

## LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY, 5 FEBRUARY 2026** at King Edward Hall.

The meeting commenced at 19:45

Parish Councillors:	Mr. W. Blunden (Chair)	Mr. S. Nisbett (Vice-Chair)	Mr. D. Woolley
	Mrs. I. Burns	Mrs. V. Upton	Mr. C. Wood *
	Mrs. L. Grace	Mr. T. Webster	
	Mrs. A. Matthews *	Mr. I. Wilson	

(\*) Denotes absence

**In attendance:** Mr. A. Funnell (Clerk)

### 285 APOLOGIES

285.1 Apologies had been received from Cllrs Matthews & Wood. The reasons for absence were accepted.

### 286 DECLARATIONS OF INTEREST.

286.1 The following declarations of interest were received:

Cllr Blunden declared an interest in item 279.1 as he is an allotment holder. He did not participate in the discussion or the voting on this matter. Cllr Blunden also declared an interest in item 279.4 as he is the Chair of the King Edward Hall Management Committee.

Cllr Webster declared an interest in item 279.1 as he is an allotment holder. He did not participate in the discussion or the voting on this matter.

### 287 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

287.1 There were no questions.

### 288 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 27 NOVEMBER 2025.

288.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday, 27 November 2025. Subject to one minor amendment, these were **agreed** to be a true record of that meeting. The Chair would sign the amended minutes at the end of the meeting.

### 289 CHAIR'S ANNOUNCEMENTS.

289.1 There were no announcements.

### 290 ACTION LIST & WORK SCHEDULE.

290.1 The action list and work schedule were **NOTED**.

### 291 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2025/26.

291.1 The figures as of 30<sup>th</sup> November 2025 were:

#### Expenditure

£ 28,774	had been spent from the open spaces budget of	£ 74,505
£ 1,233	had been spent from the allotments budget of	£ 3,000
£ 800	had been spent from the reserves.	
£ nil	had been spent from the general reserves.	

#### Income

£ 1,260	had been received for allotment rental.
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### 292 CLIMATE CHANGE

227.1 Working Group Update – Cllr Grace provided members with the following updates:

- The Climate Change Working Group was due to meet on the 10<sup>th</sup> February.
- The Wilderness Field Working Group was due to meet on the 25<sup>th</sup> February.
- Greener Lindfield would be meeting on the 6<sup>th</sup> February.

### 278 ASSETS AND MAINTENANCE.

278.1 There was nothing to report.

### 279 ASSETS & MAINTENANCE

279.1 Denmans Lane Allotments

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Members were provided with the following updates

- We will be contacting all plot holders before issuing the 2026/27 invoices to see if anyone no longer wishes to continue.
- The Deputy Clerk is producing a leaflet for the new and prospective allotment holders.
- The Deputy Clerk will be assisting in the administration of the allotments.
- Plot inspections will be undertaken in April.

Members were asked to consider two matters

A) Plot rates for 2027/28

It was **agreed** that plot rates for 2027/28 would be £9 per rod.

B) Hosepipe ban

It was **agreed** that the council would implement a hosepipe ban on the allotment site.

### 279.2 Tree Stock

Members were advised that the council's existing arborist had ceased trading. Recommendations had been sought from other local authorities, and quotes had been requested to survey all the council's tree stock.

It was **agreed** to delegate to the clerk, in conjunction with the Denmans Lane Allotment & Wilderness Field Working Groups.

### 279.3 Wilderness Field

Members were advised that Cllr Grace was arranging a meeting of the working group. The Village Orderly had undertaken some repairs to the fencing. The clerk was attempting to grow yellow rattle for planting in the field. A replacement oak sapling would be planted in place of the one that has died.

### 279.4 Village Clock

The Chair confirmed that the work had taken place on the village clock. The parish council would be contributing half of the repair cost.

## 280 **EVENTS**

280.1 Members noted the latest list of events. The update included the amended date for Christmas Festival Night and stated that the archivists would be holding an event on the 3<sup>rd</sup> of October 2026.

280.2 The Chair asked members to let the office know if they could assist with the Spring Clean that is scheduled for 18<sup>th</sup> April 2026.

## 281 **PLAN 23-27**

281.1 Cllr Webster provided an update on the E&A Committee objectives. The report was **noted**.

## 282 **RISK MANAGEMENT**

282.1 It was **agreed** to approve the risk assessment for the Denmans Lane allotments, which is a live document.

## 283 **CLERK'S REPORT**

283.1 The Clerk reported the following:

- The festive lighting display had been a success. The lights had now been removed. Before removal, the contractor had noticed that a small string of lights had been damaged/vandalised.

## 284 **MATTERS ARISING**

284.1 There were no matters arising.

Cllr Grace reported that the Lindfield Archive Working Group had met and considered outstanding matters regarding the archive's management.

The meeting concluded at 20:16

The next meeting is scheduled for 9 April 2026.

## DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.