

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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28th October 2025

To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 4th November 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the PTTC meeting held on 14th October 2025 [to be circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications as they arise.
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Transport and Traffic Working Group 2025** [report to follow]
11. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 25th November 2025.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	2538	3	Barncroft Drive	Ash Tree (T2) - Remove. Mature Sweet Chestnut (T3) - Remove overhanging branch. Sycamore Tree (T4) - Reduce Crown to previous points. Row of Young Cypress (G5) - Cut Back overhanging branches to rear boundary lines of plots 3-11. Sycamore (T6) - Remove. Sweet Chestnut (T8)- Remove broken branch by 7 metres.
2	2025	2298	12	Brook Lane	Householder application to allow for a two storey side extension, two storey and single storey rear extension, new front porch and new car port with new entrance gates. (new plans received 09.10.2025)
3	2025	2554	5	Hickmans Lane	New porch, rear box dormer loft conversion, and internal alterations. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
4	2025	2521	The Pavilion	Francis Road	Proposal for allowance for existing iron screen and gates to be removed and restored and put back. Allowance for new brick wall and piers to be formed in reclaimed brick to match existing with inclusion of a delivery box fully recessed into the wall.
5	2025	2542	24	Sunte Avenue	Modified doors and windows to the side elevation, new doors to the rear elevation. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
6	2025	2139	Esmeralda Cottage / 43	West Common	Proposed first floor side extension and roof alterations, rear facing dormer window, front facing roof light window and removal of chimney (Amended plans received 10.10.25 and 13.10.25)
7	2025	2678	35	Hickmans Lane	Replacement of windows and doors, removal of garage door and replaced with window, new mono pitch and flat roof over existing entrance and garage, re-roofing existing conservatory and internal alterations
Notes: 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>