

# Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday **16<sup>th</sup> July 2024** in the King Edward Hall, Lindfield.

## **PTTC Members:**

Parish Councillors:

Mrs V Upton (Chair)	Mrs I Burns
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Matthews	Mr I Wilson*
Mrs A Beecroft	Mr D Woolley*
Mr W Blunden	

\* Denotes absence from the meeting

**In attendance:** Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

## **226. Apologies**

226.1 Apologies were received from Cllr Woolley and the reason accepted.

## **227. Declarations of Interest**

227.1 Cllrs Upton and Beecroft advised that they would not join the discussion in respect of Items 230 / Appendix One 5, 6, 7 & 8 relating to Carriers Cottage, as they are friends of the applicants.

## **228. Approval of Minutes**

228.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 25<sup>th</sup> June 2024 had previously been circulated and sought any members comments. Members **agreed** that the Chair should sign the Minutes as a true record of the meeting.

## **229. Questions/comments from members of the public**

229.1 None.

## **230. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration**

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had specifically studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

230.1 Cllr Webster observed that the modern studio outbuilding being proposed under **DM/24/1538 and 1539 Carriers Cottage, Lewes Road** may be visible from the adjoining Church Car Park, particularly if the existing hedge were to be impacted by the construction of the new boundary wall and fence. Members discussed the proposal, noting that the applicants were going to a lot of trouble with the various elements, and **Agreed** that no objection should be submitted.

**231. To receive reports on any significant planning decisions** or issues made by MSDC, WSCC or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

231.1 **MSDC Local List Review September 2024** – Committee **Agreed** that no response was required following the submitted report.

231.2 **Submission of the draft District Plan to the Planning Inspectorate** Committee **noted** the submission of MSDC's updated plan.

**232. Report on any issues addressed under the councils Scheme of Delegation** and to consider further action required, if any.

232.1 None

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## 233. Budget Report

- 233.1 The Deputy Parish Clerk updated that the manufacturer of the faulty SID had been contacted and the unit would be returned to them for assessment.  
Committee **noted** this and the report previously circulated.

## 234. Outstanding Action Points

- 234.1 Committee **noted** the action points report previously circulated and **agreed** that the items now on the agenda for the Full Council Meeting on 18<sup>th</sup> July should be removed from PTTC's tracking.

## 235. Matters Arising (for noting or deferral to a future meeting only)

- 235.1 None

The meeting closed at 20:20.

The Committee next meets on Tuesday 6<sup>th</sup> August 2024

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## Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2024	1499	The Turret House, Old Place	High Street	Repairs and refurbishment to parts of roof
<b>Response:</b> Lindfield Parish Council has no objection to this application					
2	2024	1491	Tilecroft	Lewes Road	New bay window and infill existing external corridor, various internal alterations and replacement of entrance gates and piers.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
3	2024	1495	The Heathers / 1	Portsmouth Wood	Proposed single storey rear extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
<b>Response:</b> No response submitted					
4	2024	1546	Little Blacklands / 153	High Street	Fig tree - fell.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
5	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
6	2024	1537	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
7	2024	1538	Carriers Cottage	Lewes Road	New 3m x 3m outbuilding to rear garden, new boundary wall and fence to the East of the site and extended driveway area with 1m height brick retaining wall.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
8	2024	1539	Carriers Cottage	Lewes Road	New 3m x 3m outbuilding to rear garden, new boundary wall and fence to the East of the site and extended driveway area with 1m height brick retaining wall.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
9	2024	1307	35	Beckworth Lane	Proposed rear single and double storey extension with front dormer. Amended Plans received 21.06.2024 with annotated measurements.
<b>Response:</b> No response submitted – application withdrawn 16/7/24					
10	2024	1573	27	High Street	Tulip Tree- Crown reduce back to boundary by 5m.
<b>Response:</b> Lindfield Parish Council has no objection to this application but wonders if the tree may require a balanced reduction across the whole to maintain its integrity					

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Item	Year	Ref	Property	Street	Proposal
11	2024	1551	Little Blacklands / 153	High Street	Remodelling of the existing single-storey Orangery extension to the rear elevation. Construction of a single-storey extension to the rear elevation, attached to the existing property by means of a glazed link. Existing boundary wall to be partially demolished and re-built to form flank elevation of proposed extension. Internal alterations to provide Utility Room and WC facilities. Associated hard and soft landscaping works to comprise new terracing, steps and low-level retaining walls
<b>Response:</b> Lindfield Parish Council has no objection to this application					
12	2024	1552	Little Blacklands / 153	High Street	Remodelling of the existing single-storey Orangery extension to the rear elevation. Construction of a single-storey extension to the rear elevation, attached to the existing property by means of a glazed link. Existing boundary wall to be partially demolished and re-built to form flank elevation of proposed extension. Internal alterations to provide Utility Room and WC facilities. Associated hard and soft landscaping works to comprise new terracing, steps and low-level retaining walls
<b>Response:</b> Lindfield Parish Council has no objection to this application					
13	2024	1256	38	Blackthorns	Proposed detached, double garage to the front of the dwelling, partial change of use of the integral garage to include a gym and extension of the existing drive. (Revised plan received and updated description agreed 07.06.2024) (Revised plan received 14.06.2024. Updated description agreed 21.06.2024)
<b>Response:</b> Lindfield Parish Council considers that its response dated 7/6/24 remains apposite					
14	2024	1445	64	High Street	Change of use from Tea Rooms (Class E) to Wine Bar (Sui Generis).
<b>Response:</b> Lindfield Parish Council has no objection to this application					
15	2024	1614	9	Dukes Road	Reduce western canopy of Lime tree overhanging 8 and 9 Dukes Road gardens by 1.5 to 2 metres.
<b>Response:</b> Lindfield Parish Council has no objection to this application					
16	2024	1621	9	Shenstone	Oak Trees X3 - Reduce by 2-3 metres back to previous cut points
<b>Response:</b> Lindfield Parish Council has no objection to this application					
Notes:					
<ol style="list-style-type: none"> <li>1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.</li> <li>2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)</li> </ol>					