

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE (E&A)** held on **THURSDAY 3 OCTOBER 2024** at King Edward Hall.

The meeting commenced at 8.00 p.m.

Parish Councillors:	Mr. W. Blunden (Chairman)	Mr. S. Nisbett (Vice-Chair)	Mr. C. Wood
	Mrs. I. Burns	Mr. R. Pickett *	Mr. D. Woolley
	Mrs. L. Grace	Mrs. V. Upton	
	Mrs. A. Matthews	Mr. I. Wilson	

(*) Denotes absence

In attendance: Two members of the public
Mr. A. Funnell (Clerk)

155 APOLOGIES

155.1 Apologies had been received from Cllr Pickett. The reasons for absence were accepted.

156 DECLARATIONS OF INTEREST.

156.1 The following declarations of interest were recorded:
Cllr Blunden declared an interest in item 127, as he is an allotment holder.
Cllr Matthews declared an interest in item 127, as she is an allotment holder.

157 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

157.1 Two members of the public attended to raise the issue of the roadside pond bollards. They had seen the article in Lindfield Life. They raised or made the following points:

- The WSCC response would appear to indicate that they will not amend their stance.
- The pond, including the posts, are a key attraction of the village.
- The condition of the post and railings is quite sad.
- Potential for outside of-the-box solutions (including volunteers).
- Whether the posts and railings serve as a safety feature.

The Chair thanked the members of the public for their comments and for attending the meeting. The Chair observed that in his view the post and railings do serve a safety function. The council was seeking comments from the public on their views and this would be compiled into a report that would formally be considered at a Full Council meeting.

158 MINUTES OF THE MEETING OF THE E&A COMMITTEE HELD ON 1 AUGUST 2024.

158.1 The Chairman called for approval of the Minutes of the E&A Committee held on Thursday 1 August 2024. These were **agreed** as being a true record of that meeting. The Chairman would sign the minutes at the end of the meeting.

159 CHAIRMAN'S ANNOUNCEMENTS.

159.1 The following announcements were made:

Eastern Road Nature Reserve – The Chair received an invitation from the volunteer group to attend their community event in May 2025. They hoped members were able to attend. They hoped that approximately 500 people would attend the event.

160 ACTION LIST.

160.1 The action list was **NOTED**.

161 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2024/25.

161.1 The figures as at 31st August 2024 were:

Expenditure

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£ 16,758	had been spent from the open spaces budget of	£ 64,425
£ 557	had been spent from the allotments budget of	£ 2,500
£ 2,880.20	had been spent from the reserves.	
£ Nil	had been spent from the general reserves.	

Income

£ 1,197 had been received for allotment rental.

162 BUDGET 2025/26

162.1 Members had received a report that introduced a draft budget for the committee. It was explained that officers are continuing to contact existing suppliers to see if they anticipate any price changes.

162.2 Members were asked to note that the committee budget will need to be increased. This was due to the large increase in costs for cleaning the Denmans Lane public toilets. In addition, it was hoped that the toilets on Lindfield Common would be completed next financial year. This new asset would require funding for day to day running costs and maintenance.

163 CLIMATE CHANGE

163.1 Cllr Wood provided members with an update on the Climate Change Working Group meeting that was held on the 1st October. Cllrs Nisbett and Woolley had produced reports for the group that included suggestions as to how carbon emissions could be reduced for travel and home construction/improvements. Members had several queries on the suggestions. Cllr Wood suggested that the Deputy Clerk be asked to discuss the suggestions with the Climate Change Working Group.

Members were made aware that Fairer World Lindfield would be running an Energy Help Desk event in the Stand Up Inn on Saturday 16th November.

164 REPORT ON CURRENT MAINTENANCE.

164.1 Nothing was reported.

165 DENMANS LANE PUBLIC TOILETS

165.1 Members were advised there was a fault with the electronic flush in the accessible cubicle. This had been reported to the contractors. It was understood that the repairs will be carried out shortly.

166 DENMANS LANE ALLOTMENTS

166.1 General Update – There were no items to note.

167 WILDERNESS FIELD

167.1 It was reported that the second field cut scheduled for September had not yet been completed due to the very wet weather.

168 WINTER MANAGEMENT

168.1 Members were asked to review the existing Winter Management Plan and to confirm that they were happy to reconfirm it for 2024/25.

It was **agreed** to accept the Winter Management Plan for 2024/25.

169 PLANS 23-27

169.1 Members were asked to provide any updates on their Plan 23-27 objectives. There were no updates to report.

170 EVENTS

151.1 Members were asked to let the office know if they could attend the Autumn Clean. The Deputy Clerk had begun preparations for Lindfield Village Christmas Festival night. Existing stallholders have been contacted and advertisements for stalls have been placed in Lindfield Life and online. Nearer the time the Deputy Parish Clerk will be contacting members to assist with help at the event.

171 RISK MANAGEMENT

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171.1 Two risk assessments were presented to members for consideration. It was **agreed** to approve the following risk assessments:

- Village Festival Night
- Christmas Lights

172 CLERK'S REPORT

172.1 Members were provided with the following update:

The planters had been moved from Denmans Lane to Chaloner Road. This had been undertaken in conjunction with Glendale staff. Glendale had provided plants and compost. The Chair advised that Glendale had been a welcome improvement since they started earlier in the year.

173 MATTERS ARISING

173.1 There were no matters arising.

The meeting concluded at: 8:46 pm

The date of the next meeting is 28 November 2024.

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.