

Committee Meeting:	Full Council
Item:	5
Report of:	Councillor T Webster
Date:	23 rd July 2026.
Subject:	Chairs update – for information only

Purpose of Report:

1. The purpose of this report is to update members of any matters arising since the last meeting.
The content of this report is for information only.

Recommendation(s)

Members are recommended to:

- a) **That members note the content of this report.**
-

Plan 27-31

2. It is anticipated that work will start shortly to draft the Village plan for the period 27-31. I will be writing out to all members asking if they want to join the working group.
3. The working group will decide how to collect proposals from members, residents, local businesses and other for inclusion in the plan. A criteria will also need to be agreed to decide which proposals will go forward to Full Council for approval. There will be a requirement for each proposal to be costed and a budget identified.

Meeting with our MP

4. Our MP Alison Bennett will be visiting Lindfield on the 30th September to meet with the Chair, and Parish Clerk. There will be an opportunity to raise a few issues with her.

Other networking

5. During August and September it is anticipated that liaison meetings will be held with MSDC and WSCC councillors and The Lindfield Society

Fishing in the pond

6. Some residents contacted me on the 6th July to say that two people were fishing in the Lindfield Pond. I have raised this with MSDC, a reply was received which stated that they have no enforcement powers (the email did not say who has the enforcement powers and where future reports should be sent. I have written back asking for a more positive reply.

Lindfield Parish Council

Committee Meeting:	Full Council
Item:	6
Report of:	Cllr Wood (WSCC)
Date:	23 July 2026
Subject:	County & District Councillor Reports

Councillor Wood is unable to attend the meeting and so has sent us this report:

County council report

This month I have been doing the following

- Attending two showing of the People's emergency climate briefing film in Sharpthorne and Haywards Heath
- Attending the Eco council in the Horsted Club
- Writing on behalf of the Parish council to see resolution of Treemans , the state of the road there as well as seeking to see if WSCC would be willing to help deal with the cost of removing trees due to Ash Dieback in St Giles Church.
- Visting Scaynes Hill to hear about the concerns of residents about road safety
- Visiting the Hickstead Highways HQ
- Training both online and in person.
- Attended the scrutiny committee for Adult Health and Social care.

I hope to be with you in person in Sept.

Have a good summer.

Cavan Wood

Lindfield and the High Weald

Financial Reports - Full Council Items 9
RFO Summary to Month Ending April 2026

I am attaching the financial reports for the month ending April 2026 for your information:

- 1) Detailed Income & Expenditure by Budget Heading.
- 2) Expenditure from Earmarked Reserves.
- 3) Unity Trust Current Account - Analysis of Payments made between 1 and 30 April 2026.
- 4) Barclays Bank Current Account - Analysis of Payments made between 1 and 30 April 2026.
- 5) Lloyds Bank Charge Card - Analysis of Payments made between 1 and 30 April 2026.
- 6) Bank – Cash and Investment Reconciliation to 30 April 2026.

Payments that were received in April 2026.

- 1) Barclays Business Current Account:
£20.00 Allotment Rent.
- 2) Barclays Business Premium Account:
There were no transactions this month.
- 3) Unity Trust Current Account:
£808.00 CTH Rent for April 2026.
£889.90 Allotment Rent.
£152,500.00 Precept payment MSDC

Internal transfer of funds from Unity Trust Savings account to fund online payments.

- 4) Unity Trust Savings Account:
There were no transactions this month.
- 5) Nationwide Building Society:
£102.29 Interest for April 2026.
- 6) Lloyds Bank:
Payment received from Unity Trust current account to support management of the monthly DDM to settle the charge card balance of account owing.

Internal Transfer of Funds April 2026:

£5,000.00 was transferred from Unity Trust Bank savings account to the Unity Trust Bank current account to maintain a sufficient level of funds to meet the cost of direct debit, standing order and charge card committed payments.

