

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk
Parish Clerk: Mr A Funnell

Date of issue: 4 April 2025

Members of the Environment and Amenities (E&A) Committee you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 10 April 2025** at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

- 1) **To receive and accept apologies for absence.**
- 2) **To receive declarations of interest from Members in respect of any matter on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
- 3) **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
- 4) **To confirm and sign the Minutes of the meeting of the E&A Committee held on 6 February 2025.**
- 5) **Chair's Announcements.**
- 6) **Action List** *(attached)*
- 7) **E&A Committee Budget Progress.** To review the latest list of payments *(attached)*.
- 8) **Climate Change.** Report from the Climate Change Working Group and to consider Climate Change Award nominations.
- 9) **Assets and maintenance.** Report on any matters relating to committee assets and street furniture *(attached)*.
- 10) **Fairtrade Lindfield** – To consider the report on signage *(attached)*.
- 11) **Policy & Strategic Documents.** Plan 23-27 updates *(to follow)*.
- 12) **Events.** Consider any matter relating to upcoming events *(to follow)*.
- 13) **Risk Management.** To consider any risk assessments *(attached)*.
- 14) **Clerk's Report.**
- 15) **Matter arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*
Andrew Funnell
Clerk to the Council

c.c: All other Lindfield Parish Councillors
Cllr. Mr. G. Wall (WSCC)
Cllr. Mrs. A-M.Cooke (MSDC)
Cllr. Mr. C. Wood (MSDC)

Date of next meeting: 12 June 2025