

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
Email: clerks@lindfieldparishcouncil.gov.uk

26th August 2025

To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 2nd September 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 12th August 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications as they arise.
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Transport and Traffic Working Group 2025** [update, if any – next meets 3/9/25]
11. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 23rd September 2025.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	1950	7	Eastern Road	Construction of a new rear extension and insertion of new window to side elevation. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
2	2025	1918	Amenity Land surrounding flats	Tollgate	Acer cappadocicum (Cappadocian Maple) (T1) - Crown lift 2.5m. Acer cappadocicum (Cappadocian Maple) (T2) - Crown lift 2.5m. Tilia cordata (Small-leaved Lime) (T3) - Pollard. Crown lift 2.5m. Fraxinus excelsior (Common Ash) (T9) - Pollard - Re-Pollard back to previous pruning points. Fraxinus excelsior (Common Ash) (T10) - Pollard - Re-Pollard back to previous pruning points. Please note amended description.
3	2025	1840	4	Meadow Drive	Proposed two storey side extension and internal remodelling
4	2025	2038	14 & 18	Old School Court	To re-pollard two limes trees back to previous points. Trees are positioned at number 14 and number 18 Old School Court.
5	2025	2012	Lincoln Lodge	Roundwood Lane	Proposed detached garage/store to property frontage and realignment of vehicular access off private road.
6	2025	2019	100	High Street	Internal alterations to upgrade existing ground floor to basement stair and associated balustrading.
7	2025	2068	St Johns Lodge / 151	High Street	Replace later addition rear extension with new single storey extension. Allow for two bay windows and chimney to western elevation including internal alterations. Demolish later addition garage and erect new single bay garage to rear garden with associate landscaping works
8	2025	2069	St Johns Lodge / 151	High Street	Replace later addition rear extension with new single storey extension. Allow for two bay windows and chimney to western elevation including internal alterations. Demolish later addition garage and erect new single bay garage to rear garden with associate landscaping works
<p>Notes:</p> <ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications ("...an application to establish whether the development is lawful...") - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>