£17,000.00 from Barclays Bank Business current account to Barclays Bank Business Premium account to assist with account closure.

Earmarked Reserves Expenditure April 2026 (Net of VAT)

£428.00 Wilderness Field S106 Maintenance – Greenspace Ecological Solutions Ltd (Tree Protection Plan & Arb Report).

General Reserves Expenditure April 2026 (Net of VAT)

£1,141.70 gross as VAT not recoverable – Glasdon UK Ltd (Memorial Bench)

Overspent Budget Heading (15% or more of Agreed Budget)

There were no overspent budget headings.

Tracy Ely
Responsible Financial Officer

Detailed Income & Expenditure by Budget Heading 30/04/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Finance & General Purposes</u>							
1076 Precept	152,500	305,000	152,500			50.0%	
1090 Interest Received	(385)	3,000	3,385			(12.8%)	
1120 Clock Tower House Rental	808	9,696	8,888			8.3%	
1125 CTH Service Charge	(477)	1,500	1,977			(31.8%)	
1210 Licence Fee	0	160	160			0.0%	
1230 Christmas Festival Night	0	1,100	1,100			0.0%	
Finance & General Purposes :- Income	152,446	320,456	168,010			47.6%	0
4000 Salary	0	106,587	106,587		106,587	0.0%	
4010 Tax & NI	0	12,988	12,988		12,988	0.0%	
4020 Pension	0	19,399	19,399		19,399	0.0%	
4110 Staff Expenses	0	200	200		200	0.0%	
4111 Payroll Administration	(278)	600	878		878	(46.3%)	
4120 Training	0	2,000	2,000		2,000	0.0%	
4130 Bank Charges	(1)	100	101		101	(1.3%)	
4140 Audit Fees	(1,712)	2,750	4,462		4,462	(62.2%)	
4160 Insurance	0	4,500	4,500		4,500	0.0%	
4170 Postage & Stationery	0	200	200		200	0.0%	
4175 Annual Memberships/Subscriptio	0	3,000	3,000		3,000	0.0%	
4180 Photocopying	144	1,200	1,056		1,056	12.0%	
4190 Telephone & Broadband	148	2,800	2,652		2,652	5.3%	
4200 IT & Website	1,068	8,000	6,932		6,932	13.4%	
4210 Office Equipment	158	1,000	842		842	15.8%	
4221 Lindfield Enterprise Park	0	700	700		700	0.0%	
4230 Grants Paid	0	2,500	2,500		2,500	0.0%	
4240 Room Hire	0	1,200	1,200		1,200	0.0%	
4250 Cleaning/Catering	16	3,800	3,784		3,784	0.4%	
4260 Newsletter & Annual Report	0	2,500	2,500		2,500	0.0%	
4265 F&GP Professional Fees	0	3,000	3,000		3,000	0.0%	
4270 Chairs Allowance	0	250	250		250	0.0%	
4271 Members Allowances	0	6,450	6,450		6,450	0.0%	
4280 Councillor Expenses	0	200	200		200	0.0%	
4285 Toilets on Common Construction	(6,230)	0	6,230		6,230	0.0%	
4292 Community Engagement	338	1,500	1,162		1,162	22.6%	
4295 Waste Collection	0	1,500	1,500		1,500	0.0%	
4310 PWLB Repayment	10,484	20,847	10,363		10,363	50.3%	
4320 Electricity Supply	187	4,326	4,139		4,139	4.3%	
4330 Water Supply	27	206	179		179	13.3%	
4340 Security Alarm System	140	500	360		360	28.0%	
4350 Fire Safety System	0	500	500		500	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Health & Safety	0	100	100		100	0.0%	
4370 Publications	0	200	200		200	0.0%	
4375 F&GP Plan 23-27	1,498	0	(1,498)		(1,498)	0.0%	
4380 Data Protection	0	300	300		300	0.0%	
4385 Vehicle	265	4,000	3,735		3,735	6.6%	
4393 Maintenance/Improvements CTH	657	1,500	843		843	43.8%	
Finance & General Purposes :- Indirect Expenditure	6,911	221,403	214,492	0	214,492	3.1%	0
Net Income over Expenditure	145,535	99,053	(46,482)				
<u>110 Environment & Amenities</u>							
4450 Street Lighting Energy/Mainten	905	6,000	5,095		5,095	15.1%	
4460 Street Lighting Purchase	0	3,000	3,000		3,000	0.0%	
4465 Christmas Lights	2,916	14,000	11,084		11,084	20.8%	
4471 Maintenance/Gardening	33	1,500	1,467		1,467	2.2%	
4480 Christmas Festival Night & Com	0	1,500	1,500		1,500	0.0%	
4500 Digital Mapping	0	550	550		550	0.0%	
4510 Grass Cutting	0	2,550	2,550		2,550	0.0%	
4521 Wilderness Field S106	0	0	0		0	0.0%	428
4530 Village Orderly Equip/Expenses	0	1,000	1,000		1,000	0.0%	
4560 Denmans Lane Toilets Repair	0	5,000	5,000		5,000	0.0%	
4561 Denmans Lane Toilets Utilities	1,884	22,000	20,116		20,116	8.6%	
4650 Climate Change Projects	0	1,500	1,500		1,500	0.0%	
4750 Replacement Street Furniture	0	1,000	1,000		1,000	0.0%	
4800 Emergency Equipment	0	300	300		300	0.0%	
4825 Community Equipment	0	300	300		300	0.0%	
4900 Village Archives	480	800	320		320	60.0%	
Environment & Amenities :- Indirect Expenditure	6,219	61,000	54,781	0	54,781	10.2%	428
Net Expenditure	(6,219)	(61,000)	(54,781)				
6000 plus Transfer from EMR	428	0	(428)				
Movement to/(from) Gen Reserve	(5,791)	(61,000)	(55,209)				
<u>120 Allotments</u>							
1200 Allotment Income	850	1,657	807			51.3%	
Allotments :- Income	850	1,657	807			51.3%	0
4600 Allotment Expense	522	3,000	2,478		2,478	17.4%	
Allotments :- Indirect Expenditure	522	3,000	2,478	0	2,478	17.4%	0
Net Income over Expenditure	329	(1,343)	(1,672)				

