

# Lindfield Parish Council

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Parish Clerk: Mr A Funnell

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18<sup>th</sup> February 2025

## To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 25<sup>th</sup> February 2025 at 8pm** to transact the following business:

Welcome and emergency announcements.

## AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 4<sup>th</sup> February 2025 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications as they arise.*
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.*
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
  - i. **DM/24/2698 - 38 Savill Road** – Review approach to DP 39 relating to sustainable Design and Construction in the light of the Delegated Report Comments for this application [Report to follow]
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
  - i. **Response to MSDC Village Parking Stakeholder Engagement** closes 21<sup>st</sup> February 2025 – [Final response to follow]
8. **Budget Report – update** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Consultations** – [reports to follow] to consider responses, if any:
  - i. **Transport for the South East** – consultation presented to 14/1/25 and 4/2/25 PTTC meetings closes 7<sup>th</sup> March 2025 [proposed response to follow]
11. **‘TRO’ Working Group** (update following 20<sup>th</sup> February 2025 meeting)
12. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 18<sup>th</sup> March 2025.

**Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council**

Item	Year	Ref	Property	Street	Proposal
1	2024	2802	29	Meadow Drive	Demolition of the existing garage. Replaced with a single storey extension in the same footprint and connected to the main house. A new two storey side extension, new single storey front extension including porch and a new roof light window to the rear.
2	2025	0215	Guildwood / 3	Little Black Hill	Lime Trees (T1, T2,T3,T4 and T5) - Repollard to previous pruning points
3	2025	0191	1	The Chestnuts	Variation of condition 2 of planning application DM/23/2934- to allow for design changes.
4	2025	2728	34	Finches Park Road	Proposed single and two storey, rear and side extensions. Infill of existing entrance canopy to form internal porch. New doors and windows. Amended Plans received 21.01.2025 showing tree to front of house felled.
5	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear. (Archaeological Study received 09.10.2024, amended plans received 25.10.2024 and amended DAS and Heritage Statement received 29.10.2024)
6	2024	1537	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear. (Archaeological Study received 09.10.2024, amended plans received 25.10.2024 and amended DAS and Heritage Statement received 29.10.2024)
7	2024	2693	Rosmond Cottage	West View	Single storey shed extension.
8	2025	0270	The Toll House / 56	High Street	Proposed restorations, revision of outbuilding, insulation, new consumer unit, removal of modern wall, addition of shower room and minor reconfigurations.
9	2025	0271	The Toll House / 56	High Street	Proposed restorations, revision of outbuilding, insulation, new consumer unit, removal of modern wall, addition of shower room and minor reconfigurations.
10	2025	0296	37	Blackthorns	Demolition of single storey rear extension, erection of two storey side extension and lean to extension. Addition of front porch and PV panels on roof slope.
11	2025	0336	121	The Welkin	Proposed single storey rear extension This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.

- Notes:
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
  2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (as the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates.