

Lindfield Parish Council

Minutes of the **PLANNING AND TRAFFIC COMMITTEE** meeting held on
Tuesday **10th January 2023** in the King Edward Hall, Lindfield.

P&TC Members:

Parish Councillors: Mr R Plass (Chair)
Mrs M Hersey* (Vice- Chair)
Mr W Blunden*
Mrs L Grace
Mrs A Matthews
Mr J Stevens*
Mrs V Upton
Mr C Wood
Mr I Wilson
* Denotes absent from meeting

In attendance: Mr D Parsons (Deputy Parish Clerk)

The Meeting commenced at **20:00**.

486. Apologies

486.1 Apologies from Cllrs Blunden, Hersey and Stevens were received and accepted.

487. Declarations of Interest

487.1 None.

488. Approval of Minutes

488.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 13th December 2022 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of the meeting.

489. Questions/comments from members of the public

489.1 None

490. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration

Appendix One shows the application details and agreed responses.

For each application, the observations of the members who had specifically studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable). For applications where the Lindfield Society (LS) had no comments, or their view was 'No objection' this is not recorded.

491. To receive reports on any significant planning decisions or issues made by MSDC and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.

491.1 None

492. Proposed Tree Policy

492.1 Committee **agreed** that the proposed policy should be adopted.

493. School Parking on Black Hill

493.1 No update was available.

494. Cycleways Update

494.1 Cllr Grace updated members that the scheme was not considered a priority by WSCC and that the Scaynes Hill to Lindfield Active Travel (SHLAT) group has sought a fuller response following, what was considered to be, an unsatisfactory Freedom of Information (FOI) reply from WSCC. Members **noted** the position and that the group next meets on 2nd February.

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495. Outstanding Action Points

The Deputy Parish Clerk advised that the RTPI (Bus Sign) was being ordered. Committee **noted** the currently outstanding matters.

496. Matters Arising.

496.1 None

The meeting closed at 20:25.

The next **P&TC Meeting is scheduled for Tuesday 31st January 2023**
at 8pm in the King Edward Hall.

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Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	MSDC Application Year	MSDC Reference	PROPERTY NAME/ NUMBER	STREET	PROPOSAL
1	2022	3626	1	Summerhill Grange	Front first floor extension along with rear ground and first floor extension incorporating internal alterations
RESPONSE: Lindfield Parish Council has no objections to this application.					
2	2022	3824	35	Portsmouth Wood Close	Ash Trees - (T1-T4) Fell - due to Ash die back and (T5) to be reduced to fence height .
RESPONSE: Lindfield Parish Council has no objections to this application					
3	2022	3787	34	West Common Drive	Proposed dormer roof side extension and single storey rear extension
RESPONSE: Lindfield Parish Council has no objections to this application					
4	2022	3796	Orchard House	Roundwood Lane	Proposed loft conversion dormer roof extension, gable roof extension and replacement slate roof tiles
RESPONSE: Lindfield Parish Council has no objections to this application, subject to matching materials being used.					
5	2022	3720	5	Hickmans Close	The proposed works include a rear two storey extension, a rear single storey extension and the widening of an existing dormer to the side roof pitch.
RESPONSE: Lindfield Parish Council has no objections to this application, subject to matching materials being used.					
6	2022	3837	14	Portsmouth Wood Close	Ash (T2) Multi-stem - Remove declining stem to base. Ash (T3) Multi-stem - Remove declining stem to base.
RESPONSE: Lindfield Parish Council has no objections to this application.					

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Item	MSDC Application Year	MSDC Reference	PROPERTY NAME/ NUMBER	STREET	PROPOSAL
7	2022	3695	Marlow House / 107	High Street	Demolition of the modern two-storey rear extension and demolition of the modern conservatory addition. Construction of a new, two-storey extension to the rear elevation. Alterations to Bakehouse structure to include reduced floor level, removal of mezzanine floor level, re-roofing works and internal insulation. Various works to the listed building to include roof and chimney repairs, window and door replacement, replacement of building services (mechanical and electrical) to include the installation of new sanitary accommodation. Demolition of partially-built threebay garage and construction of new detached garage building. Associated hard and soft landscaping works, to include new timber gates and brick wall to driveway entrance, new permeable driveway surfacing and new planting.
RESPONSE: Lindfield Parish Council has no objection to this application, subject to MSDC Conservation Officer's satisfaction with the issues raised in the Heritage Statement.					
8	2022	3791	Lindfield Bowling Club Lindfield Common Bowling Green Car Park	Backwoods Lane	The construction of a Public Convenience block on Common Land to the North of the car park at Lindifeld Bowling Club on Backwoods Lane. This application is a re submission of approved application DM/19/0071 and has been updated to incorporate the new Changing Places Legislation.
RESPONSE: None – application submitted by Lindfield Parish Council.					
9	2022	3854	Marlow House / 107	High Street	(T4) Magnolia - Fell (T8) Acer ssp - Fell (T11) Medlar - Fell
RESPONSE: Lindfield Parish Council has no objections to this application.					
10	2022	3694	Marlow House / 108	High Street	Demolition of the existing modern two-storey rear extension and demolition of the existing modern conservatory addition. Construction of a new, contemporary two-storey extension to the rear elevation. Alterations to the existing Bakehouse structure to include reduced floor level, removal of existing mezzanine floor level, re-roofing works and the application of internal insulation. Various works to the existing listed building to include roof and chimney repairs, window and door replacement, replacement of existing building services (mechanical and electrical) to include the installation of new sanitary accommodation. Demolition of existing partially-built three-bay garage and the construction of a new detached garage building. Associated hard and soft landscaping works, including the provision of new timber gates and brick wall to existing driveway entrance, new permeable driveway surfacing, new planting and removal of 3No. existing trees within the rear garden

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RESPONSE: Lindfield Parish Council has no objection to this application, subject to MSDC Conservation Officer's satisfaction with the issues raised in the Heritage Statement.					
11	2022	3781	Oakley House / 15	High Street	Reconfiguration and extension of the existing ground floor to provide open plan living space and first floor to provide an additional bedroom, loft conversion with rooflights and replace the existing garage.
RESPONSE: Lindfield Parish Council has no objections to this application.					
12	2022	3879	Oak Trees	Roundwood Lane	T1 Oak - remove lowest branch on northern side of Oak at 3 metres.
RESPONSE: Lindfield Parish Council has no objections to this application subject to the works being carried out to BS 3998.					
13	2022	3898	Public Toilets Opposite Lindfield Dry Cleaners / 4	Denmans Lane	Lime T1 - Fell
RESPONSE: None – application submitted by Lindfield Parish Council.					
14	2022	3177	Rose Cottage	Lewes Road	Proposed two storey side and rear extensions, removal of conservatory and replacement garage, together with associated alterations. Amended plans received 23.12.2022 showing revised roof height and design for the proposed side extension.
RESPONSE: Lindfield Parish Council has no objection to this application.					
Notes: <ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 					