

Lindfield Parish Council

The Clock Tower House
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Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

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6th August 2025

To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 12th August 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 22nd July 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications as they arise.
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
 - i. **DM/25/1560 The Co-operative Food, 35-37 High Street** – Installation of a digital display screen positioned inside the store. Permission 5/8/25 [report to follow]
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Transport and Traffic Working Group 2025** [report to follow]
11. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 2nd September 2025.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1576	Tilecroft	Lewes Road	New variation or removal of condition No. 2 relating to dm/24/1491
2	2025	1296	15	Compton Road	Hazel Tree (T1) - Remove lateral branches by 2 metres and crown lift by approx 2 metres. Sycamore (T2) - reduce by 2-3 metres. Sycamore (T3) - Crown Lift canopy by 2 metres .
3	2025	1830	16	Portsmouth Wood Close	Ash (T1) - Fell to ground level, 3 areas of decay around the base and showing signs of ash dieback. Ash multi stem (T2) - Remove top section of stem that is heavily declining down to healthy fork.
4	2025	1638	13	Finches Park Road	Oak Tree - Reduce by 2m and no further than previous reduction points. Remove epicormic growth from trunk (amended description)
5	2025	1881	28	Blackthorns	Oak Tree - Reduce Crown by 1 metre and remove dying and dangerous branches.
6	2025	1740	The Turret House, Old Place	High Street	Incense cedar - Reduce by 4 metres to suitable growth points (amended description as tree specified and is a TPO)
7	2025	1825	Blackthorns County Primary School / 3	Blackthorns Close	The continued siting and use of a temporary classroom unit
8	2025	1874	Westwood / 6	Pickers Green	Demolition of existing ground floor side (South) bay window. Erection of new two storey side (South) extension and associated roof extension. Extension to existing ground floor rear (East) bay window.
9	2025	1884	Abbotts Pharmacy / 83	High Street	Repairs and improvements to the fenestration of 83 High Street, including repair and redecoration of all existing timber joinery, double-glazed panes fitted to existing frames, replacement lead roofing and timber cladding, re pointing of brickwork, roofing repairs, and replacement rainwater goods. Repair and Improvements to the rear outbuildings, to include re-roofing and roofing repairs, and repair and redecoration of timber joinery. Removal of the existing dilapidated timber outbuilding. Rebuilding of partially-collapsed existing garden wall.
10	2025	1904	Compton Lea / 57	Compton Road	2 x Leylandii - fell
11	2025	1918	Amenity Land surrounding flats	Tollgate	Acer cappadocicum (Cappadocian Maple) (T1) - Crown lift 2.5m. Acer cappadocicum (Cappadocian Maple) (T2) - Crown lift 2.5m. Tilia cordata (Small-leaved Lime) (T3) - Crown Reduction Heavy 5m, Crown lift 2.5m. Fraxinus excelsior (Common Ash) (T9) - Pollard - Re-Pollard back to previous pruning points. Fraxinus excelsior (Common Ash) (T10) - Pollard - Re-Pollard back to previous pruning points.
12	2025	1946	The Clock House / 171	High Street	Ash Tree - Fell

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Item	Year	Ref	Property	Street	Proposal
13	2025	1927	West Wing, Old Place	High Street	T1 Large Scots Pine - reduce 3-4 large overweighted and over extended scaffold limbs on the southern aspect of crown by 2.5 to 3m.
<p>Notes:</p> <ol style="list-style-type: none">1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>