

# Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday 14<sup>th</sup> January 2025 in the King Edward Hall, Lindfield.

## **PTTC Members:**

### Parish Councillors:

Mrs V Upton (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews*	Mr I Wilson
Mrs A Beecroft	Mr D Woolley
Mr W Blunden*	

\* Denotes absence from the meeting

**In attendance:** Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

## **310. Apologies**

310.1 Apologies were received from Cllrs Blunden and Matthews, and the reasons accepted.

## **311. Declarations of Interest**

311.1 None.

## **312. Approval of Minutes**

312.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 10<sup>th</sup> December 2024 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

## **313. Questions/comments from members of the public**

313.1 None.

## **314. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration**

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had specifically studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

**315. To receive reports on any significant planning decisions** or issues made by MSDC, WSCC or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

315.1 **DM/24/2595 at 5 The Chestnuts**– Single storey rear extension. Raise roof level above existing rear extension by 295mm. Hard landscaping to rear garden. Members were advised that MSDC's Delegated Decision approving the planning application stated "*The Parish Councils comments are noted regarding the wood burning stove, however this is only shown on the floor plans with no flue included on any plans and is not part of this planning application. The Parish Councils comments and the concerns raised in the letter of representation related to drainage are noted however the application site is located within flood zone 1 and the area of hardstanding is only a small increase from the existing hardstanding*". Committee **noted** these comments.

**316. Report on any issues addressed under the councils Scheme of Delegation** and to consider further action required, if any.

316.1 None

## **317. Budget Report – update**

317.1 Committee **noted** the report previously circulated.

## **318. Outstanding Action Points**

318.1 Committee **noted** the report previously circulated.

# Lindfield Parish Council

## **319. Consultations:**

319.1 **West Sussex Road Safety Strategy 2025-2036** – closes 2nd February 2025  
Committee **agreed** that no response was required to this consultation

319.2 **Transport for the South East** - closes 7th March 2025

Committee **noted** the closing date and would consider whether any response was appropriate at the next PTTC meeting on Tuesday 4<sup>th</sup> February, if necessary, finalising the proposed response at the subsequent meeting on Tuesday 25<sup>th</sup> February.

## **320. S106 Update**

320.1 Committee **noted** the report provided and ongoing correspondence with WSCC. Cllr Woolley raised questions around the (previous) existence of a footpath between Blackthorns and the common – it was agreed that this might be more appropriately considered at a future meeting.

## **321. Matters Arising (for noting or deferral to a future meeting only)**

321.1 None.

The meeting closed at 20:22.

The Committee next meets on Tuesday 4<sup>th</sup> February 2025

# Lindfield Parish Council

## Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2024	2219	17	Blackthorns	Part single and part two storey rear extension with internal alterations
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
2	2024	2933	23	Meadow Drive	Proposed demolition of existing garage and erection of a 2 storey rear and side extension and new front porch
<b>Response:</b> Lindfield Parish Council objects to this application as it is concerned that the proposed extension will be overbearing and intrusive, overlooking the neighbouring property, given that it is set to be further forward.					
3	2024	2878	Milton House	Black Hill	T1 Yew tree - reduce the longer branches overhanging the garden by 0.5m. T2 Beech tree crown lift lowest 5 branches over driveway to a height of 4 metres. T6 Silver birch - crown lift small growth to height of 3 metres. T3 Cherry tree - reduce crown by 0.5m and shape. T5 Acer - reduce crown by 1m and shape. T7 Willow - reduce branches overhanging garden back to pollard points. T8 Laurel tree along rear boundary - reduce height by 3-4 metres. T4 Mixed hedge (in-between yew and cherry trees)- remove and replace with laurel hedging.
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
4	2024	3046	29	High Street	Demolition of existing single storey rear/ side extension and construction of rear single storey extension. Increased cill of window at first floor to rear elevation. Reconstruction of chimney to match existing. Increase in basement footprint and associated internal and external alterations, largely as approved under DM/24/0265, with first floor infill extension and external landscaping works
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
5	2024	3031	St Osyth / 45	Hickmans Lane	Proposed first floor rear extension above existing ground floor extension and roof alterations and porch
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
6	2024	3062	1	St Nicholas Court	Conifer tree - cut tree flat to ground, just leaving stump
<b>Response:</b> Lindfield Parish Council has no objection to this application.					
7	2024	2975	Finches Corner	Hickmans Lane	Demolition of existing Garage with erection of replacement Annexe.
<b>Response:</b> Lindfield Parish Council has no objection to this application but questions whether full consideration has been given to DP 39 Sustainable Design and Construction, as the east and west facing roofs would appear to be suitable for PV arrays to provide renewable sources of energy.					
8	2024	3106	Hunters End	Black Hill	Oak Tree (T1) Raise Crown by 5 metres
<b>Response:</b> Lindfield Parish Council has no objection to this application.					

# Lindfield Parish Council

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Item	Year	Ref	Property	Street	Proposal
9	2024	3123	Dental Surgery / West Greenbank	Hickmans Lane	5 x conifer trees - Fell. 1 x conifer - Crown reduction of 2 – 3 metres

**Response:** Lindfield Parish Council has no objection to this application.

Notes:

1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)