

Committee	PTTC
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Report:	<b>8. Budget Report – update</b>
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### Summary

No expenditure incurred in year to date, although new batteries for some of the older SIDs are anticipated to be required before the financial year end. With the District Plan currently under (critical) scrutiny and the new governments plans for increased housebuilding, it would appear increasingly likely that the Planning Reserve may be required in the foreseeable future.

### Current Position

Description	Cost Centre / Reserve	Budget 2024-25	Expenditure	Balance	Proposed Budget 2025-26
Real Time Passenger Information (RTPI) <sup>1</sup>	4973	£400	£0	£400	£400
Speed Indicator Devices (SIDs) <sup>2,3</sup>	4960	£2,500	£0	£2,500	-
<b>sub-total Budget<sup>3</sup></b>		<b>£3,900</b>	<b>£0</b>	<b>£3,900</b>	<b>£400</b>
<b>Earmarked Reserve</b>					
Planning Reserve <sup>4</sup>	4995/335	£4,000		£4,000	£4,000
SID Replacement <sup>2</sup>	4936/336	£2,000		£2,000	£3,500
<b>sub-total Reserves</b>		<b>£6,000</b>	<b>£0</b>	<b>£6,000</b>	<b>£7,500</b>
<b>Total</b>		<b>£9,900</b>	<b>£0</b>	<b>£9,900</b>	<b>£7,900</b>

### Notes

1. To meet RTPPI annual maintenance charge
2. For the financial year 2025/6: £1,500 to be added to the SID Replacement Reserve, bringing this to £3,500 to meet the anticipated cost of repairing/replacing one of the ageing early SIDs, which are now over 5 years old and out of the manufacturers guarantee period.
3. Up to £1,000 unutilised from the 2024/5 SID budget to be added to the General Reserve.
4. Planning Reserve – in anticipation of external costs which may be incurred (e.g. reviewing the Neighbourhood Plan, addressing unforeseen planning issues, pursuing sustainable transport initiatives)

### Recommended Action

1. For noting.

**David Parsons**  
Deputy Parish Clerk

9<sup>th</sup> January 2025

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Report:	<b>9. Outstanding Action Points</b>
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Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
469 37.1	22/11/22 27/6/23	Joint Neighbourhood Plan	PTTC agreed that LRPC's proposed actions should be obtained to facilitate any meeting with MSDC's Senior Planning Officer to consider the next steps as appropriate	Deputy Parish Clerk	24/9/24	Overdue		LRPC considered at 24/6/24 Meeting - Cllr Christian Bode drawing up proposals for LRPC, which can then be discussed with LPC
273.1	8/10/24	TRO - Lewes Road / High Street Junction	a) clarify expiry dates of S106 monies held by WSCC b) seek details of scheme of improvements mentioned by WSCC	Deputy Parish Clerk	29/11/24	Started		Email sent to WSCC 12/11/24 Chased 17/12/24
285.1	29/10/24	TRO	the TRO Working Group should reconvene to consider potential ways forward	Deputy Parish Clerk	29/1/24	Started		Email sent to WG members 14/11/24 Chased 3/1/25
285.1	29/10/24	TRO	whether WSCC would be seeking to update Satnav systems to reflect the newly erected 'unsuitable for HGV signs'	Deputy Parish Clerk	29/1/24	Started		Email sent to WSCC 12/11/24 Chased 17/12/24

**Recommended Action**

1. To note the currently outstanding action points and agree the removal of any completed item(s).

**David Parsons**  
Deputy Parish Clerk

9<sup>th</sup> January 2025

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Report:	<b>10. Consultations</b>
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**i. West Sussex Road Safety Strategy 2025-2036 – closes 2nd February 2025**

**Summary:**

Public consultation by WSCC in respect of Road Safety Strategy 2025-36. No response proposed.

