

Lindfield Parish Council

Minutes of the **PLANNING AND TRAFFIC COMMITTEE** meeting held on
Tuesday 6th June 2023 in the King Edward Hall, Lindfield.

P&TC Members:

Parish Councillors: Mrs V Upton (Chair)
Mrs A Matthews (Vice - Chair)
Mrs A Beecroft
Mr W Blunden
Mrs I Burns
Mrs L Grace*
Mr S Nisbett
Mr T Webster
Mr I Wilson
Mr D Woolley
* Denotes absent from meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

Lindfield Society
Two Members of the public

The Meeting commenced at **20:00**.

15. Apologies

15.1 Apologies from Cllr Grace were received and accepted.

16. Declarations of Interest

16.1 Cllrs Beecroft and Upton advised that they were members of All Saints Church who had submitted the Planning Application shown in Appendix One, Item 4.

17. Approval of Minutes

17.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 23rd May 2023 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

18. Questions/comments from members of the public

18.1 None.

19. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSSC) for consideration

Appendix One shows the application details and agreed responses.

For each application, the observations of the members who had specifically studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable). For applications where the Lindfield Society (LS) had no comments, or their view was 'No objection' this is not recorded.

- 19.1 **DM/23/1264 Lynn Hatch, 31 High Street** – Cllr Matthews noted the significant height of the latest proposal but also recognised that MSDC's Conservation Officer had suggested a hipped or gable roof be utilised in this location. Cllr Beecroft also noted the substantial size of the proposed garage. Cllr Blunden felt that the Conservation Officer was evidently addressing the potential impact on this proposal with the village conservation area and saw no reason to object.
- 19.2 **DM/22/1332 All Saints Church Office, 122 High Street** Cllr Blunden considered that the proposal was an improvement on the current position and that he had no objection. One of the members of the public commented that it would be lockable and should therefore help to address the anti-social behaviour which has been experienced at this location. The two members of the public left the meeting after this item.

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20. To receive reports on any significant planning decisions or issues made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next scheduled meeting.

- 20.1 **AP/23/0034 Lantern Cottage, Spring Lane** the refusal by MSDC of the proposed detached 4-bedroom dwelling has been appealed to the Planning Inspectorate.
- 20.2 **DM/23/0671 Allens Wall, Black Hill** – MSDC have refused permission for the proposed demolition and construction of a replacement dwelling citing its scale, position and form impacting upon the existing open and verdant character and detracting from the setting of adjacent heritage assets.
- 20.3 Committee **noted** these developments.

21. Report on any issues addressed under the councils Scheme of Delegation and to consider further action required, if any.

- 21.1 None

22. To consider membership of Working Groups (report previously circulated)

- 22.1 **(a) Cycleways** – Cllr Blunden noted that Cllr Grace had enthusiastically engaged the required brief and proposed that she continue in this role, as proposed in the report provided to members. Cllr Woolley considered that it was unfortunate that Cllr Grace was unable to attend this meeting to be able to discuss her willingness to continue to represent the council and asked whether it would be appropriate to have two representatives meeting with SHLAT. Members considered that two representatives may be acceptable to SHLAT and Cllr Nisbett volunteered that he would be happy to join Cllr Grace.
- 22.2 Committee **agreed** that Cllrs Grace and Nisbett should be the council's representatives with SHLAT and part of the council's working group, also comprising the P&TC Chair and Vice-Chair.
- 22.3 **(b) Lewes Road TRO** – Committee **agreed** the proposed way forward set out in the report, with Cllr Burns joining the working group alongside the Chairs and Vice-Chairs of the Planning and Traffic Committee and Full Council, together with Mr Turner.

23. TRO Updates [if any]

- 23.1 No further update available.

24. Real Time Passenger Information (RTPI) Update

- 24.1 The Deputy Parish Clerk advised that the provider is being chased for delivery, which is now overdue. Committee **noted** the position.

25. Outstanding Action Points

- 25.1 Members **noted** the report provided and **agreed** that a working group should be set up to consider (Agenda Item 481 13/12/22) identifying suitable locations for kerbside EV charging points. Cllrs Burns, Matthews and Woolley forming the working group.
- 25.2 In respect of Agenda Items 504 31/1/23 and 542 4/4/23 members **agreed** that no further action is required at this time and that going forward, MSDC's approach to double glazing within the conservation area be tracked against planning applications received. Cllr Burns considered this to be an important matter, potentially "*...the thin end of the wedge...*"

26. Matters Arising.

- 26.1 No items raised.

The meeting closed at 20:30.

The next P&TC Meeting is scheduled for Tuesday 27th June 2023
at 8pm in the King Edward Hall.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Reference	Property	Street	Proposal
1	2023	1265	23	Barncroft Drive	Install PVCu conservatory to the rear of the property
RESPONSE: Lindfield Parish Council has no objections to this application.					
2	2023	1264	Lynn Hatch / 31	High Street	Demolition of existing garage with construction of new larger Garage with Hobbies Room over. Garage to have gabled roof with inline PV panels and Conservation Rooflights. To main house, the construction of a single storey rear extension is proposed with associated internal alterations, as well as conservation rooflights to the main roof rear elevation. Construction of a new porch to serve rear entrance, gated entrances to both side accesses to the rear garden, as well as installation of air source heat pump (ASHP) to serve dwelling. Application is resubmission of application DM/22/2569 with proposed alterations/ extension to main house unchanged.
RESPONSE: Lindfield Parish Council has no objections to this application, subject to MSDC Conservation Officer's satisfaction.					
3	2023	1299	28	Finches Park Road	New infill single storey rear extension and new first floor rear extension
RESPONSE: Lindfield Parish Council has no objections to this application.					
4	2023	1332	All Saints Church Office / 122	High Street	Construction of a timber outbuilding
RESPONSE: Lindfield Parish Council has no objections to this application.					

Notes:

1. Lawful Development Certificate (LDC) applications - no response will normally be provided.
2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)