

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk  
Parish Clerk: Mr A Funnell

Date of issue: 31 January 2025

**Members of the Environment and Amenities (E&A) Committee** you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 6 February 2025** at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

## AGENDA

- 1) **To receive and accept apologies for absence.**
- 2) **To receive declarations of interest from Members in respect of any matter on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
- 3) **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
- 4) **To confirm and sign the Minutes of the meeting of the E&A Committee held on 28 November 2024.**
- 5) **Chair's Announcements.**
- 6) **Action List** *(to follow).*
- 7) **E&A Committee Budget Progress.** To review the latest list of payments *(to follow).*
- 8) **Climate Change.** Report from the Climate Change Working Group.
- 9) **Assets and maintenance.** Report on any matters relating to assets and street furniture *(to follow).*
- 10) **Stakeholder Engagement.** To consider response two requests *(to follow).*
- 11) **Policy & Strategic Documents.** a) To consider Village Archive Policy, b) Plan 23-27 updates *(to follow).*
- 12) **Events.** Consider any matter relating to the Spring & Autumn Clean events.
- 13) **Request for memorial bench.** To consider the report *(to follow).*
- 14) **Risk Management.** To consider any risk assessments *(to follow).*
- 15) **Clerk's Report.**
- 16) **Matter arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*  
Andrew Funnell  
Clerk to the Council

c.c: All other Lindfield Parish Councillors  
Cllr. Mr. G. Wall (WSSC)  
Cllr. Mrs. A-M.Cooke (MSDC)  
Cllr. Mr. C. Wood (MSDC)

Date of next meeting: 10 April 2025