

ACTION AND PROJECT PROGRESS LIST

Blue - completed or moved on and will be deleted after next meeting of relevant committee. Green = update. Grey background = confidential items. Violet = long term action. Red - priority

COUNCIL / COMMITTEE	MINUTE REF	MEETING DATE	SUBJECT	ACTION AGREED	WHO	DATE DONE	NOTES
F&GP	136.1	07-Mar-24	Communications	it was <b>AGREED</b> that the Clerk would research options to assist with training and present a summary of his findings at a future meeting.			Members have been email training videos.
F&GP	137.1	07-Mar-24	Toilets on the Common	it was AGREED that the Clerk would: a)Instruct the architects, with Working Group input, to prepare the building specification for the proposed tender. b)Instruct the architects, with Working Group input, to prepare and submit the discharge of conditions applications.	AF & Working Group		In progress
F&GP	157.1	02-May-24	Toilets on the Common	A)That Lindfield Parish Council would be open to taking over ownership of the land, subject to further clarifications regarding the size of the parcel of land, and  B)To delegate authority to the Clerk, in conjunction with the Toilets on the Common Working Group, to oversee and agree to any potential land transfer.	Clerk & TCWG		We have communicated to MSDC that we are happy to take on ownership of the land. We are awaiting a reply.
F&GP	158.1	02-May-24	Barclays Bank	Recommend to Full Council to amend the Barclays Bank mandate to allow the Clerk view-only online access to the accounts held.	Clerk		This has been approved. Application is currently on hold.