

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY, 6 FEBRUARY 2025** at King Edward Hall.

The meeting commenced at 8.00 p.m.

Parish Councillors:	Mr. W. Blunden (Chairman)	Mr. S. Nisbett (Vice-Chair)	Mr. C. Wood *
	Mrs. I. Burns	Mr. R. Pickett *	Mr D. Woolley
	Mrs. L. Grace *	Mrs. V. Upton *	
	Mrs. A. Matthews	Mr. I. Wilson	

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

193 APOLOGIES

193.1 Apologies had been received from Cllrs Grace, Pickett, Upton and Wood. The reasons for absence were accepted.

194 DECLARATIONS OF INTEREST.

194.1 The following declarations of interest were recorded:
Cllr Blunden declared an interest in item 203.2 as he is a King Edward Hall Committee member.

195 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

195.1 There were no members of the public present.

196 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 28 NOVEMBER 2024.

196.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday, 28 November 2024. These were **agreed** to be a true record of that meeting. The Chair would sign the minutes at the end of the meeting.

197 CHAIR'S ANNOUNCEMENTS.

197.1 The Chair made the following announcements:

Mayoral strategic authority for Sussex - Following an expression of interest from the leaders of West Sussex County Council, Brighton & Hove City Council, and East Sussex County Council, ministers have approved proposals to create a mayoral strategic authority for Sussex, made up of an elected mayor and two members of each constituent authority, with strategic powers for transport, public safety, health, environment and climate change, housing, economic growth, skills and jobs.

198 ACTION LIST.

198.1 The action list was **NOTED**.

199 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2024/25.

199.1 The figures as of 30th November 2024 were:

Expenditure

£ 51,604	had been spent from the open spaces budget of	£ 64,425
£ 923	had been spent from the allotments budget of	£ 2,500
£ 4,380.20	had been spent from the reserves.	
£ nil	had been spent from the general reserves.	

Income

£ 1,197 had been received for allotment rental.

200 CLIMATE CHANGE

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200.1 Neither Cllr Grace nor Wood was in attendance. The Chair reported that since the report at Full Council, only one item required attention. Community People (formerly Mid Sussex Voluntary Action) has asked whether Greener Lindfield would like to register for free as a member. It was **agreed** that the Council would support Greener Lindfield's registration for membership with Community People.

201 ASSETS AND MAINTENANCE.

201.1 The Chair reported that there was nothing to report concerning the Denmans Lane toilets. The office is now obtaining quotes for the Wilderness Field meadow cut, and these will be considered at our April Meeting. We have identified an issue with our electric brush cutter. The equipment will be inspected by a local Stihl-approved dealership. The office is currently working on a breakdown of the allotment running costs, and these will be presented at our next committee or Full Council meeting.

202 STAKEHOLDER ENGAGEMENT

Members noted that the Council has been asked to provide comments to the Mid Sussex District Council Village Parking - Stakeholder Engagement. The Council's Planning Traffic and Transport Committee (4 February 2025) had agreed that the Council would submit a response.

The MSDC Stakeholder Engagement letter had specifically asked the Parish Council to comment on the following points:

1. Parking Challenges
2. Parking Discs:
3. Stricter Time Restrictions or Charges:
4. Residents' Use of Car Parks
5. Improving Car Park Efficiency

At the PT&T meeting, various points were raised and would be incorporated into the Council's response. These included:

- Businesses and residents rely on parking.
- Will the costs associated with the implementation of parking charges generate income to make improvements?
- Will parking charges move the issues highlighted to other areas in the village?
- What are the actual issues that need to be resolved?

Members of the E&A Committee were asked to provide any additional comments they may have to the Parish Office so that it could use these in the response to MSDC.

203 POLICY & STRATEGIC DOCUMENTS

203.1 Members considered the draft Lindfield Archive policy document. Two points were raised. Firstly, items borrowed from the Archive (by third parties for organised events) should be returned on the day or within 24 hours of the end of the last day of their event. Secondly, the Archive policy should allow for artefacts not listed in the collection policy to be retained if they are of local value.

203.2 It was **agreed** to recommend the Lindfield Archive policy to the Full Council, who would be asked to consider the two proposed amendments.

203.3 There were no Plan 23-27 updates from members.

204 EVENTS

203.1 The dates for the Spring & Autumn Clean events have been set.

203.2 Members were asked if the Council should attend Lindfield Village Day and, if so, whether the Council should offer to sponsor the event's medical cover. It was **agreed** that the Council would have a stall at Lindfield Village Day and would offer to contribute towards the event's medical cover.

205 RISK MANAGEMENT

205.1 There were no risk assessments for review.

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206 CLERK'S REPORT

206.1 Festive Lighting – Reimbursement payments will soon be made for those who supplied electricity for the festive lighting.

207 MATTERS ARISING

207.1 There were no matters arising.

The meeting concluded at 8:43 pm

The date of the next meeting is 10 April 2025.

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.