

## LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY 1 AUGUST 2024** at King Edward Hall.

The meeting commenced at 8.00 p.m.

|                     |                           |                             |                |
|---------------------|---------------------------|-----------------------------|----------------|
| Parish Councillors: | Mr. W. Blunden (Chairman) | Mr. S. Nisbett (Vice-Chair) | Mr. C. Wood    |
|                     | Mrs. I. Burns             | Mr. R. Pickett              | Mr. D. Woolley |
|                     | Mrs. L. Grace             | Mrs. V. Upton               |                |
|                     | Mrs. A. Matthews          | Mr. I. Wilson *             |                |

(\*) Denotes absence

**In attendance:** Mr. A. Funnell (Clerk)

### 136 APOLOGIES

136.1 Apologies had been received from Cllrs Grace, Nisbett & Wood. The reasons for absence were accepted.

### 137 DECLARATIONS OF INTEREST.

137.1 The following declarations of interest were recorded:

Cllr Blunden declared an interest in item 127, as he is an allotment holder.

Cllr Matthews declared an interest in item 127, as she is an allotment holder.

### 138 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

138.1 There were no questions.

### 139 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 6 JUNE 2024.

139.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday 6 June 2024. These were **AGREED** as being a true record of that meeting. The Chairman would sign the minutes at the end of the meeting.

### 140 CHAIRMAN'S ANNOUNCEMENTS.

140.1 The following announcements were made:

Litter – The office had received various queries relating to litter on the Common and the area near the pond/Co-op. The office has advised those members of the public that collection of litter is the responsibility of Mid Sussex District Council. The Clerk though would be meeting with a WSCC Waste Prevention Advisor next week to seek input.

Grass cutting – The office had received correspondence both in favour and against more grass cutting. Issues around grass cutting had been raised with WSCC Cllr Wall at the last Full Council meeting. It was understood that Cllr Grace would be speaking to residents regarding this issue.

### 141 ACTION LIST.

141.1 The action list was **NOTED**.

### 142 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2024/25.

142.1 The figures as at 30<sup>th</sup> June 2024 were:

#### Expenditure

|            |   |          |
|------------|---|----------|
| £ 10,147   | had been spent from the open spaces budget of | £ 64,425 |
| £ 548      | had been spent from the allotments budget of  | £ 2,500  |
| £ 1,380.20 | had been spent from the reserves.             |          |
| £ Nil      | had been spent from the general reserves.     |          |

#### Income

£ 1,125 had been received for allotment rental.

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### 143 CLIMATE CHANGE

143.1 Neither Cllr Grace or Wood were in attendance.

### 144 REPORT ON CURRENT MAINTENANCE.

144.1 Nothing was reported.

### 145 DENMANS LANE PUBLIC TOILETS

145.1 Members were advised that the temporary cleaners were still cleaning the facilities. The arrangements for the start of the new cleaners had not yet been completed.

### 146 DENMANS LANE ALLOTMENTS

146.1 General Update – Members were advised that most plots were being well used. Some stage 1 improvement notices had been sent out. Further inspections will be undertaken in August.

### 147 WILDERNESS FIELD

147.1 It was reported that the first grass cut had taken place. This had been delayed though due to the very wet weather in June and July.

### 148 PLAN 23-27

148.1 It was **agreed** that members would be assigned to their objective preferences.

### 149 PRIVATE MEMBER'S BILL

149.1 The Council had received correspondence on behalf of Lord Foster of Bath to support a campaign to improve the safety of lithium batteries (used in e-bikes and e-scooters) and their disposal. A query was raised on whether the Council should be supporting a Private Member's Bill. It was felt by the majority of members that the purpose was to improve safety rather than political.

149.2 It was **agreed** that the Council would support the Private Member's Bill.

### 150 FAIRTRADE LINDFIELD

150.1 The office had received the following request from Fairtrade Lindfield:

*We believe it would be helpful and encouraging to continue to be supported by Lindfield Parish Council. We would be most grateful if this achievement could be added to LPC's website as well LPC's newsletter in Lindfield Life magazine, so that Lindfield can celebrate this award.*

*Requesting Lindfield Parish Council to incorporate into the signs at the road entrances to the village that Lindfield is a Fairtrade Village.*

150.2 The Chair advised that the Council had supported Fairtrade Lindfield since 2017 when it voted to support the application.

150.3 It was **agreed** that an article would be placed in the next Lindfield Life newsletter and on the Council's website. Advice would be sought from WSCC Highways regarding the proposed signage (permissions/restrictions etc). Once this has been clarified this will be brought back to members for further consideration.

### 151 VILLAGE ARCHIVE

151.1 Members noted the excellent work being undertaken by the three volunteers. It was agreed that Council would authorise the expenditure of £40 to subscribe to the West Sussex Archives Society.<sup>(1)</sup>

### 152 RISK MANAGEMENT

152.1 There were no risk assessments to review.

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<sup>1</sup> Budget: E&A/4900/Village Archives (£200). Power: S111 Local Government Act 1972

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### **153 CLERK'S REPORT**

153.1 Members were provided with the following update:

- Festive Lights – The application had been submitted to WSCC Highways.
- Autumn Clean – The event will take place on Saturday 5<sup>th</sup> October.

### **154 MATTERS ARISING**

154.1 There were no matters arising.

The meeting concluded at: 8:35 pm

The date of the next meeting is 3 October 2024.

### **DISCLAIMER**

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.