

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on
Tuesday 22nd July 2025 in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews	Mr D Woolley
Mrs A Beecroft	

* Denotes absence from the meeting

In attendance: Mr I Wilson (Lindfield Parish Councillor, Full Council Member)
Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

416. Apologies

416.1 None.

417. Declarations of Interest

417.1 The Chair and Cllr Beecroft advised that they were friends of the applicants for Planning Applications DM/24/1536 & 1537 and would not participate in any discussion on these applications.

418. Approval of Minutes

418.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 1st July 2025 had previously been circulated and sought any members comments. The committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

419. Questions/comments from members of the public

419.1 None

420. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

420.1 Noting the Declarations of Interest detailed at Item 417, the Vice Chair led the meeting for planning applications DM/24/1536 & 1537.

421. Report on any issues addressed under the Council's Scheme of Delegation and to consider further action required, if any.

421.1 None

422. Budget Report

422.1 Committee **noted** that there had been no expenditure to date in the financial year 2025/26.

423. Outstanding Action Points

423.1 Committee **noted** the Outstanding Action Points in the report circulated.

424. MSDC Response re DP 39 – Sustainable Design & Construction

424.1 Committee **noted** the report provided in respect of MSDC's approach to this policy. The Vice Chair suggested that notwithstanding the disappointing outcome, LPC should continue to make appropriate comments in its planning consultation responses, with Cllr Beecroft agreeing that it would be a shame not continue this approach. Committee **agreed** that it would continue to comment accordingly.

425. Transport and Traffic Working Group 2025

425.1 Committee **noted** the report previously circulated. The Vice Chair summarised the current position and that the group had concluded that, recognising the amount of work required, it was not practical to apply for a whole village 20mph scheme by the 31st July 2025 WSCC Community

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Highways Scheme (CHS) deadline. He emphasised the need to properly explain and communicate the position to village residents.

425.2 Subsequent debate saw a range of strong opinions aired, noting also changed advice received from WSCC, and robust views about progress with 20mph speed limit proposals to date. The Vice Chair noted that the appetite for 20mph schemes nationally and more locally appeared to be changing, but that this does not yet appear to have been absorbed into WSCC's or Sussex Police's approach. He considered that an application in 2026 might benefit from this evolving landscape and proposed that a detailed project plan, with specific milestones and regular meeting dates, alongside invitations to residents to participate, should provide an effective way forward.

425.3 Cllr Woolley was adamant that representations should be made to WSCC now in respect of Lindfield's desire for a 20mph speed limit, notwithstanding the approach outlined above, highlighting the poor fit of both the TRO and CHS processes to village wide 20mph schemes. The Chair seconded this proposal. Committee **agreed** that:-

(1) appropriate communications must be put in place to advise residents of the current position and way forward

(2) a letter should be written to WSCC, setting out LPC's concerns

(3) a project plan be put in place to support the working group in applying to WSCC for a village wide 20mph scheme in advance of the (anticipated) 31st July 2026 deadline

426. Matters Arising (for noting or deferral to a future meeting only)

426.1 None

The meeting closed at 20:45.

The Committee next meets on Tuesday 12th August 2025.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1638	13	Finches Park Road	Oak Tree - Reduce by 2m and further previous reduction points. Remove epicormic growth from trunk
Response: Lindfield Parish Council has no objection to this application.					
2	2025	1617	17	Appledore Gardens	Construction of a freestanding, single-storey garden outbuilding for incidental residential use (home office and gym). This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Response: No response submitted					
3	2025	1644	Land opposite 5 & 6 Grahams Cottages	Spring Lane	Ash - remove x3 stems leaning towards cottages and garages
Response: Lindfield Parish Council has no objection to this application.					
4	2025	1651	Lindfield Academy	School Lane	T108 - Oak - prune back lateral branching on compromised parts, start retrenchment pruning to establish smaller crown by approximately 1.2m all around.
Response: Lindfield Parish Council has no objection to this application.					
5	2025	1671	5	Hickmans Lane	Proposed single storey side extension, single storey rear extension, front porch and rear box dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Response: No response submitted					
6	2025	1631	33	Dukes Road	Proposed two storey building to be erected around the existing swimming pool with dormer windows to SW elevation and roof light windows to the NE elevation
Response: Lindfield Parish Council has no objection to this application.					
7	2025	1632	33	Dukes Road	Proposed variation of condition 2 relating to planning application DM/25/0143 for alterations to the approved plans in relation to the roof
Response: Lindfield Parish Council has no objection to this application.					
8	2025	1416	67	Saville Road	Proposed single storey rear extension, garage conversion with new windows and cladding to first floor front and rear elevations

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Item	Year	Ref	Property	Street	Proposal
Response: Lindfield Parish Council has no objection to this application.					
9	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property. (Archaeological Study received 09.10.2024, amended plans received 03.07.2025, amended description 03.07.2025 and amended DAS and Heritage Statement received 03.07.2024)
Response: Lindfield Parish Council has no objection to this application, subject to the Conservation Officer's satisfaction.					
10	2024	1537	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property. (Archaeological Study received 09.10.2024, amended plans received 03.07.2025, amended description 03.07.2025 and amended DAS and Heritage Statement received 03.07.2024)
Response: Lindfield Parish Council has no objection to this application, subject to the Conservation Officer's satisfaction.					
11	2025	1602	44A	Appledore Gardens	Propose to remove the existing brick boundary and partition walls and replace with a 1m high fence along the front and side boundary lines, leaving an opening for vehicle access. Surface to be laid with a block paving and shingle.
Response: Lindfield Parish Council has no objection to this application.					
12	2025	1740	The Turret House, Old Place	High Street	Conifer - Reduce by 4 metres to suitable growth points
Response: Lindfield Parish Council has no objection to this application.					
13	2025	1737	Hazel Lodge / 127	High Street	Laurel Tree - fell
Response: Lindfield Parish Council has no objection to this application.					
14	2025	1745	22	Saville Road	T1 - Scots Pine - Fell
Response: Lindfield Parish Council has no objection to this application.					
Notes:					
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.					
2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					