

Lindfield Parish Council

DRAFT SUBJECT TO THE APPROVAL OF PTTC ON 23rd JUNE 2026

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday 2nd June 2026 in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mr D Lowman (Chair)	Mr S Nisbett
Mr T Webster (Vice-Chair) *	Mrs V Upton
Mrs A Beecroft	Mr I Wilson*
Mrs I Burns*	Mr D Woolley
Mrs A Matthews*	

* Denotes absence from the meeting

In attendance: No members of the Public
Mrs T Cruickshank (Deputy Parish Clerk)

The Meeting commenced at **19.45**.

1. Elect a Chair

Cllr Upton proposed Cllr Lowman this was seconded by Cllr Wooley
It was agreed by all present that Cllr Lowman would be Chair of PTTC.

2. Elect a Vice Chair

Cllr Upton proposed Cllr Webster this was seconded by Cllr Beecroft
It was agreed by all present that Cllr Webster would be Vice Chair of PTTC.

3. Apologies

Apologies were received from Cllrs Burns, Matthews, Webster and Wilson.

4. To review continuation & membership of working groups under the PTTC remit.

Traffic and Transport Working Group	
2025/2026 Members	2026/2027 Members
Cllr Burns	Cllr Burns
Cllr Lowman	Cllr Lowman
Cllr Webster	Cllr Webster
Cllr Woolley	Cllr Woolley

The membership for the Traffic & Travel Working group was agreed as above.

5. Declarations of Interest

There were no declarations of interest.

6. Approval of Minutes

6.1 The draft Minutes of the Planning Transport and Traffic Committee meeting held on 12th May 2026, having previously been circulated were **agreed** as a true and correct record of the meeting.

7. Public Forum

7.1 None

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8. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

9. To note appeals lodged and appeal decisions made, to note any licencing applications LI/26/0401 SOPI Pizza. Location West View car Park, Fridays 15.30 – 20.30

The application was **noted** and it was **agreed** to defer to the expertise of the licencing officers

10. To receive and planning decisions made by Mid Sussex District Council (MSDC)

Reference	Address	MSDC	LPC
DM/26/0007	Oakley Lodge/ 13 High Street	Refused	No objection
DM/26/0364	23 Blackthorns	Permitted	No objection
DM/26/0386	35A Pelham Road	Permitted	No objection
DM/26/0926	Limes Cottage 105 High Street	No objection	No objection
DM/26/0741	St Anns House, Black Hill	Permitted	No objection
DM/26/0838	Porters 58 High Street	Permitted	No objection

The above decisions made by MSDC were **noted**.

11. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

None

12. To note the 20 MPH consultation results and agree a recommendation

12.1 The committee **noted** the consultation results and Cllr Websters report shared by the Deputy Clerk in her Clerks report.

12.2 In Cllr Webster's absence, Cllr Woolley proposed that the committee recommend to Full Council that an application be submitted to WSCC, by the 31 July deadline, for village-wide 20mph Community Highways Scheme.

With all in favour it was **agreed** to make the recommendation to Full Council.

Cllr Beecroft thanked Cllr Woolley and the working group for the work undertaken.

13. Budget Report

13.1 The Deputy Clerk confirmed that there had been no new expenditure.

13.2 Committee **noted** this item and confirmed this will continue to be a standing agenda item.

14. Action list

14.1 The Deputy Clerk raised a query regarding an outstanding action from 2025. It was agreed that this action should be removed from the list.

14.2 The action list was **noted**.

15. Transport and Traffic Working Group 2026

15.1 This item was discussed under agenda item 12.

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16. Matters Arising (for noting or deferral to a future meeting only)
None

The meeting closed at 20:05 The Committee next meets on Tuesday 23rd June 2026.

Approved.....Chair

Date

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2026	1111	Footpath rear of 208-214	The Welkin	Holly Tree - Fell. Conifer - Fell.
Response: Lindfield Parish Council has no objection to this application.					
2	2026	1177	11	Dukes Road	T1 - Conifer: Remove to ground level
Response: Lindfield Parish Council defers to the opinion of the MSDC Tree Officer and asks for clarification as to whether the blanket TPO band in the area between The Limes and Dukes Road will continue to be supported by MSDC in the future, as it appears there have been other tree work applications in the area recently.					
3	2026	1049	Esmeralda Cottage/43	West Common	Proposed first floor side extension, roof extension and alterations
Response: Lindfield Parish has no objection to this application.					
4	2026	0157	66	Meadow Drive	Proposed single storey front and side extensions.
Response: Lindfield Parish Council has no objection to this application.					
5	2026	1254	51	Brook Way	Proposed conversion of garage to living space and new front window to replace garage door.
Response: Lindfield Parish Council has no objection to this application.					
6	2026	0735	1	Francis Road	Replacement of existing front and side windows on the ground, first and second floors. Replacement of existing timber fence and gate to side elevation. New External door to rear of porch. New Air Source Heat Pump. New shed to garden.
Response: Lindfield Parish Council has no objection to this application.					
Notes:					
<ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 					