**Background:**

Featured in an article in the Mid Sussex Times on 2<sup>nd</sup> January 2025, WSCC’s West Sussex Road Safety Strategy 2025 – 2036 opened for public consultation on 9<sup>th</sup> December 2024 and closes on 2<sup>nd</sup> February 2025.

**Current Position**

The Consultation is currently open at <https://yourvoice.westsussex.gov.uk/road-safety-strategy> but closes before the next PTTC meeting. The strategy document is 27 pages long and can be accessed through the above link or for Councillors through LPC’s Teams files for Planning and Traffic at [2025.01.14](#)

**Financial Implications**

**Policy Context**

**Sustainability Implications**

**Risk Management Implications**

**Legal Implications**

None for LPC.

**Way Forward**

Councillors to consider whether a response is appropriate from LPC and, if so, agree how this is to be formulated recognising that the consultation closes on 2<sup>nd</sup> February 2025, before the next PTTC meeting on 4<sup>th</sup> February 2025.

**Recommended Action**

The document is a high-level approach with no specific actions evident that will directly affect Lindfield Village, although consideration of reduced speed limits at section 4.4 may contribute in any future desire to address speed issues within the village

**Appendices/Background Papers**

See links above

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Report:	<b>10. Consultations (.../cont)</b>
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**ii. Transport for the South East** - closes 7th March 2025

**Summary:**

Consultation launched by Transport for the South East – members to consider way forward.

**Background:**

Consultation on Transport for the South East draft Transport Strategy received 10<sup>th</sup> December 2025.

**Current Position**

The consultation can be found at [Transport Strategy - Transport for the South East](#) and comprises a 111 page document, together with a summary and the consultation questions. It is also available for Councillors through LPC’s Teams files for Planning and Traffic at [2025.01.14](#)

**Financial Implications**

**Policy Context**

**Sustainability Implications**

**Risk Management Implications**

**Legal Implications**

None for LPC.

**Way Forward**

The PTTC meets in February on the 4<sup>th</sup> and 25<sup>th</sup> thereby allowing time for members to review the consultation and consider next steps, if any.

**Recommended Action**

Members are asked to review the consultation and strategy papers, raising any questions in advance of the next PTTC meeting on 4<sup>th</sup> February, at which consideration can be given as to next steps, if any. The final decision as to whether to respond and agree the wording of any response to be made at 25<sup>th</sup> February PTTC meeting.

**Appendices/Background Papers**

See links above

**David Parsons**  
**Deputy Parish Clerk**

9<sup>th</sup> January 2025

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Report:	<b>11. S106 Update</b>
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**Summary:**

This report provides an update on S106 monies advised as held by WSCC and MSDC. It also includes an extract from a recent meeting of Lindfield Rural Parish Council (LRPC), in which LRPC propose to seek S106 monies which might be available should planning permission be granted for the proposed development of Scamps Hill. Historically, S106 monies generated by local developments are applied where residents are likely to utilise local infrastructure. The office has flagged to MSDC that S106 deliberations should take Lindfield Village into account.

**Background:**

S106 monies are provided by developers of larger sites under an agreed formula when planning permission is agreed by the Local Planning Authority. Such funds are used for many purposes, spanning education, medical facilities, highways and local community enhancements. Under the guidelines, such local community enhancements should demonstrate that the project is required to make the (proposed) development acceptable in planning terms. Currently, the 'Toilets on the Common' project is one of the beneficiaries of S106 funds.

**Current Position**

Following receipt of a recent summary from WSCC (see Appendix One) it is apparent that much of the locally available funds have been allocated to a potential sustainable travel project within the boundary of Lindfield Rural Parish Council. Page 47 of the LLRNP states *"The Parish Councils will support proposals that satisfactorily address pedestrian, cyclist and traffic safety issues at the junction of Lewes Road & High Street, Lindfield. They will also support proposals to establish a dedicated safe cycle route from Scaynes Hill through to the Lewes Road in Lindfield."* LRPC have sought that any S106 monies from the proposed development off Scamps Hill, also be allocated to the potential sustainable transport project (see Appendix Two). Appendix Three details S106 monies held by MSDC.

