

# Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date: 16 January 2025

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 23 January 2025** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

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Welcome and emergency announcements

## AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **To confirm and sign the Minutes of the meetings of the Council held on 21 November 2024.**
4. **Questions/comments from members of the public.** *(Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).*
5. **Chair's announcements.**
6. **Reports by County Councillor / District Councillors.**
7. **Action list** *(attached).*
8. **Consultation documents** – To consider current consultations & agree on whether to respond *(attached).*
9. **Planning, Traffic and Transport Committee (PT&T).**
  - i) Report by Cllr Upton on matters considered at the meetings held on 10-Dec-24, and 14-Jan-25.
  - ii) To receive the Minutes of the meetings held on 10-Dec-24, and 14-Jan-25 *(if available)* & to confirm their recommendations.
10. **Environment and Amenities Committee (E&A).**
  - i) Report by Cllr Blunden on matters considered at the meeting held on 28-Nov-24, to include any updates.
  - ii) To receive the Minutes of the meeting held on 28-Nov-24, & to confirm their recommendations *(if available).*
  - iii) Climate Change – Update from Cllrs Grace & Wood.
11. **Finance and General Purposes Committee (F&GP).**
  - i) Report by Cllr Beecroft on matters considered at the meeting held on 9-Jan-25, to include any updates.
  - ii) To receive the Minutes of the meetings held on 7-Nov-24 & 9-Jan-25 to confirm their recommendations *(if available).*
  - iii) Latest Budget Progress including General Reserves expenditure.
  - iv) Latest Bank reconciliation (cash and investments) - To sign the statement.
  - v) Summary of receipts and payments.
  - vi) To note the list of payments to the 23-Jan-25 and authorise payments and internal transfers *(if required).*
  - vii) Banking Arrangements – Update and any decisions required *(Report to follow).*
  - viii) Community Engagement Statement – Recommend by F&GP for Council approval *(attached).*
  - ix) Budget 2025/26 – To confirm the budget and resulting precept request for 2025/26 *(to follow)*
12. **Lindfield Pond – Posts and railings.** To consider the report and latest updates *(to follow).*
13. **Matters arising after the preparation of this Agenda,** which the Chair agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed  
*Andrew Funnell*  
Andrew Funnell, Clerk to the Council

Cc:

WSCC:  
MSDC:  
Next meeting:

Cllr. Mr. G. Wall  
Cllr. Mrs. A-M. Cooke & Cllr. Mr. C. Wood  
13 March 2025