

# Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date: 14 March 2024

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 21 March 2024** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

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Welcome and emergency announcements

## AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **To confirm and sign the Minutes of the meetings of Council held on 18-Jan-24.**
4. **Questions/comments from members of the public.** *(Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).*
5. **Chairman's announcements.**
6. **Reports by County Councillor / District Councillors.**
7. **Action list** *(attached).*
8. **Consultation documents** – To consider current consultations & agree on whether to respond.
9. **Planning, Traffic and Transport Committee (PT&T).**
  - i) Report by Cllr Upton on matters considered at the meetings held on 30-Jan-24, 20-Feb-24 and 12-Mar-24.
  - ii) To receive the Minutes of the meetings held on 30-Jan-24, 20-Feb-24 & 12-Mar-24 & to confirm their recommendations.
  - iii) DM/24/0446 Land off Scamps Hill – proposed development of up to 90 dwellings - To consider proposed response.
10. **Environment and Amenities Committee (E&A).**
  - i) Report by Cllr Blunden on matters considered at the meeting held on 1-Feb-24, to include any updates.
  - ii) To receive the Minutes of the meeting held on 1-Feb-24, & to confirm their recommendations *(if available)*.
  - iii) Climate Change – Update from Cllr Wood.
11. **Finance and General Purposes Committee (F&GP)** *(reports attached).*
  - i) Report by Cllr Beecroft on matters considered at the meeting held on 7-Mar-24, to include any updates.
  - ii) To receive the Minutes of the meetings held on 4-Jan-24 & 7-Mar-24 to confirm their recommendations *(if available)*.
  - iii) Budget Progress including General Reserves expenditure to 29-Feb-24.
  - iv) Bank reconciliation (cash and investments) to 29-Feb-24 – To sign statement.
  - v) Summary of receipts and payments to 29-Feb-24.
  - vi) To note the list of payments to the 21-Mar-24 and authorise payments.
  - vii) To authorise internal transfer of funds.
  - viii) Policy Documents – To consider implementing General Reserves Policy and revised Standing Orders and Financial Regulations.
12. **Risk Management** – To consider the report.
13. **Councillor Appointments, Induction & Training** – To consider report on Committee preferences.
14. **Matters arising after the preparation of this Agenda**, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

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Signed  
*Andrew Funnell*  
Andrew Funnell, Clerk to the Council

Cc: WSCC: Cllr. Mr. G. Wall  
MSDC: Cllr. Mrs. A-M. Cooke & Cllr. Mr. C. Wood  
Next meeting: 16 May 2024