

LINDFIELD PARISH COUNCIL

DRAFT SUBJECT TO THE APPROVAL OF THE COMMITTEE ON 11TH JUNE 2026

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY, 9 APRIL 2026** at King Edward Hall.

The meeting commenced at 19:45

Parish Councillors:	Mr. W. Blunden (Chair)	Mr. S. Nisbett (Vice-Chair)	Mr. D. Woolley
	Mrs. I. Burns	Mrs. V. Upton *	Mr. C. Wood
	Mrs. L. Grace	Mr. T. Webster *	
	Mrs. A. Matthews	Mr. I. Wilson	

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

300 APOLOGIES

300.1 Apologies had been received from Cllrs Upton & Webster. The reasons for absence were accepted.

301 DECLARATIONS OF INTEREST.

301.1 There were no declarations.

302 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

302.1 There were no members of the public present.

303 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 5 FEBRUARY 2026.

303.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday, 5 February 2026. Subject to one minor amendment, these were **agreed** to be a true record of that meeting. The Chair would sign the amended minutes at the end of the meeting.

304 CHAIR'S ANNOUNCEMENTS.

304.1 The Chair advised the following:

- We were now in the pre-election period due to the West Sussex County Council elections on May 7th.
- Our Spring Clean takes place on the 18th April 2026.

305 ACTION LIST & WORK SCHEDULE.

305.1 The action list and work schedule were **NOTED**.

306 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2025/26.

306.1 The figures as of 28th February 2026 were:

Expenditure

£ 40,517	had been spent from the open spaces budget of	£ 74,505
£ 1,246	had been spent from the allotments budget of	£ 3,000
£ 866.66	had been spent from the reserves.	
£ nil	had been spent from the general reserves.	

Income

£ 1,373	had been received for allotment rental.
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307 CLIMATE CHANGE

307.1 Working Group Update

Cllr Wood could not make the most recent meeting. Cllr Grace provided the report for the meeting that had taken place on 31 March 2026. Members of the working group discussed a range of issues that included:

- a) grass verge scheme now agreed;
- b) Greener Lindfield attended the LHS Spring show
- c) feedback from Community People Eco Forum

308 ASSETS & MAINTENANCE

308.1 Denmans Lane Allotments

Members were advised that allotment tenancy agreements and invoices would soon be circulated. Plot inspections had been undertaken.

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308.2 Wilderness Field

It was **agreed** to authorise the Clerk, in conjunction with the Wilderness Field Working Group, to accept a quote for the Wilderness Field grass cut.

Members were advised that wildflower plugs would be purchased for installing on the site.

308.3 Tree Stock

Members were advised that the inspection of the council's tree stock had been undertaken in late March.

309 **WORKING GROUP & ATTENDANCE REPORTS**

309.1 Members **noted** the working group and attendance reports.

310 **EVENTS**

310.1 Members were reminded to advise the office if they could assist at the Spring Clean on 18 April 2026.

311 **PLAN 23-27**

311.1 Cllr Webster provided an update on the E&A Committee objectives. The report was **noted**.

312 **RISK MANAGEMENT**

312.1 It was **agreed** to approve the risk assessment for Village Clean events, which is a live document.

313 **CLERK'S REPORT**

313.1 The Clerk advised the following:

- a) Lindfield Archive - A used camera & lens and a reconditioned computer have been purchased.
- b) High Street – We understand pollarding will take place on the remaining High Street trees. The remaining tree work would require traffic management.
- c) Wilderness Field – A replacement oak tree had been purchased and planted.

314 **MATTERS ARISING**

314.1 There were no matters arising.

The meeting concluded at 20:03

The next meeting is scheduled for 11 June 2026.

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.