

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115  
Email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

24<sup>th</sup> June 2025

## To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 1<sup>st</sup> July 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 10<sup>th</sup> June 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications as they arise.*
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.*
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Budget Report** [report to follow]
8. **Outstanding Action Points** [report to follow]
9. **Transport and Traffic Working Group 2025** [report to follow]
10. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 22<sup>nd</sup> July 2025.

## Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2024	1007	76	Saville Road	Rear single storey extension with flat roof and lantern rooflights. Side single storey extension. Front single storey extension. Composite cladding to external walls of extension (amended plans received 02/06/25)
2	2025	1184	15	Appledore Gardens	Proposed rear two storey and single storey extension (Amended plans recieved 05.06.2025)
3	2025	1492	Former site of Tavistock and Summerhill School	Summerhill Lane	(T1) Oak - Fell
4	2025	1519	5	Alma Road	Magnolia - Reduce crown by 2m to previous cut points. Fir - Fell. Leylandii Hedge - Fell entire hedge and grind all stumps
5	2025	1536	13	Francis Road	Laburnum - Prune 1m from height and reshape
6	2025	1526	Finches Corner	Hickmans Lane	Demolition of existing garage with erection of replacement annexe.
7	2025	1560	Co-op / 35-37	High Street	Installation of a digital display screen positioned inside the store
<p>Notes:</p> <ol style="list-style-type: none"> <li>1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.</li> <li>2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)</li> </ol>					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>