

Lindfield Parish Council

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Parish Clerk: Mr A Funnell
Date: 7 March 2025

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 13 March 2025** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **To confirm and sign the Minutes of the meetings of the Council held on 23 January 2025.**
4. **Questions/comments from members of the public.** *(Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).*
5. **Chair's announcements.**
6. **Reports by County Councillor / District Councillors.**
7. **Action list** *(attached).*
8. **Consultation documents** – To consider current consultations & agree on whether to respond *(attached).*
9. **Planning, Traffic and Transport Committee (PT&T).**
 - i) Report by Cllr Upton on matters considered at the meetings held on 4-Feb-25, and 25-Feb-25
 - ii) To receive the Minutes of the meetings held on 4-Feb-25, and 25-Feb-25 & to confirm their recommendations.
10. **Environment and Amenities Committee (E&A).**
 - i) Report by Cllr Blunden on matters considered at the meeting held on 6-Feb-25, to include any updates.
 - ii) To receive the Minutes of the meeting held on 6-Feb-25, & to confirm their recommendations *(if available).*
 - iii) Climate Change – Report on Grass Verges and update from Cllr Wood.
11. **Finance and General Purposes Committee (F&GP).**
 - i) Report by Cllr Beecroft on matters considered at the meeting held on 6-Mar-25, to include any updates.
 - ii) To receive the Minutes of the meetings held on 9-Jan-25 & 6-Mar-25 to confirm their recommendations *(if available).*
 - iii) Latest Budget Progress including General Reserves expenditure.
 - iv) Latest Bank reconciliation (cash and investments) - To sign the statement.
 - v) Summary of receipts and payments.
 - vi) To note the list of payments to the 13-Mar-25 and authorise payments and internal transfers *(if required).*
 - vii) Communications – Recommended by F&GP for Council approval *(attached).*
 - viii) Devolution – To agree to the creation of a Working Group and its terms of reference.
 - ix) Annual Review of the Effectiveness of the Internal Control System and Overall Internal Audit 2024-2025 – Update.
12. **Lindfield Pond – Posts and railings.** Consider the latest updates *(if required).*
13. **MSDC Parking Strategy – Larger Village Car Parks** – To consider the latest update.
14. **Councillor Appointments** – To consider the report on Committee preferences *(to follow).*
15. **Risk Management** – To consider the annual report *(to follow).*
16. **Matters arising after the preparation of this Agenda**, which the Chair agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed
Andrew Funnell
Andrew Funnell, Clerk to the Council

Cc: WSCC: Cllr. Mr. G. Wall
MSDC: Cllr. Mrs. A-M. Cooke & Cllr. Mr. C. Wood
Next meeting: 13 March 2025