

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY, 7 AUGUST 2025** at King Edward Hall.

The meeting commenced at 20:33

Parish Councillors:	Mr. W. Blunden (Chair)	Mr. S. Nisbett (Vice-Chair)
	Mrs. I. Burns	Mrs. V. Upton
	Mrs. L. Grace *	Mr. T. Webster
	Mrs. A. Matthews	Mr D. Woolley *

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

238 APOLOGIES

238.1 Apologies had been received from Cllrs Grace & Woolley. The reasons for absence were accepted.

239 DECLARATIONS OF INTEREST.

239.1 The following declarations of interest were recorded:
Cllr Blunden declared an interest in item 249.2 as he is an allotment holder.
Cllr Matthews declared an interest in item 249.2 as she is an allotment holder.
Cllr Webster declared an interest in item 249.2 as he is an allotment holder.

240 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

240.1 There were no questions.

241 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 12 JUNE 2025.

241.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday, 12 June 2025. These were **agreed** to be a true record of that meeting. The Chair would sign the minutes at the end of the meeting.

242 CHAIR'S ANNOUNCEMENTS.

242.1 The Chair made the following announcements:

243 ACTION LIST & WORK SCHEDULE.

243.1 The action list and work schedule were **NOTED**.

244 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2025/26.

244.1 The figures as of 30th June 2025 were:

Expenditure

£ 7,563	had been spent from the open spaces budget of £ 74,505
£ 584	had been spent from the allotments budget of £ 3,000
£ nil	had been spent from the reserves.
£ nil	had been spent from the general reserves.

Income

£ 1,208	had been received for allotment rental.
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245 CLIMATE CHANGE

245.1 Grass Verges Trial

Members **agreed** to apply to West Sussex County Council to undertake a grass verges trial in up to four locations in the village.

245.2 Working Group Update

Members **noted** the latest update reports relating to Greener Lindfield and the Climate Change Working Group.

249 ASSETS AND MAINTENANCE.

249.1 Council Tree Stock

Members **agreed** that our existing tree inspection contractor be asked to quote to undertake the health and safety assessments on the Council's tree stock.

249.2 Denmans Lane Allotments

LINDFIELD PARISH COUNCIL

Correspondence had been received from an allotment holder about working with Lindfield Horticultural Society. Representatives of the Allotments Working Group would meet with the plot holder to discuss further.

249.3 Denmans Lane Public Toilets

Graffiti had occurred within two cubicles. These incidents had been reported to the police.

249.4 Wilderness Field

The Council's existing contractor for grass cutting had gone into liquidation. The council had earlier in the year instructed the contractor to carry out the cuts for 2025. The office was obtaining quotes from alternative suppliers.

249.5 Village Clock

Members were provided with an update. The Council was in dialogue with King Edward Hall. The matter was currently being considered by the King Edward Hall Management Committee.

250 PLAN 23-27

250.1 Cllr Webster provided an update on the E&A Committee objectives. The report was **noted**.

251 RISK MANAGEMENT

251.1 It was **agreed** to approve the risk assessments for the Wilderness Field.

252 CLERK'S REPORT

252.2 There were no items to report.

253 MATTERS ARISING

253.2 There were no matters arising.

The meeting concluded at 21:07

The date of the next meeting is 2 October 2025.

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.