

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday **14th October 2025** in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs A Matthews*
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Beecroft	Mr I Wilson
Mrs I Burns	Mr D Woolley
Mr D Lowman	

* Denotes absence from the meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

462. Apologies

462.1 Apologies were received from Cllr Matthews and the reason accepted.

463. Declarations of Interest

463.1 The Chair advised that DM/25/2447 at 42 Luxford Road is nearby to her property and she knows the owner. She therefore would not join any discussion relating to this application.

464. Approval of Minutes

464.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 23rd September 2025 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

465. Questions/comments from members of the public

465.1 None

466. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

467. Reports on any significant planning decisions or issues

467.1 None.

468. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

468.1 None.

469. Budget Report

469.1 Committee **noted** that there had been no expenditure to date in the financial year 2025/26. In respect of the budget proposals for 2026-7 Cllr Beecroft considered that the £400 RTP1 allocation, could in future be earmarked to support the TTWG 2025 activities, with Cllr Woolley noting costs were likely to be incurred in printing material in respect of 20mph speed limit proposals, for Bonfire Night and Village Christmas Festival Night. Committee **agreed** that this should be incorporated into the draft budget for agreement at the 4/11/25 meeting and subsequent submission to F&GP.

470. Outstanding Action Points

470.1 Committee **noted** the Outstanding Action Points in the report circulated.

Lindfield Parish Council

471. Transport and Traffic Working Group 2025

- 471.1 Cllr Woolley referenced his report which had been circulated and encouraged working group members that concrete action was needed to produce copy in support of the working groups activities. Cllr Webster suggested that tasks should be allocated to members accordingly and a petition provided for residents at the Village Christmas Festival Night, perhaps incorporating a QR code. Cllr Burns reiterated her willingness to contribute and that she had been in dialogue with others in respect of producing artwork. Cllr Lowman suggested that engaging with the local schools could prove to be a fruitful activity in increasing engagement with residents. Committee **noted** the report circulated and the working groups ongoing activities.

472. Matters Arising (for noting or deferral to a future meeting only)

- 472.1 Cllr Woolley noted that the planning application in respect of Esmerelda Cottage (DM/25/2139) no longer appeared on MSDC's Online Planning Register.

The meeting closed at 20:18.

The Committee next meets on Tuesday 14th October 2025.

Lindfield Parish Council

Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	2282	North Lodge / 1 Finches Court	Finches Lane	Proposed 2 storey extension and new single storey garage building, with new boundary treatment
Response: Lindfield Parish Council has no objection to this application.					
2	2025	2407	White Lodge / Old Place	High Street	Partial conversion of the garage into a downstairs bedroom. Minor alterations to existing internal walls, including widening of existing openings and relocation of WC. Widening existing patio door. Lowering the sill height of an existing window. Installation of a new garden facing window.
Response: Lindfield Parish Council has no objection to this application.					
3	2025	2453	43	Meadow Lane	2 storey pitched roof side extension front open porch / canopy and add parapet wall to existing single storey flat roof rear extension
Response: Lindfield Parish Council has no objection to this application.					
4	2025	2444	33	Dukes Road	Garden building. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Response: No response submitted.					
5	2025	2476	37	Compton Road	Acers x2 (T1 and (T2)- Reduced back to previous cut points - (T1) front garden (T2) rear garden
Response: Lindfield Parish Council has no objection to this application.					
6	2025	2448	Little Pelham	Black Hill	(T1) Lime tree - reduce back to behind driveway by 2 meters (T2) Lime tree - reduce back to previous reduction points (overhang only) by 2 meters.
Response: Lindfield Parish Council has no objection to this application.					
7	2025	2447	42	Luxford Road	Proposed rear flat roof dormer extension This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
Response: No response submitted.					
8	2025	2493	92	High Street	Yew Tree - reduce crown by 3 metres.
Response: Lindfield Parish Council has no objection to this application.					

Lindfield Parish Council

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Item	Year	Ref	Property	Street	Proposal
9	2025	2516	Pierpoint House / 110	High Street	Removal of Cherry Tree and root-ball and roots.
Response: Lindfield Parish Council has no objection to this application.					
10	2025	2517	85	Sunte Avenue	T1 - Ash - Crown reduction of up to 2 m to maintain size and provide sufficient clearance from neighbouring properties.
Response: Lindfield Parish Council has no objection to this application.					
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					