

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday **1st July 2025** in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)*	Mrs I Burns
Mr T Webster (Vice-Chair)*	Mr S Nisbett*
Mrs A Matthews	Mr D Woolley
Mrs A Beecroft	

* Denotes absence from the meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

404. To elect a Chair for this meeting

404.1 In the absence of the Chair and Vice Chair, Cllr Beecroft was proposed by Cllr Matthews and seconded by Cllr Burns as Chair for this meeting.

405. Apologies

405.1 Apologies were received from Cllrs Upton, Webster, and Nisbett and the reasons accepted.

406. Declarations of Interest

406.1 None.

407. Approval of Minutes

407.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 10th June 2025 had previously been circulated and sought any members comments. The committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

408. Questions/comments from members of the public

408.1 None

409. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

410. To receive reports on any significant planning decisions or issues made by MSDC, WSCC or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

410.1 None

411. Report on any issues addressed under the Council's Scheme of Delegation and to consider further action required, if any.

411.1 None

412. Budget Report

412.1 Committee **noted** that there had been no expenditure in the financial year 2025/26.

413. Outstanding Action Points

413.1 Committee **noted** the Outstanding Action Points in the report circulated.

414. Transport and Traffic Working Group 2025

414.1 Committee **noted** the report previously circulated.

415. Matters Arising (for noting or deferral to a future meeting only)

415.1 None

The meeting closed at 20:12.

The Committee next meets on Tuesday 22nd July 2025.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2024	1007	76	Saville Road	Rear single storey extension with flat roof and lantern rooflights. Side single storey extension. Front single storey extension. Composite cladding to external walls of extension (amended plans received 02/06/25)
Response: Lindfield Parish Council has no objection to this application.					
2	2025	1184	15	Appledore Gardens	Proposed rear two storey and single storey extension (Amended plans recieved 05.06.2025)
Response: Lindfield Parish Council has no objection to this application.					
3	2025	1492	Former site of Tavistock and Summerhill School	Summerhill Lane	(T1) Oak - Fell
Response: Lindfield Parish Council has no objection to this application.					
4	2025	1519	5	Alma Road	Magnolia - Reduce crown by 2m to previous cut points. Fir - Fell. Leylandii Hedge - Fell entire hedge and grind all stumps
Response: Lindfield Parish Council has no objection to this application.					
5	2025	1536	13	Francis Road	Laburnum - Prune 1m from height and reshape
Response: Lindfield Parish Council has no objection to this application.					
6	2025	1526	Finches Corner	Hickmans Lane	Demolition of existing garage with erection of replacement annexe.
Response: Lindfield Parish Council has no objection to this application.					

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Item	Year	Ref	Property	Street	Proposal
7	2025	1560	Co-op / 35-37	High Street	Installation of a digital display screen positioned inside the store
<p>Response:</p> <p>Lindfield Parish Council objects to this application; considering that this bright, moving image screen is totally inappropriate given its high-profile location within the Village's Conservation Area and its potential distraction to drivers negotiating the hazardous Lewes Road / High Street junction. Further, that the display will appear even more unsuitable during the longer hours of darkness in the winter months, both in terms of its distraction and likely light pollution.</p> <p>If it is to be allowed, its operation should be restricted to daylight hours, the display change intervals should be extended to greater than two minutes at a time, and its light output set at an appropriately subdued level.</p>					
<p>Notes:</p> <ol style="list-style-type: none">1. Lawful Development Certificate (LDC) applications ("...an application to establish whether the development is lawful...") - no response will normally be provided.2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					