

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk
Parish Clerk: Mr A Funnell

Date: 19 September 2025

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 25 September 2025** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.⁽ⁱ⁾**
3. **Casual Vacancy: To consider the appointment of a co-opted Councillor.**
4. **To confirm and sign the Minutes of the meetings of the Council held on 24 July 2025 & 7 August 2025.**
5. **Questions/comments from members of the public.⁽ⁱⁱ⁾**
6. **Chair's announcements.**
7. **County & District Council Reports.**
8. **Items for Decision:**
 - 8.1 Consultation documents.
 - a) Haywards Heath Town Council Community Governance Review (2025) – Final Consultation.
 - b) New Street Trading Policy.
 - c) New Air Quality Strategy.
 - 8.2 Financial Reports and Monitoring. To receive and accept reports & statements.
 - 8.3 Minutes of Committee Meetings. To receive reports, minutes and resolutions of the following committees:
 - a) Environment and Amenities (7-Aug-25)
 - b) Finance and General Purposes (3-Jul-25, 4-Sep-25)
 - c) Planning, Traffic and Transport (12-Aug-25, 2-Sep-25, 23-Sep-25)
 - 8.4 Committee Recommendations & Referrals.
 - a) Budget 2026/27.
 - b) Bank Mandates & Arrangements.
 - c) Procurement.
 - 8.5 Councillor Reports
 - a) Meeting start times.
9. **Plan 23-27 Progress reports.**
10. **LPC reports:**
 - 10.1 Working Groups
 - a) Updates
 - 10.2 Councillor updates.
 - a) Attendances. To note members' attendance reports.
 - b) Training. To note members' training update reports
 - 10.3 Clerks updates.
11. **Items for noting/information:**
 - 11.1 Action list & work schedule.
12. **Matters arising after the preparation of this Agenda**, which the Chair agrees to take as urgent.⁽ⁱⁱⁱ⁾
13. **Confidential Matters** - To resolve to exclude the public and press from the meeting.^(iv)
14. **Staff matters.**

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

CC: Cllr Garry Wall (WSCC)
Cllr Anne-Marie Cook (MSDC)
Cllr Cavan Wood (MSDC)

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- i The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
 - ii Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).
 - iii Any such matters will be for noting or referral to a future meeting only.
 - iv In accordance with sec 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss items of a confidential or commercially sensitive nature: None