

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
Email: clerks@lindfieldparishcouncil.gov.uk

16th July 2025

To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 22nd July 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 1st July 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications as they arise.
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Budget Report** [report to follow]
8. **Outstanding Action Points** [report to follow]
9. **MSDC Response re DP 39 – Sustainable Design & Construction** [report to follow]
10. **Transport and Traffic Working Group 2025** [report to follow]
11. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent.
Such matters will be for noting or deferral to a future meeting only.

D Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 12th August 2025.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1638	13	Finches Park Road	Oak Tree - Reduce by 2m and further previous reduction points. Remove epicormic growth from trunk
2	2025	1617	17	Appledore Gardens	Construction of a freestanding, single-storey garden outbuilding for incidental residential use (home office and gym). This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
3	2025	1644	Land opposite 5 & 6 Grahams Cottages	Spring Lane	Ash - remove x3 stems leaning towards cottages and garages
4	2025	1651	Lindfield Academy	School Lane	T108 - Oak - prune back lateral branching on compromised parts, start retrenchment pruning to establish smaller crown by approximately 1.2m all around.
5	2025	1671	5	Hickmans Lane	Proposed single storey side extension, single storey rear extension, front porch and rear box dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
6	2025	1631	33	Dukes Road	Proposed two storey building to be erected around the existing swimming pool with dormer windows to SW elevation and roof light windows to the NE elevation
7	2025	1632	33	Dukes Road	Proposed variation of condition 2 relating to planning application DM/25/0143 for alterations to the approved plans in relation to the roof
8	2025	1416	67	Saville Road	Proposed single storey rear extension, garage conversion with new windows and cladding to first floor front and rear elevations
9	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property. (Archaeological Study received 09.10.2024, amended plans received 03.07.2025, amended description 03.07.2025 and amended DAS and Heritage Statement received 03.07.2024)

Lindfield Parish Council - PTTC Agenda 22nd July 2025

Item	Year	Ref	Property	Street	Proposal
10	2024	1537	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property. (Archaeological Study received 09.10.2024, amended plans received 03.07.2025, amended description 03.07.2025 and amended DAS and Heritage Statement received 03.07.2024)
11	2025	1602	44A	Appledore Gardens	Propose to remove the existing brick boundary and partition walls and replace with a 1m high fence along the front and side boundary lines, leaving an opening for vehicle access. Surface to be laid with a block paving and shingle.
12	2025	1740	The Turret House, Old Place	High Street	Conifer - Reduce by 4 metres to suitable growth points
13	2025	1737	Hazel Lodge / 127	High Street	Laurel Tree - fell
14	2025	1745	22	Saville Road	T1 - Scots Pine - Fell
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”)- no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>