

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date: 12 June 2025

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 26 June 2025** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

- 1. To receive and accept apologies and reasons for absence.**
- 2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
- 3. Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
- 4. To receive the Report of the Internal Auditor** *(attached)*
- 5. External Auditor Report and Certificate 2023/24** – To note auditors' comment *(attached)*
- 6. Annual Return 2024/25 Section 1: to approve by resolution the Annual Governance Statement 2024/25** (blank document, to be completed at the meeting) *(attached)*.
- 7. Annual Return 2024/25 Section 2 (Accounting Statements)***(attached)*:
 - i) to consider the Accounting Statements
 - ii) to approve by resolution the Accounting Statements for the financial year 2024/25.
- 8. The setting of the date for the exercise of Electors' Rights:** to confirm the dates for the public inspection period *(attached)*.
- 9. Festive Lights Tender** – To confirm arrangements for the awarding of a contract *(to follow)*.
- 10. Community Governance Review relating to Haywards Heath Town Council** – To consider response *(attached)*.
- 11. Matters arising after the preparation of this Agenda**, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Andrew Funnell

Andrew Funnell

Clerk to the Council

CC: Cllr Garry Wall (WSCC)
Cllr Anne-Marie Cook (MSDC)
Cllr Cavan Wood (MSDC)

Next Full Council meeting: Thursday 24 July 2025