**Financial Implications**

None in the context of the day to day running of the parish council however, restricting such S106 monies solely to Lindfield Rural Parish Council would appear inappropriate recognising the benefits new residents are likely to gain from using village services.

**Policy Context**

The LLRNP includes supporting proposals to establish a safe cycle route from Scaynes Hill to the Lewes Road in Lindfield.

**Sustainability Implications**

Clearly the provision of a sustainable transport route is an important facet of future development.

**Risk Management Implications**

None directly for LPC.

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**Legal Implications**

Should the S106 agreement be limited to LRPC / the proposed sustainable transport route, it restricts the availability of such funds and, potentially, depending on the precise wording, should the sustainable transport route not prove to be feasible, from any other improvements.

**Way Forward**

Members may wish to consider setting up a process (e.g. working group, future agenda item) to draw up an 'Infrastructure Development Plan' (IDP) containing potential future projects which should be considered when developments which are likely to use village facilities are agreed and generate S106 monies. In turn seeking MSDC's comments and inclusion of Lindfield's IDP into their and WSCC's plans.

Alternatively, take no action and leave MSDC to consider how best to allocate S106 monies from developments.

**Recommended Action**

Request MSDC appropriately consider Lindfield Village's needs when assessing any S106 agreement which would arise if planning permission is given for the site off Scamps Hill.

**Appendices/Background Papers**

See Appendices One, Two and Three attached

**David Parsons**  
**Deputy Parish Clerk**

10<sup>th</sup> January 2025

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## Appendix One

### WSSC S106 Allocation Summary (Dec 2024)

Location	Clause Summary	Scheme/Project (@11/11/24)	Expiry Date	Fee Amount	Money Held By
Former Blackthorns Nursing Home, Blackthorns Close, Lindfield, Haywards Heath	On a scheme to improve access between the development and local amenities	Scheme IDs 186 & 213 - Scaynes Hill to Lindfield	09/05/2023	£24,701.76	MSDC
Barn Cottage, Lewes Road, Scaynes Hill, Haywards Heath, West Sussex	Cycle route between Scaynes Hill and Lindfield	Scheme IDs 186 & 213 - Scaynes Hill to Lindfield	04/03/2029	£134,514.00	WSSC
Land Parcels At 535047 124666,, Gravelye Lane, Lindfield, West Sussex	Traffic management/calming measures on Gravelye Lane and/or Westlands Road/America Lane	Scheme IDs 186 & 213 - Scaynes Hill to Lindfield	Oct 2029	£33,900.00	WSSC
Lark Rise, Lyoth Lane, Haywards Heath, West Sussex	Total Access Demand (TAD) Contribution	MSDC to determine		£2,108.00	MSDC
Land at Junction of, Gravelye Lane & Lyoth Lane, Lindfield, Haywards Heath, West Sussex	Towards a scheme to improve access between the site and local amenities in the vicinity of the land	Scheme IDs 186 & 213 - Scaynes Hill to Lindfield	July 2029	£179,668.00	WSSC
Land To The East Of Gravelye Lane, North Of Lyoth Lane, Lindfield, West Sussex	Measures to reduce vehicle speeds and improve facilities for pedestrians and cyclists on Westlands Road and/or Gravelye Lane. Improved bus shelters, kerbing, waiting facilities and/or timetable information to the existing bus stops on Gravelye Lane or Westlands Road. Provision of RTPI at bus stops. Improvements to existing PROW and pedestrian/cyclist facilities in Lindfield including improved signing and/or surfacing. Works to improve pedestrian and cyclist environment and discourage rat running on Eastern Road and Newton Road.	Lindfield bus stop improvements	01/07/2028	£19,000.00	WSSC

