

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date of issue: 22 November 2024

Members of the Environment and Amenities (E&A) Committee you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 28 November 2024** at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive declarations of interest from Members in respect of any matter on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. **To confirm and sign the Minutes of the meeting of the E&A Committee held on 3 October 2024.**
5. **Chairman's Announcements.**
6. **Action List** *(attached)*
7. **E&A Committee Budget Progress:** To review the latest list of payments *(attached)*.
8. **Budget 2025/26.** To consider the updated budget requirements *(to follow)*.
9. **Service Charge.** To consider the schedule of fees *(to follow)*
10. **Climate Change.** To consider any updates and reports *(report on grass verges to follow)*.
11. **Report on current maintenance** – General update and report from a member of the public *(attached)*.
12. **Denmans Lane Public Toilets.** To consider any reports & expenditures *(if required)*.
13. **Denmans Lane Allotments.** To consider any reports & expenditures *(if required)*.
14. **Wilderness Field.** General update & approval of expenditure *(if required)*.
15. **Plan 23-27.** Consider any updates from members and or officers.
16. **Events.** Consider any matter relating to the Village Christmas Festival Night & Spring Clean.
17. **Risk Management.** To consider any risk assessments *(to follow)*.
18. **Clerk's Report.**
19. **Matter arising** after the preparation of this Agenda, which the Chair agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*
Andrew Funnell
Clerk to the Council

c.c: All other Lindfield Parish Councillors
Cllr. Mr. G. Wall (WSCC)
Cllr. Mrs. A-M.Cooke (MSDC)
Cllr. Mr. C. Wood (MSDC)

Date of next meeting: 6 February 2025