

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
Email: clerks@lindfieldparishcouncil.gov.uk

8th March 2023

To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the Planning and Traffic Committee to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 14th March 2023 at 8pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign the Minutes** of the meeting of the Planning and Traffic Committee held on 21st February 2023 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.
There will be an opportunity to speak on individual planning applications, agenda item 5, as they arise.
5. **To consider responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.
N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.
6. **To receive reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSSCC) or other authority for consideration and to agree any further action which may need to be taken before the next meeting.
7. **TRO Update** [if any]
8. **Cycleways Update** [if any]
9. **Outstanding Action Points** [to be circulated]
10. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Andrew Funnell

Andrew Funnell
Parish Clerk

cc: All other Parish Councillors, WSSCC Cllr Garry Wall, MSDC Cllr Jonathan Ash-Edwards (Leader), Cllr Andrew Lea and Cllr Anthea Lea, Lindfield Society

The next Planning and Traffic Committee meeting is scheduled for Tuesday 4th April 2023.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2023	0452	Land to the West of 1 West View Cottages	Lewes Road	T1 - Willow - re-pollard back to previous pruning points and remove epicormic growth to a height of 4m.
2	2023	0232	14	West Common	Single storey side and rear extension with porch extension. Amended plans received 16.02.2023 showing amendments to windows and removal of flue. Description amended to include proposed render finish, timber cladding and replacement windows to dwellinghouse.
3	2023	0476	Tollgate Car Park	Tollgate	T1 - Western Red Cedar 07N8 - crown lift to 2m above footpath and bin area
4	2023	4086	Rosemary Cottage / 80	High Street	Alder tree - All over crown reduce by 1.2 to 1.5 metres.
5	2023	0502	Land Adj. To 1	Dukes Road	Proposed single and two storey extensions
6	2023	0447	17	Pickers Green	Erection of a Waymarker
7	2023	0494	Milton House	Black Hill	Proposed replacement two storey rear extension (as approved under application DM/22/1056) to include PV panels on the eastern roof slope.
8	2023	0466	36	Savill Road	First floor extension over existing garage and new timber frame open porch with lead finished roof.
9	2022	2346	83	Sunte Avenue	(Amended plans received 24/02/2023 and 22/02/2023) Part first floor and part two storey extension to the side, single storey extension to the rear and garage conversion.
10	23	0602	40	Barncroft Drive	Garage conversion into a habitable space.
11	23	610	The Stand Up Inn 45-47	High Street	Alterations to rear pitched roof to form flat section, to accommodate new sound attenuation equipment for kitchen ventilation.
12	23	0653	35	Compton Road	Magnolia - all over crown reduce by approximately 1 metre all over to tidy shape.
13	23	0632	Barrington House	Portsmouth Wood Drive	New 1 bedroom, 2 storey family annex for elderly relative use, accessed from existing private driveway of main house, adjacent to existing garage building. Proposed revised roof and windows to existing garage.

- Notes:
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)

Members of the public should submit comments on Planning Applications to Mid Sussex District Council (as the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates.

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
426	9/8/22	TRO	Arrange meeting with HHTC Consider submission of Full TRO application	Deputy Parish Clerk	9/9/22	In course		Meeting pencilled 31 January at HHTC Actions being followed
469	22/11/22	Neighbourhood Plan	no response was required to the updated plan. Further, that the Neighbourhood Plan should be reviewed, with the Deputy Parish Clerk seeking guidance from MSDC accordingly	Deputy Parish Clerk	22/12/22	Not Started		1/23 Initial discussions with MSDC highlight that NPPF and DP have moved on significantly. Accordingly, a full update and referendum/consultation will not necessarily be required if only minor corrections are being considered. Deputy Parish Clerk to review plan and summarise suggested approach to P&TC
481	13/12/22	EV Charging Points	The Chair suggested that the Parish Office seek to identify other potential sites for kerbside EV chargers in the village.	Deputy Parish Clerk	13/1/22	Not Started		
504	31/1/23	Comnservation Area	Clr Blunden was keen to understand the apparent dichotomy in the treatment of double-glazing within the Conservation Area...and sought an update at a future meeting	Deputy Parish Clerk	28/2/33	Not Started		Arrange meeting with MSDC