**Lindfield Parish Council**

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Location	Clause Summary	Scheme/Project (@11/11/24)	Expiry Date	Fee Amount	Money Held By
Land To The East Of Gravelye Lane, North Of Lyoth Lane, Lindfield, West Sussex	Measures to reduce vehicle speeds and improve facilities for pedestrians and cyclists on Westlands Road and/or Gravelye Lane. Improved bus shelters, kerbing, waiting facilities and/or timetable information to the existing bus stops on Gravelye Lane or Westlands Road. Provision of RTPI at bus stops. Improvements to existing PROW and pedestrian/cyclist facilities in Lindfield including improved signing and/or surfacing. Works to improve pedestrian and cyclist environment and discourage rat running on Eastern Road and Newton Road.	Lindfield bus stop improvements	01/07/2028	£125,606.00	WSCC

\* Scheme IDs 186 & 213 - Scaynes Hill to Lindfield - design in 2024/25. This is a very expensive scheme that would require other external funding to be built.  
 \* Lindfield bus stop improvements - recent allocation.

**Notes:**

Details above provided by WSCC (my yellow highlighting)

**Comments:**

1. Note that the clause summary for line one does not appear to align with the allocation to the proposed sustainable travel route between Scaynes Hill and Lindfield.
2. The S106 agreement in line one has expired.
3. A total of £375k is therefore currently allocated the proposed sustainable travel route between Scaynes Hill and Lindfield. It is understood that WSCC plan to carry out a feasibility study and LRPC are currently considering whether to carry out their own feasibility study too.



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## Appendix Two

### Extract from LRPC 9<sup>th</sup> December 2024 Minutes

“7.4 LRPC Report Gladman Site and Section 106 (CB)

LRPC unanimously agreed 8-0 to support 5.1 (*5.1 Supports the scoping exercise*) in relation to requesting Section 106 funding from DM/24/0446 should permission be granted. This has already been sent to MSDC by the Clerk, who will now resent it and include MSDC management and the planning inspector. It will be requested that this is added to MSDC public files. SM Section 106 should be agreed at all planning meetings.”

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## Appendix Three - MSDC S106 Allocation Summary (March 2024)

Lindfield											
Sustainable Transport											
Application name	S106 number	Planning Ref. No.	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future projects	Funds committed	Funds spent	Identified project balance remaining	Non-identified project balance remaining
Land at former Blackthorns Nursing Home, Blackthorns Close	P35/765	12/03227/FUL		28,800.00	09/05/2013		569.99	3,528.25			24,701.76
<b>Total</b>				<b>28,800.00</b>		<b>0.00</b>	<b>569.99</b>	<b>3,528.25</b>	<b>0.00</b>	<b>0.00</b>	<b>24,701.76</b>
Playspace											
Application name	S106 number	Planning Ref. No.	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future project	Funds committed	Funds spent	Identified project balance remaining	Non-identified project balance remaining
Land at former Blackthorns Nursing Home	P35/765	12/03227/FUL	19/12/2015	16,721.00	09/05/2013	16,721.00		0.00	11,962.76	4,758.24	
<b>Total</b>				<b>16,721.00</b>		<b>16,721.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,962.76</b>	<b>4,758.24</b>	<b>0.00</b>
Lindfield Rural											
Playspace											
Application name	S106 number	Planning Ref. No.	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future project	Funds committed	Funds spent	Identified project balance remaining	Non-identified project balance remaining
Land at Lark Rise	P35/563	05/00517/FUL	09/11/2020	5,940.00	02/11/2005	5,940.00			4,563.00	1,377.00	
Land at Barn Cottage, Lewes Rd	PL12-001487	DM/16/3119	07/02/2020	56,247.73	05/03/2019	56,247.73		0.02	43,349.98	12,897.73	
<b>Total</b>				<b>62,187.73</b>		<b>62,187.73</b>		<b>0.02</b>	<b>47,912.98</b>	<b>14,274.73</b>	<b>0.00</b>
Formal Sport											
Application name	S106 number	Planning Ref. No.	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future project	Funds committed	Funds Spent	Identified project balance remaining	Non-identified project balance remaining
Land on the north side of Lyoth Lane	P35/594	08/02532/OUT	12/04/2013	8,481.69	04/02/2014			0.00	8,481.69		0.00
				8,579.88	07/07/2014			0.00	1,410.08		7,169.80
Land to the East of Gravelye Lane and North of Lyoth Lane	PL3-000199	12/04316/FUL	31/10/2016	122,051.20	21/07/2015		52,951.20	11,481.70	57,618.30		0.00
				124,836.90	04/01/2017		124,836.90				0.00
Land east of Gravelye Lane	PL12-001309	DM/16/5648	07/03/2020	69,824.54	17/10/2019	69,824.54	30,000.00	2,950.00		36,874.54	
				70,596.35	10/09/2020	70,596.35				70,596.35	
Land E of High Beeches Lane	PL12-001773	DM/17/2271	26/04/2021	24,534.09	26/11/2021	24,534.09				24,534.09	
				26,799.87	25/07/2022	26,799.87				26,799.87	

