

Lindfield Parish Council

Minutes of the **PLANNING AND TRAFFIC COMMITTEE** meeting held on
Tuesday 27th June 2023 in the King Edward Hall, Lindfield.

P&TC Members:

Parish Councillors: Mrs V Upton (Chair)
Mrs A Matthews (Vice - Chair)
Mrs A Beecroft
Mr W Blunden
Mrs I Burns*
Mrs L Grace
Mr S Nisbett*
Mr T Webster*
Mr I Wilson
Mr D Woolley
* Denotes absent from meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

Lindfield Society

The Meeting commenced at **20:00**.

27. Apologies

27.1 Apologies from Cllrs Burns¹, Nisbett and Webster were received and accepted.
(Note 1: due to an administrative oversight this apology had been received but was not conveyed at this meeting)

28. Declarations of Interest

28.1 Cllrs Matthews advised that she had an interest in Item 31, Appendix One No 4, due to a Power of Attorney.

29. Approval of Minutes

29.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 6th June 2023 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

30. Questions/comments from members of the public

30.1 None.

31. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSSC) for consideration

Appendix One shows the application details and agreed responses.

For each application, the observations of the members who had specifically studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable). For applications where the Lindfield Society (LS) had no comments, or their view was 'No objection' this is not recorded.

31.1 **DM/23/1526 - 36A Appledore Gardens** – Cllr Woolley considered that the council's response should highlight concerns over the cumulative impact of adding an additional hardstanding, in a location where nearby surface water flooding had been evidenced on several previous occasions. In response to a question from Cllr Matthews, the Deputy Parish Clerk confirmed that the proposal appeared to meet the Government's guidance on the permeable surfacing of front gardens.

32. To receive reports on any significant planning decisions or issues made by MSDC, West Sussex County Council (WSSC) or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

32.1 None.

33. Report on any issues addressed under the councils Scheme of Delegation and to consider further action required, if any.

33.1 None

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34. Updated Committee Terms of Reference

- 34.1 In the light of the report previously circulated to councillors, members **agreed** that the committee should be renamed Planning, Traffic and Transport Committee. Cllr Blunden was particularly concerned that shortening this to Planning and Transport would not be well received by the many residents who are concerned with traffic issues. Further that the membership should remain as up to ten councillors. All other proposed updates were confirmed, subject to ratification by Full Council.

35. TRO Updates

- 35.1 **Black Hill** – Cllr Gary Wall, Lindfield and High Weald, WSCC, has added his support to this proposed scheme and it is now with the WSCC Cabinet Member for consideration.
- 35.2 **Backwoods Close** – notwithstanding LPC's withdrawal of support for this proposal earlier this year, Cllr Garry Wall has added his support to the scheme, and it is also with the WSCC Cabinet Member for consideration.
- 35.3 Members **noted** the above developments.

36. Real Time Passenger Information (RTPI) Update

- 36.1 The Deputy Parish Clerk advised that the provider's installer had advised that provision was imminent, and he is being actively chased.
- 36.2 Members **noted** the position.

37. Outstanding Action Points

- 37.1 A response from Lindfield Rural Parish Council in respect of updating the Lindfield and Lindfield Rural Neighbourhood Plan is expected shortly.
- 37.2 Members **noted** the position.

38. Matters Arising.

- 38.1 Cllr Grace that she had today attended a meeting of the Scaynes Hill to Lindfield Active Travel (SHLAT) group in which it was confirmed that Mims Davies (MP, Mid Sussex) had added her support to the feasibility study and that SHLAT would be writing to LPC to consider its support in response to Lindfield Rural Parish Council's agreed support (letter awaited).
- 38.2 Members **noted** the position.

The meeting closed at 20:45.

The next P&TC Meeting is scheduled for Tuesday 18th July 2023
at 8pm in the King Edward Hall.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Reference	Property	Street	Proposal
1	2023	1352	Appledore Cottage	Lewes Road	Install bike shed to the front of house
Response: Lindfield Parish Council has no objections to this application.					
2	2023	1455	19	Finches Gardens	(T1) Oak on southern fence line - Remove lowest branch that is hanging over the fence line to raise canopy to consistent level. Remove short north pointing lower limb back to main stem. Reduce westerly limb extending beyond fence line by 3m. Remove deadwood. Where required reduce overall canopy by up to 1.5m back to growth points. (T2) Oak in northerly area of rear garden - reduce crown by up to 3m and clear epicormic off main stem. Remove epicormic growth up main stem as far as emergence of main canopy. Lightly reduce easterly canopy back only removing up to 2m where specific branches extend beyond main shape. Reduce most of remaining canopy by up to 3m back to growth points. Remove deadwood. Remove some of the epicormic growth along larger branches in the canopy.
Response: Lindfield Parish Council has no objections to this application.					
3	2023	1531	11	Meadow Lane	Remove existing garage & extensions. Construct a new two storey side extension including habitable loft and a new single storey side & rear extension
Response: Lindfield Parish Council has no objections to this application, subject to matching materials being used.					
4	2023	1218	1	St Nicholas Court	Maple (T1-Tag Number T750)- Reduce canopy by 1.5m to suitable growth points, remove deadwood and crown lift to 3m. Liquid ambar (T2 - Tag Number T753) - Reduce canopy by 2.5m in height to suitable growth points and lateral limbs by 1m to balance trees canopy. Cherry (T3 - Tag Number T755) - Remove deadwood and crown lift to 3m. Weeping Willow (T4 - Tag Number T757h) - Crown lift to allow a 2m clearance above garage roofs
Response: Lindfield Parish Council has no objections to this application.					
5	2023	1526	36A	Appledore Gardens	Part removal of wall for the provision of a double drive to the front of the existing property with a new dropped kerb
Response: Lindfield Parish Council has no objections to this application.					

Notes:

1. Lawful Development Certificate (LDC) applications - no response will normally be provided.
2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)