

# Lindfield Parish Council

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**28<sup>th</sup> May 2024**

## **To: Members of the Planning, Transport and Traffic Committee**

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 4<sup>th</sup> June 2024 at 8pm** to transact the following business:

Welcome and emergency announcements.

## **AGENDA**

1. To **elect a Chair**
  2. To **elect a Vice-Chair**
  3. To receive and accept any **apologies** for absence.
  4. To review continuation / membership of **Working Groups**
    - i. Electric Vehicle (EV) – currently Cllrs Burns, Matthews and Woolley
    - ii. Lewes Road TRO – currently Cllrs Blunden, Burns, Matthews, Upton and Mr G Turner
    - iii. Sustainable Transport - currently Cllrs ~~Grace~~, Nisbett, Matthews and Upton (SHLAT representatives Cllrs ~~Grace~~ and Nisbett)
- Note: ~~strikethrough~~ indicates no longer a PTTC member
5. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
  6. To **confirm and sign the Minutes** of the meeting of the Planning, Transport and Traffic Committee held on 14<sup>th</sup> May 2024 [previously circulated].
  7. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications as they arise.*
  8. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.*
  9. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
    - i. Review of Mid Sussex District Council's Local Validation List for Validation of Planning Applications (May 2024) [previously circulated – no response proposed]

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- 10. Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
  - i. Survey Response Transport for the South East (to be circulated)
- 11. Budget Report** [to be circulated]
- 12. Neighbourhood Plan** – update from meeting with Lindfield Rural Parish Council [to be circulated]
- 13. Outstanding Action Points** [to be circulated].
- 14. Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 25<sup>th</sup> June 2024.

**Appendix One - Agenda Item 8: Planning Applications received from Mid Sussex District Council**

Item	Year	Ref	Property	Street	Proposal
1	2024	1096	The Old Store / 61	Sunte Avenue	Proposed single storey wrap around extension to the rear
2	2024	1103	26	Barncroft Drive	Proposed single storey rear extension
3	2023	1332	All Saints Church Office / 122	High Street	Construction of a timber outbuilding (Amended plans received 7 May 2024)
4	2023	1102	46	Blackthorns	Proposed two storey front, side and rear extension. Proposed rear single storey extension and porch
5	2023	1154	The Pavillion	Francis Road	Holly (G4) - Coppice. Ash (T1 and T2) - Fell to ground . Maple (T3) Crown raise by 7 metres.
6	2024	1162	47	Barncroft Drive	New pitched opening rooflights to existing roof. Rooflights do not project more than 100mm above roof pitch. New stair access to loft space. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
7	2024	1161	Hickmans Lane Pavillion	Hickmans Lane	Variation of condition no. 2 relating to planning application DM/23/1909 - to amend the approved plans to allow for design changes. Amended Plans received 17.05.2024 to include two additional external doors.
8	2024	0851	76	Brookway	Remove existing garage door and infill opening. Install UPVC window, cladded around window with cement based board. Remove non-load bearing internal walls.
9	2024	1233	4	Barrington Wood	Purple Norway Maple - Re-Pollard to previous points
10	2024	1248	29	West Common	Proposed garage conversion, new dormer on catslide and single storey front extension together with associated internal and external alterations
11	2023	2298	65	High Street	Change of use from Class E to residential dwelling Class C3 to form part of the existing residential property. Proposed and retrospective internal and external alterations including rear gates. (Amended Plans received 14/05/2024 and 20/05/2024)
12	2024	1256	38	Blackthorns	Detached double garage

- Notes:
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
  2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)

Members of the public should submit comments on Planning Applications to Mid Sussex District Council (as the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates.