

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115  
Email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

12<sup>th</sup> November 2024

## To: Members of the Planning, Transport and Traffic Committee

You are hereby summoned to attend a meeting of the Planning, Transport and Traffic Committee (PTTC) to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 19<sup>th</sup> November 2024 at 8pm** to transact the following business:

Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the agenda.
3. To **confirm and sign the Minutes** of the meeting of the PTTC held on 29<sup>th</sup> October 2024 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications as they arise.*
5. To consider **responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.*
6. To receive **reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSSCC) or other authority for consideration and to agree any further action which may need to be taken before the next Planning, Transport & Traffic Committee meeting.
7. **Report on issues addressed since the previous PTTC meeting to meet external deadlines** and to consider further action required, if any.
8. **Budget Report – update** [report to follow]
9. **Outstanding Action Points** [report to follow]
10. **Matters Arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSSCC Cllr Garry Wall, MSDC Cllr Cavan Wood and Cllr Anne-Marie Cooke, Lindfield Society

The Planning, Transport and Traffic Committee next meets on Tuesday 10<sup>th</sup> December 2024.

**Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council**

Item	Year	Ref	Property	Street	Proposal
1	2024	1445	64	High Street	Change of use from Tea Rooms (Class E) to Wine Bar (Sui Generis). Description amended 23.10.2024 to change use to mixed wine bar/restaurant use. Amended plans received to show extraction system to rear, plus additional cladding. Additional documents received including Noise Impact Assessment and Odour Risk Assessment.
2	2024	1536	Carriers Cottage	Lewes Road	Replacement of timber windows to the ground floor front elevation with like for like units, replacement of non-matching timber windows to the first floor rear elevation with units to match style of existing property, new 5m depth glazed extension to the rear. (Archaeological Study received 09.10.2024, amended plans received 25.10.2024 and amended DAS and Heritage Statement received 9.10.2024)
3	2024	2647	Red Lion / 60	High Street	Installation of replacement signs to include, 1x fascia sign, 3x sets of sign written letters, 2x door plaques, 1x nameboard sign
4	2024	2648	Red Lion / 60	High Street	Installation of replacement signs to include, 1x fascia sign, 3x sets of sign written letters, 2x door plaques, 1x nameboard sign, and repainting to the exterior woodwork and plinth.
5	2024	2672	1 Eastern Cottages	Lewes Road	Proposed ground floor rear extension
6	2024	2663	Barncroft / 28	Backwoods Lane	Part demolition of existing sunroom, proposed single storey front extension with proposed external porch structure together with associated internal and external alterations, including new ramped access
7	2024	2712	10	The Glebe	Elm Tree - Reduce all over by 1 metre and raise canopy by 2.5 metres
8	2024	2595	5	The Chestnuts	Single storey rear extension. Raise roof level above existing rear extension by 295mm. Hard landscaping to rear garden.
9	2024	2698	38	Savill Road	To construct a ground-floor and first-floor extension and alterations.

- Notes:
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
  2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (as the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates.