

Lindfield Parish Council

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West Sussex
RH16 2LH

Parish Clerk: Mr. A. Funnell
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Date: 21 May 2026

Members of the Finance & General Purposes Committee (F&GP) are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** to be held on **Thursday, 28 May 2026, at King Edward Hall, Lindfield (Jubilee Room) at 7.45 p.m.** to transact the following business:

A G E N D A

Welcome and emergency announcements.

1. **To elect a Chair.**
2. **To elect a Vice Chair.**
3. **To receive and accept apologies and reasons for absence.**
4. **To receive Declarations of Interest by Members in respect of any Item on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
5. **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
6. **To confirm and sign the Minutes of the meeting of the F&GP Committee held on 5 March 2026.**
7. **Chair's announcements.**
8. **To confirm Working Groups and membership.**
9. **Work Schedule & Action List.**
10. **Grants and donations:**
 - i. To note available funds
 - ii. To consider grant requests received
 - iii. To note letters of thanks received.
11. **Budget 2026/27:** To note the latest budget progress reports:
 - i. Finance and General Purposes Committee.
 - ii. Overall Council Budget 2026/27.
 - iii. General Reserve Expenditure.
12. **Financial Monitoring:** To note the latest account records:
 - i. Cash and Investment Reconciliation and to note Deposits and Investments held.
 - ii. Payment Analysis.
 - iii. To approve/ratify any required payments and internal transfers *(if required)*.
 - iv. To approve adjusted earmarked reserve balances at year-end.
13. **Bank arrangements** – To consider the report and matters requiring a decision.
14. **Internal Control Check of Accounts** – For the period January to March 2026.
15. **Toilets on the Common** – To consider any matters *(if required)*
16. **Plan 23-27** - To note updates and consider the report on the proposed residents survey.
17. **Consultations** – To consider responses to the Shaping West Sussex consultation.
18. **Clerk & RFO report** - To consider the report and any matters requiring a decision
19. **Working Group Reports** – To consider the member updates and any items for decision.
20. **Policy Documents** – To consider arrangements for review of the pensions discretion policy.
21. **Risk Management** – To consider any risk assessments.
22. **To confirm attendance at training/conference events, and receive any attendance reports.**
23. **Matters arising after the preparation of this Agenda**, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Signed:

Andrew Funnell

Andrew Funnell
Clerk to the Council

cc:

All other Parish Cllrs,

WSCC Cllr Cavan Wood

MSDC Cllr Anne-Marie Cooke

Cllr Cavan Wood

The next meeting is scheduled for 2 July 2026.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.