

# Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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9<sup>th</sup> December 2025

## To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 16th December 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

## AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the PTTC meeting held on 25<sup>th</sup> November 2025 [to be circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications as they arise.*
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.*
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
  - i. **Planning Appeal AP/25/0055 33 Dukes Road** [report to follow]
  - ii. **Refusal DM/25/1103 and 1104, Marlow House, 107 High Street** [report to follow]
  - iii. **Refusal DM/25/2139 - Esmeralda Cottage 43 West Common** [report to follow]
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Transport and Traffic Working Group 2025** – update, if any
11. **Lindfield Cricket Club** – second square update [report to follow]
12. **Real Time Passenger Information (RTPI)** – update [report to follow]
13. **MSDC Parking Strategy**- Subsidised Permits and Village Car Parks [report to follow]
14. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 6<sup>th</sup> January 2025.

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Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

### Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	2980	26B	Pelham Road	Erection of boundary fence, widening of existing driveway, installation of new patio and general landscaping works.
2	2025	3036	Oak Trees	Roundwood Lane	T1: Oak, reduce upper canopy by 6m. T2: Oak, drop crotch canopy reduction by 2m. T3: Oak, drop crotch canopy reduction by 2m.
3	2025	3023	2	By Sunte	Replacement garage and Two Storey Side Extension to the East. New roof light to South Elevation. New French doors to South Elevation replacing existing single door. Replacement of bay window to the west elevation and extending to the first floor.
4	2025	2913	Le Flamant / 64	High Street	Variation of condition no 8 (opening hours) relating to planning application DM/24/1445.
5	2025	3061	Oak Lee	Compton Road	T1 - Oak Crown reduction overall by 4 - 5 m
6	2025	3044	The Long House / 6	The Wilderness	Retrospective planning application for new boundary fence
7	2025	2538	Land at 18 & 19	Dukes Road	Ash Tree (T2) - Remove. Mature Sweet Chestnut (T3) - Remove overhanging branch. Sycamore Tree (T4) - Reduce Crown to previous points. Row of Young Cypress (G5) - Cut Back overhanging branches to rear boundary lines of plots 3-11. Sycamore (T6) - Remove. Sweet Chestnut (T8)- Remove broken branch by 7 metres (Amended Site Address 03.12.2025)
8	2025	3087	St Romolo / 24	Sunte Avenue	Modified doors and windows to the side elevation, new doors to the rear elevation
9	2025	2227	1	Francis Road	Proposed part side extension with a lean to roof and velux window. Part demolition of existing rear extension and change of fenestration. Ground floor, first floor and second floor renovation. New conservation style velux windows to front and rear roof slopes. New windows to side first floor (Amended description and plans received 04.12.2025)
10	2025	3138	30	The Welkin	T1 - Lime - Remove tree to near ground level
<p>Notes:</p> <ol style="list-style-type: none"> <li>1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.</li> <li>2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)</li> </ol>					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>