

# Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday 8<sup>th</sup> April 2025 in the King Edward Hall, Lindfield.

## PTTC Members:

Parish Councillors:

Mrs V Upton* (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews	Mr I Wilson
Mrs A Beecroft*	Mr D Woolley
Mr W Blunden*	

\* Denotes absence from the meeting

**In attendance:** Mr D Parsons (Deputy Parish Clerk)  
One member of the Public

The Meeting commenced at **20:00**.

## 354. Meeting Chair

354.1 in the absence of Cllr Upton (Chair), Cllr Webster (Vice-Chair) chaired this meeting

## 355. Apologies

355.1 Apologies were received from Cllrs Beecroft, Blunden and Upton, and the reasons accepted.

## 356. Declarations of Interest

356.1 None

## 357. Approval of Minutes

357.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 18<sup>th</sup> March 2025 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

## 358. Questions/comments from members of the public

358.1 None

## 359. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

359.1 Cllr Woolley observed that MSDC's reasons for refusal of proposed extensions under DM/24/3046, 29 High Street included *inter alia* the Lindfield and Lindfield Rural Neighbourhood Plan and he considered that this was embarrassing because LPC had not raised this objection in its consultation response. The Chair advised that the proposed extension was not visible as part of the street scene, and it was therefore difficult to comment upon all aspects. Cllr Burns advised that Village Plans would become increasingly important in the revised approach outlined by the government. Committee **agreed** that no objections should be submitted to the updated application DM/25/0772.

**360. To receive reports on any significant planning decisions** or issues made by MSDC, WSCC or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

360.1 Committee **noted** MSDC's refusal of planning permission for DM/24/3046 – 29 High Street, that *"...the proposed two-storey rear extension, they would not address the character and scale of the existing dwelling and they would be detrimental to the character and appearance of the application property and the wider Conservation Area..."*

**361. Report on any issues addressed under the Council's Scheme of Delegation** and to consider further action required, if any.

361.1 None

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## **362. Budget Report**

362.1 Committee **noted** the expenditure on batteries for the council's Speed Indicator Devices from within the 2024-25 budget, as outlined at item 340.1 in the 25<sup>th</sup> February PTTC meeting. The Chair observed that the ongoing changes to planning regulations may make the related reserve all the more prescient.

## **363. Outstanding Action Points**

363.1 Committee **noted** the report previously circulated and **agreed** to the removal of the completed items. In respect of the item 320.1 relating to a potential pathway from Blackthorns to Lindfield Common committee agreed that this would not be pursued any further. In respect of item 352 relating to the joint Lindfield and Lindfield Rural Neighbourhood Plan, Committee **agreed** that this should remain as an outstanding item for future consideration.

## **364. Working Group 2025**

364.1 Recognising the report previously circulated, Members considered the report provided and concluded that this was effectively a new working group considering new approaches to issues facing the village. Cllr Matthews felt that the membership should be increased to ensure sufficient representation for more frequent meetings and that these issues are very important to residents, feeling that an ongoing running commentary in Lindfield Life would be a useful step forward. Committee **agreed** that a Draft Terms of Reference should be presented to PTTC at its next meeting on Tuesday 29<sup>th</sup> April, where membership numbers and invitations can also be considered.

## **365. Matters Arising (for noting or deferral to a future meeting only)**

365.1 None.

The meeting closed at 20:48.

The Committee next meets on Tuesday 29<sup>th</sup> April 2025.

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## Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	0631	Cobblers Cottage /115	High Street	Beech (t1) Reduce back by approx 2 - 2.5 metres previous cut points
<b>Response:</b> Lindfield Parish Council has no objection to this application..					
2	2025	3031	St Osyth / 45	Hickmans Lane	Proposed first floor rear extension above existing ground floor extension and roof alterations and porch. Amended Plans received 11.03.2025 showing design amendments.
<b>Response:</b> Lindfield Parish Council has no objection to this application..					
3	2025	0595	36	Meadow Drive	Proposed single storey side extension with internal remodelling and altering rear glazing This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
<b>Response:</b> No response submitted – see note 1.					
4	2025	0626	5 Grahams Cottages	Spring Lane	Yew tree - crown reduce by up to 2 metres.
<b>Response:</b> Lindfield Parish Council (LPC) has no objection to an appropriate crown reduction but notes that an application in 2017 also sought a 2 metre crown reduction. If that work was carried out, LPC question whether this additional reduction to a slow growing(?) yew represents overall incremental reduction in the trees size and potentially, its future health.					
5	2025	0618	73	Noahs Ark Lane	Proposed single storey rear extension
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
6	2025	0692	The Slatch / 50	Hickmans Lane	Demolition of the existing conservatory and replaced with an orangery. A new car port/car cover to the front of the garage.
<b>Response:</b> Lindfield Parish Council has no objection to this application, subject to appropriate tree/root protection where the garage cover extension is planned.					
7	2025	0723	35	Beckworth Lane	Proposed single storey side extension and two storey tiered rear extension with front dormer
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
8	2025	0743	Rosemary Cottage / 80	High Street	Retrospective application for erection of a greenhouse in the rear garden
<b>Response:</b> Lindfield Parish Council has no objection to this application.					

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9	2025	0772	29	High Street	Demolition of existing single storey rear/ side extension and construction of rear single storey extension. Increased cill of window at first floor to rear elevation. Reconstruction of chimney to match existing. Increase in basement footprint and associated internal alterations. Resubmission of approved DM/24/0265 with addition of external landscaping
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
Notes:					
<ol style="list-style-type: none"> <li>1. Lawful Development Certificate (LDC) applications (“...<i>an application to establish whether the development is lawful...</i>”) - no response will normally be provided.</li> <li>2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)</li> </ol>					