

Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date of issue: 29 September 2023

Members of the Environment and Amenities (E&A) Committee you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 5 October 2023** at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive declarations of interest from Members in respect of any matter on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. **To confirm and sign the Minutes of the meeting of the E&A Committee held on 3 August 2023.**
5. **Chairman's Announcements.**
6. **Action List** *(attached).*
7. **E&A Committee Budget Progress 2023/24: to review payments made to 31 August 2023** *(attached).*
8. **E&A Budget 2024/25** – To consider the report *(to follow).*
9. **Climate Change.** Report from Working Group and approval of expenditure.
10. **Report on current maintenance** *(if any).*
11. **Denmans Lane Public Toilets.** General update & approval of expenditure *(if required).*
12. **Denmans Lane Allotments.** General update and approval of expenditure *(if required).*
13. **Wilderness Field.** General update and approval of expenditure *(if required).*
14. **Bus Shelters** – to consider a request to install an additional bus shelter *(attached).*
15. **Village Archives** – To consider the report *(attached).*
16. **D-Day 80** – To consider the report *(attached).*
17. **Winter Management 2023/24** – To consider the proposed document *(to follow).*
18. **Lindfield in Bloom** – Update from Cllr Wilson.
19. **Risk Management.** To consider risk assessments *(to follow).*
20. **Clerk's Report.**
21. **Matter arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*
Andrew Funnell
Clerk to the Council

c.c: All other Lindfield Parish Councillors
Cllr. Mr. G. Wall (WSCC)
Cllr. Mrs. A-M.Cooke (MSDC)
Cllr. Mr. C. Wood (MSDC)

Date of next meeting: 30 November 2023