The Working Group met on 10<sup>th</sup> October and discussed

1. A new terms of reference / protocols document which has been adopted. (link above)
2. Activities and materials for the LPC stall at Christmas Festival night.

For any of these activities to proceed, we will need this 4<sup>th</sup> Nov committee meeting to approve the proposed activities and the budget required to meet the costs.

Cllr Burns has organised the design of a WG project logo which we would like the committee to approve for use throughout our campaign on all materials. (draft attached).

Cllr Burns has also recruited and arranged for more than a dozen shops in the High Street to co-ordinate their own window designs to be part of a grand “12 days of Christmas” theme. (draft attached).

The WG campaign can have some commercially printed round vinyl window stickers for the shop windows carrying the campaign logo. (Budget £60 for 50)

**Xmas Festival Night Stall – activities connected with 20mph campaign**

1. Take questions and comments from members of the public – and try to answer them!
2. Have a handful of an office-printed leaflet covering 20mph advantages and asking people which of them they agree with. (draft attached)
3. Hand-out office-printed 20mph themed and “12 days of Xmas Extra Trail” themed line drawing sheets suitable for colouring in at the stall or at home. (100 of each?) (draft attached)
4. Hand-out commercially printed small paper label stickers with “20s plenty” graphics on them. (budget £120 for 2,000 total across 4 designs) (sample designs attached)
5. Have a commercially printed A1 parish street map on a whiteboard and invite people to affix small coloured dots at places where they think traffic is a problem. (budget £10)
6. Have some office-printed signature collection sheets ready for those people who are ready to support the scheme application. (draft attached)

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7. QR code link to a Survey Monkey consultation questionnaire to be included on all handouts. The questionnaire will be presented for approval at PTTC on 25<sup>th</sup> Nov.

### Proposed budget for 20mph activities on Christmas Festival stall

Please can the committee authorize a budget up to £250 for these activities with any unspent held over towards leaflet printing costs for the main public consultation.

### Conclusion

The Working Group thank the committee for all comments, suggestions and support with how these materials and activities can be improved to have a more positive effect.

Please can the Working Group members now agree a date for the next meeting in the first half of November to finalise all of the above.

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## Appendices

### Proposed WG campaign logo



### 20s plenty designs for lapel / general purpose stickers



### Call to Action sheet 1|

## Reduction of the speed limit in Lindfield to 20mph

Evidence from Department for Transport, WSCC VisionZero Strategy & 20's Plenty for Us



<ul style="list-style-type: none"> <li>✓ Vehicles driven at 20mph cause fewer collisions</li> <li>✓ 20mph collisions have reduced impact and injury</li> <li>✓ Streets are safer for school journeys and all pedestrians</li> <li>✓ The traffic flows more freely - reduced congestion</li> <li>✓ Fuel consumption is reduced</li> <li>✓ Air pollution is reduced</li> <li>✓ Noise level is reduced</li> <li>✓ Public health improves for all residents</li> <li>✓ Uptake of active travel increases</li> <li>✓ Motor Insurance reduces</li> </ul>	<p><b>X</b> A car journey might take 30 seconds longer</p> <p><b>?</b> You tell us!</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
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On an average school day there are 2,270 children, plus parents & school staff moving around Lindfield, on foot, bicycles and other vehicles. In addition, we have residents, patients, businesses and their employees visiting our thriving High Street.

Many Sussex villages already have a 20mph scheme in place, and are now benefiting from these changes. Lindfield Parish Council are preparing to make an application to join this movement but we need your help and support.

Please follow the QR code to sign the petition. Thank you !





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Call to action sheet 2

*Lindfield Parish Council*

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

email: [feedback@lindfieldparishcouncil.gov.uk](mailto:feedback@lindfieldparishcouncil.gov.uk)



**Why we think the speed limit in Lindfield parish should be reduced to 20mph**

Vehicles driven at 20mph give pedestrians much higher survival chances compared with collisions at 30mph

With calmer traffic, people feel safer walking, wheeling and cycling. There are improvements to road safety and air quality as well as reduced congestion, collisions, injuries, carbon emissions and noise pollution. These benefits are increasingly sought, and many West Sussex villages already have 20mph limits, or are in the process of applying for them.

Our village streets are very busy with cars and pedestrians. At school times, five days a week there are more than 2,000 children from three schools moving around the village either on foot or in cars. At other times of the week, our vibrant High Street and a variety of community events in King Edward Hall bring people of all ages to our limited pavements and roads.

Add your voice to the thousand who have already told us they would like to see a reduction in the speed of vehicles travelling through Lindfield.

Please follow the QR code below, or sign the attached sheet.

**Our application will only succeed if we can demonstrate community support for the proposal. Thank you!**



Published and printed by  Andrew Funnell  Lindfield Parish Council Clerk



**We agree that the speed limit in Lindfield parish should be reduced to 20mph**

[illegible]

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12 Days Colouring Sheet – All images are online free printable colouring sources

## First Incomplete Rough Draft!

Lindfield Xmas Festival 2025  
The Twelve Days of Christmas  
Colouring competition Sheet

