

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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16th September 2025

To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 23rd September 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 2nd September 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications as they arise.
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **MSDC Licensing Application** – King Edward Hall Village Day Committee [report to follow]
11. **Scaynes Hill to Lindfield Active Travel (SHLAT) WSCC Update** [report to follow]
12. **Transport and Traffic Working Group 2025** [report to follow]
13. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 14th October 2025.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	2158	Old Place Cottage, Old Place	High Street	T1 - Scots Pine - Reduce lowest limb over White Lodge garden, back to previous cut points, approx 3m. Reduce lowest limb growing towards property by approx 2m and no further than previous cut points. Lowest limb over Old Place garden, remove (split and damaged). Also remove lowest split limb from lowest primary branch and reduce secondary growth approx 4m back to previous points. T2- Scots Pine - remove lowest secondary, drooping limb back to primary branch.
2	2025	2144	The Holt / 78	High Street	(T1) Copper Beech Tree - Remove the 4 lowest branches that overhang 34 Dukes Road
3	2025	2139	Esmeralda Cottage / 43	West Common	Proposed first floor side extension and roof alterations, rear facing dormer window, front facing roof light window and removal of chimney
4	2025	2065	St Johns Lodge / 151	High Street	Magnolia grandiflora-Crown raise by 3m and crown reduce by 2m. (Amended Description due to removal of hedges from application)
5	2025	2227	1	Francis Road	Proposed part side extension with pitched roof and velux window. Part demolition of existing rear extension and change of fenestration. Change of fenestration to the back first floor elevation. Ground floor, first floor and second floor renovation. New conservation style velux windows to front and rear roof slopes. New timber fence and gate to front garden. New windows to front and side elevations.
6	2025	2235	23	Meadow Drive	Proposed works to extend the side and rear of the existing dwelling to provide a larger living areas to the ground floor and an additional bedroom space at first floor.
7	2025	2274	5	Hickmans Lane	New porch, single-storey rear extension, rear box dormer loft conversion, and internal alterations. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
8	2025	2308	Froyls / 125	High Street	Birch Tree - Fell to ground level
9	2025	2298	12	Brook Lane	Householder application to allow for a two storey side extension, two storey and single storey rear extension, new front porch and new car port with new entrance gates.
10	2025	2306	25	Portsmouth Wood Close	Single storey rear extension, part garage conversion, internal remodelling and rear plot boundary treatment acoustic fence
11	2025	2310	Lindfield Academy	School Lane	T126 Sycamore- Re-pollard to old pruning points. T131 Sycamore- Fell. T206- Black Poplar- Pollard at 8m
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>