

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday 10th June 2025 in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair~)	Mrs I Burns
Mr T Webster (Vice-Chair~)	Mr S Nisbett
Mrs A Matthews	Mr D Woolley
Mrs A Beecroft	

* Denotes absence from the meeting

~ Denotes elected as Chair and Vice Chair at this meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

390. To elect a Chair

390.1 Cllr Webster, as Chair of the Council, chaired the first part of the meeting noting that Cllr Upton had put herself forward for the Chair's position and sought any further nominations. Committee voted unanimously to appoint Cllr Upton as Chair.

391. To elect a Vice-Chair

391.1 Cllr Upton took over as Chair and Cllr Webster was elected as Vice Chair, proposed by Cllr Beecroft and agreed unanimously.

392. Apologies

392.1 None.

393. To review continuation / membership of Working Groups

393.1 Committee **agreed** that the existing working groups (i. Electric Vehicle (EV), ii. Lewes Road / High Street TRO and iii Sustainable Transport) had run their course and should be discontinued, recognising also the newly formed Transport and Traffic Working Group 2025.

394. Declarations of Interest

394.1 Cllrs Beecroft and Upton declared that they were friends of the applicant for **DM/24/1536 Carriers Cottage, Lewes Road** and would not therefore take part in the discussion on this planning application.

395. Approval of Minutes

395.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 20th May 2025 had previously been circulated and sought any members comments. The committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

396. Questions/comments from members of the public

396.1 None

397. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

383.1 **DM/24/1536 Carriers Cottage, Lewes Road** - Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear. (Archaeological Study received 09.10.2024, amended plans received 21.05.2025 and amended DAS and Heritage Statement received 29.10.2024).

397.1 Cllr Webster took the Chair for this item, noting the Declarations of Interest at Item 393 above. Committee **agreed** that the LPC should object to the proposed extension, recognising the Conservation Officer's comments in this regard, but had no objection to the principle of replacing the windows.

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- 398. To receive reports on any significant planning decisions** or issues made by MSDC, WSCC or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.
- 398.1 **MSDC District Plan Update** - Members **noted** that the Planning Inspectorate is considering failing the updated District Plan and MSDC's legal challenge to this approach.
- 398.2 **AP/25/0030 29 High Street** – Members **noted** the appeal submitted to the Planning Inspectorate following MSDC's Refusal in respect of DM/24/3046 and the proposed extension to the property, given its impact on the property within the Conservation Area.
- 399. Report on any issues addressed under the Council's Scheme of Delegation** and to consider further action required, if any.
- 399.1 None
- 400. Budget Report**
- 400.1 Committee **noted** that there had been no expenditure in the financial year 2025/26.
- 401. Outstanding Action Points**
- 401.1 Committee **noted** the Outstanding Action Points in the report circulated.
- 402. Transport and Traffic Working Group 2025**
- 402.1 Cllr Webster felt it was important for the working group to meet in person, at least initially, to scope out their next steps. Cllr Woolley noted WSCC's stipulation that only one scheme could be considered for the parish at any one time under their Community Highways Scheme requirements and was concerned that the end of July application deadline might be too soon for any proposals to be submitted. Cllr Beecroft advised that following initial research on potential school travel schemes that a 20mph speed limit is likely to be an important element of safer routes to school and considered that the working group should focus on that initially. Also noting that more than 2000 people had signed up to the petition organised by Fairer World Lindfield in this regard. Members **agreed** that the Deputy Parish Clerk should circulate potential meeting dates for an early meeting to take matters forward.
- 403. Matters Arising (for noting or deferral to a future meeting only)**
- 403.1 None

The meeting closed at 20:21.

The Committee next meets on Tuesday 1st July 2025.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1245	37	Denmans Lane	Erection of part two storey, part single storey side extension, front extension and rear extension with changes to fenestration and associated landscaping works, including widening existing access.
Response: Lindfield Parish Council has no objection to this application					
2	2025	1298	Rosings	Black Hill	Cedar (T1) - reduce crown by 1.5m, reduce low over extended laterals on South and East side by 2m, raise crown to 4m
Response: Lindfield Parish Council has no objection to this application.					
3	2025	1320	6	Portsmouth Wood Close	3 x multi stemmed ash - fell, 3 x holly - reduce by 1-2m to growth points, multi stemmed hazel trees - coppice.
Response: Lindfield Parish Council has no objection to this application					
4	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear. (Archaeological Study received 09.10.2024, amended plans received 21.05.2025 and amended DAS and Heritage Statement received 29.10.2024)
Response: Lindfield Parish Council (LPC) objects the proposed extension to the rear of the cottage, in particular recognising the Conservation Officer's concerns relating to its scale and impact on the visibility on the historic rear elevation, contrary to MSDC District Plan policies DP 34 and DP 35. LPC has no objection in principle to the replacement of the windows, subject to the Conservation Officer's satisfaction with the installation detail and materials.					
5	2025	1388	63/65	Savill Road	Oak - Reduce back to previous cut points (approx 2-3m) and remove all epicormic growth on main trunk.
Response: Lindfield Parish Council has no objection to this application					
6	2025	1367	West View House	West View	To reduce the crown by 2m and width by 2m of four trees - Magnolia, Dogwood and two Cherry trees
Response: Lindfield Parish Council has no objection to this application					
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					