

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on
Tuesday 2nd September 2025 in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews*	Mr I Wilson*
Mrs A Beecroft	Mr D Woolley

* Denotes absence from the meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

438. Apologies

438.1 Apologies were received from Cllrs Matthews and Wilson and the reasons accepted.

439. Declarations of Interest

439.1 None.

440. Approval of Minutes

440.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 12th August 2025 had previously been circulated and sought any members comments. The committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

441. Questions/comments from members of the public

441.1 None

442. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

443. Reports on any significant planning decisions or issues

443.1 Committee **noted** MSDC's refusal of **DM/25/1631 33 Dukes Road** for a proposed two storey building, to which LPC had raised no objections.

444. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

444.1 None.

445. Budget Report

445.1 Committee **noted** that there had been no expenditure to date in the financial year 2025/26.

446. Outstanding Action Points

446.1 Committee **noted** the Outstanding Action Points and completed items in the report circulated.

447. Transport and Traffic Working Group 2025

447.1 No further update - the working group next meets 3/9/25.

448. Matters Arising (for noting or deferral to a future meeting only)

448.1 None

The meeting closed at 20:07.

The Committee next meets on Tuesday 23rd September 2025.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1950	7	Eastern Road	Construction of a new rear extension and insertion of new window to side elevation. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Response: No response submitted.					
2	2025	1918	Amenity Land surrounding flats	Tollgate	Acer cappadocicum (Cappadocian Maple) (T1) - Crown lift 2.5m. Acer cappadocicum (Cappadocian Maple) (T2) - Crown lift 2.5m. Tilia cordata (Small-leaved Lime) (T3) - Pollard. Crown lift 2.5m. Fraxinus excelsior (Common Ash) (T9) - Pollard - Re-Pollard back to previous pruning points. Fraxinus excelsior (Common Ash) (T10) - Pollard - Re-Pollard back to previous pruning points. Please note amended description.
Response: Lindfield Parish Council has no objection to this application.					
3	2025	1840	4	Meadow Drive	Proposed two storey side extension and internal remodelling
Response: Lindfield Parish Council has no objection to this application.					
4	2025	2038	14 & 18	Old School Court	To re-pollard two limes trees back to previous points. Trees are positioned at number 14 and number 18 Old School Court.
Response: Lindfield Parish Council has no objection to this application.					
5	2025	2012	Lincoln Lodge	Roundwood Lane	Proposed detached garage/store to property frontage and realignment of vehicular access off private road.
Response: Lindfield Parish Council has no objection to this application.					
6	2025	2019	100	High Street	Internal alterations to upgrade existing ground floor to basement stair and associated balustrading.
Response: Lindfield Parish Council has no objection to this application, subject to the Conservation Officer's satisfaction.					
7	2025	2068	St Johns Lodge / 151	High Street	Replace later addition rear extension with new single storey extension. Allow for two bay windows and chimney to western elevation including internal alterations. Demolish later addition garage and erect new single bay garage to rear garden with associate landscaping works
Response: Lindfield Parish Council has no objection to this application, subject to the recommendations in the Bat Roost Assessment and Tree Protection Plan being followed. Noting the volume of glass proposed in the extension, some form of bird strike protection (e.g. decals) would seem appropriate.					

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Item	Year	Ref	Property	Street	Proposal
8	2025	2069	St Johns Lodge / 151	High Street	Replace later addition rear extension with new single storey extension. Allow for two bay windows and chimney to western elevation including internal alterations. Demolish later addition garage and erect new single bay garage to rear garden with associate landscaping works
Response: Lindfield Parish Council has no objection to this application, subject to the Conservation Officer's satisfaction.					
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					