

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday **12th August 2025** in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews	Mr I Wilson
Mrs A Beecroft	Mr D Woolley*

* Denotes absence from the meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

427. Apologies

427.1 Apologies were received from Cllr Woolley and the reason accepted.

428. Declarations of Interest

428.1 The Vice Chair advised that he lived near to **DM/25/1874 Westwood, 6 Pickers Green** and knew the owners; consequently, that he would not comment on this application.

429. Approval of Minutes

429.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 22nd July 2025 had previously been circulated and sought any members comments. The committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

430. Questions/comments from members of the public

430.1 None

431. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

431.1 Following the Declaration of Interest detailed at Item 428, the Vice Chair did not join the discussion for **DM/25/1874 Westwood, 6 Pickers Green**.

432. Reports on any significant planning decisions or issues

432.1 Committee **noted** MSDC's approval of **DM/25/1560 The Co-operative Food, 35-37 High Street** – Installation of a digital display screen positioned inside the store, to which PTTC had objected.

433. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

433.1 None

434. Budget Report

434.1 Committee **noted** that there had been no expenditure to date in the financial year 2025/26.

435. Outstanding Action Points

435.1 Committee **noted** the Outstanding Action Points in the report circulated.

436. Transport and Traffic Working Group 2025

436.1 Committee **noted** the report and that potential meeting dates had been shared with working group members. Further that the draft article had been sent to Lindfield Life for publication in the September edition and **agreed** that the draft letter should be sent to the suggested recipients.

437. Matters Arising (for noting or deferral to a future meeting only)

437.1 None

The meeting closed at 20:14.

The Committee next meets on Tuesday 2nd September 2025.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1576	Tilecroft	Lewes Road	New variation or removal of condition No. 2 relating to dm/24/1491
Response: Lindfield Parish Council has no objection to this application.					
2	2025	1296	15	Compton Road	Hazel Tree (T1) - Remove lateral branches by 2 metres and crown lift by approx 2 metres. Sycamore (T2) - reduce by 2-3 metres. Sycamore (T3) - Crown Lift canopy by 2 metres .
Response: Lindfield Parish Council has no objection to this application					
3	2025	1830	16	Portsmouth Wood Close	Ash (T1) - Fell to ground level, 3 areas of decay around the base and showing signs of ash dieback. Ash multi stem (T2) - Remove top section of stem that is heavily declining down to healthy fork.
Response: Lindfield Parish Council has no objection to this application.					
4	2025	1638	13	Finches Park Road	Oak Tree - Reduce by 2m and no further than previous reduction points. Remove epicormic growth from trunk (amended description)
Response: Lindfield Parish Council has no objection to this application.					
5	2025	1881	28	Blackthorns	Oak Tree - Reduce Crown by 1 metre and remove dying and dangerous branches.
Response: Lindfield Parish Council has no objection to this application					
6	2025	1740	The Turret House, Old Place	High Street	Incense cedar - Reduce by 4 metres to suitable growth points (amended description as tree specified and is a TPO)
Response: Lindfield Parish Council has no objection to this application, subject to the Tree Officer's satisfaction.					
7	2025	1825	Blackthorns County Primary School / 3	Blackthorns Close	The continued siting and use of a temporary classroom unit
Response: Lindfield Parish Council has no objection to this application.					
8	2025	1874	Westwood / 6	Pickers Green	Demolition of existing ground floor side (South) bay window. Erection of new two storey side (South) extension and associated roof extension. Extension to existing ground floor rear (East) bay window.
Response: Lindfield Parish Council has no objection to this application.					

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Item	Year	Ref	Property	Street	Proposal
9	2025	1884	Abbotts Pharmacy / 83	High Street	Repairs and improvements to the fenestration of 83 High Street, including repair and redecoration of all existing timber joinery, double-glazed panes fitted to existing frames, replacement lead roofing and timber cladding, re pointing of brickwork, roofing repairs, and replacement rainwater goods. Repair and Improvements to the rear outbuildings, to include re-roofing and roofing repairs, and repair and redecoration of timber joinery. Removal of the existing dilapidated timber outbuilding. Rebuilding of partially-collapsed existing garden wall.
Response: Lindfield Parish Council has no objection to this application, subject to the Conservation Officer's satisfaction..					
10	2025	1904	Compton Lea / 57	Compton Road	2 x Leylandii - fell
Response: Lindfield Parish Council has no objection to this application.					
11	2025	1918	Amenity Land surrounding flats	Tollgate	Acer cappadocicum (Cappadocian Maple) (T1) - Crown lift 2.5m. Acer cappadocicum (Cappadocian Maple) (T2) - Crown lift 2.5m. Tilia cordata (Small-leaved Lime) (T3) - Crown Reduction Heavy 5m, Crown lift 2.5m. Fraxinus excelsior (Common Ash) (T9) - Pollard - Re-Pollard back to previous pruning points. Fraxinus excelsior (Common Ash) (T10) - Pollard - Re-Pollard back to previous pruning points.
Response: Lindfield Parish Council has no objection to this application.					
12	2025	1946	The Clock House / 171	High Street	Ash Tree - Fell
Response: Lindfield Parish Council has no objection to this application, subject to the Tree Officer's satisfaction.					
13	2025	1927	West Wing, Old Place	High Street	T1 Large Scots Pine - reduce 3-4 large overweighted and over extended scaffold limbs on the southern aspect of crown by 2.5 to 3m.
Response: Lindfield Parish Council has no objection to this application.					
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					