

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk
Parish Clerk: Mr A Funnell

Date: 18 July 2025

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 24 July 2025** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.⁽ⁱ⁾**
3. **To confirm and sign the Minutes of the meetings of the Council held on 22-May-25, & 26-Jun-25.**
4. **Questions/comments from members of the public.⁽ⁱⁱ⁾**
5. **Chair's announcements.**
6. **County & District Council Reports.**
7. **Items for Decision:**
 - 7.1 Consultation documents.
 - a) Haywards Heath Town Council Community Governance Review (2025).
 - b) Shaping West Sussex.
 - 7.2 Financial Reports and Monitoring. To receive and accept reports & statements.
 - 7.3 Minutes of Committee Meetings. To receive minutes and resolutions of the following committees:
 - a) Environment and Amenities (10-Apr-25 & 12-Jun-25).
 - b) Finance and General Purposes (6-Mar-25 & 29-May-25).
 - c) Planning, Traffic and Transport (18-Mar-25, 8-Apr-25, 29-Apr-25, 20-May-25, 10-Jun-25 & 1-Jul-25).
 - 7.4 Committee Recommendations & Referrals.
 - a) Village Archive Management Policy.
 - b) Internal Communications.
 - c) Transport and Traffic Working Group 2025 (*if required*).
 - 7.5 Risk Management (*if required*)
8. **Plan 23-27 Progress reports.**
9. **LPC reports:**
 - 9.1 Environment & Amenities Committee. Matters considered at the meetings since the last report to Full Council.
 - 9.2 Finance & General Purposes Committee. Matters considered at the meetings since the last report to Full Council.
 - 9.3 Planning, Traffic & Transport Committee. Matters considered at the meetings since the last report to Full Council.
 - 9.4 Councillor updates.
 - a) Attendances. To note members attendance reports.
 - b) Training. To note members training update reports
 - 9.5 Clerks updates.
10. **Items for noting/information:**
 - 10.1 Action list & work schedule.
11. **Matters arising after the preparation of this Agenda**, which the Chair agrees to take as urgent.⁽ⁱⁱⁱ⁾
12. **Confidential Matters** - To resolve to exclude the public and press from the meeting.^(iv)
13. **Staff matters.**

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

CC: Cllr Garry Wall (WSCC)
Cllr Anne-Marie Cook (MSDC)
Cllr Cavan Wood (MSDC)

Next Full Council meeting: Thursday 23 September 2025

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- i The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
 - ii Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).
 - iii Any such matters will be for noting or referral to a future meeting only.
 - iv In accordance with sec 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss items of a confidential or commercially sensitive nature: None