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### Appendix Three - MSDC S106 Allocation Summary (March 2024)

Land at Scamps Hill (Walstead Park)	PL3-001399	DM/15/4457	01/03/2021	135,841.16	05/02/2024	135,841.16					135,841.16	
Land at Barn Cottage, Lewes Rd	PL12-001487	DM/16/3119	07/02/2020	52,784.61	05/03/2019	52,784.61					52,784.61	
<b>Total</b>				<b>644,330.29</b>		<b>380,380.62</b>	<b>207,788.10</b>	<b>14,431.70</b>	<b>67,510.07</b>		<b>347,430.62</b>	<b>7,169.80</b>

#### Community Buildings

Application name	S106 number	Planning Ref No	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future project	Funds committed	Funds Spent	Identified project balance remaining	Non-identified project balance remaining
Land at Scamps Hill (Walstead Park)	PL3-001399	DM/15/4457	01/03/2021	58,997.64	05/02/2024	58,997.64				58,997.64	
Land east of Gravelye Lane	PL12-001309	DM/16/5648	07/03/2020	30,324.40	17/10/2019	30,324.40				30,324.40	
				30,659.59	10/09/2020	30,659.59				30,659.59	
Land at Barn Cottage, Lewes Road	PL12-001487	DM/16/3119	07/02/2020	22,929.17	05/03/2019	22,929.17		0.00		22,929.17	
<b>Total</b>				<b>142,910.80</b>		<b>142,910.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>142,910.80</b>	<b>0.00</b>

#### Local Community Infrastructure

Application name	Obligation name	Planning Ref No	PP Lapse Date	Amount received	Amount received date	Project identified in S106	Ringfenced for future project	Funds committed	Funds spent	Identified project balance remaining	Non-identified project balance remaining
Land to the East of Gravelye Lane and North of Lyoth Lane	PL3-000199	12/04316/FUL	31/10/2016	73,524.21	21/07/2015		0.04	13,856.20	59,667.97		0.00
				75,202.33	04/01/2017		7,616.24	67,586.09		0.00	
Land at Scamps Hill (Walstead Park)	PL3-001399	DM/15/4457	01/03/2021	76,833.83	05/02/2024	76,833.83				76,833.83	
Land E of High Beeches Lane	PL12-001773	DM/17/2271	26/04/2021	13,877.07	26/11/2021	13,877.07				13,877.07	
				15,158.65	25/07/2022	15,158.65			15,158.65		
Land at Barn Cottage, Lewes Rd	PL12-001487	DM/16/3119	07/02/2020	30,522.40	05/03/2019	30,522.40				30,522.40	
<b>Total</b>				<b>285,118.49</b>		<b>136,391.95</b>	<b>7,616.28</b>	<b>81,442.29</b>	<b>59,667.97</b>	<b>136,391.95</b>	<b>0.00</b>

**Notes:**

Details above provided by MSDC July 2024