Detailed Income & Expenditure by Budget Heading 30/04/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Planning & Traffic</u>							
4967 PT&T Admin	0	400	400		400	0.0%	
Planning & Traffic :- Indirect Expenditure	0	400	400	0	400	0.0%	0
Net Expenditure	0	(400)	(400)				
<u>140 Non Budgeted Expenditure</u>							
4399 GR: KEH Clock	(731)	0	731		731	0.0%	
4855 GR: Memorial Bench	1,142	0	(1,142)		(1,142)	0.0%	
Non Budgeted Expenditure :- Indirect Expenditure	411	0	(411)	0	(411)		0
Net Expenditure	(411)	0	411				
Grand Totals:- Income	153,296	322,113	168,817			47.6%	
Expenditure	14,062	285,803	271,741	0	271,741	4.9%	
Net Income over Expenditure	139,234	36,310	(102,924)				
plus Transfer from EMR	428	0	(428)				
Movement to/(from) Gen Reserve	139,662	36,310	(103,352)				

Lindfield Parish Council 2026/27

Expenditure from Earmarked Reserves as of 30 April 2026

Account	Opening Balance £	Net Transfers £	Closing Balance £
320 EMR - Toilets on the Common	61,577.50		61,577.50
329 EMR - Wilderness Field S106 Maintenance	6,278.72	- 428.00	5,850.72
332 EMR - Council Elections	6,550.00		6,550.00
335 EMR - Planning Reserve	4,000.00		4,000.00
336 EMR - SID Replacement	3,650.00		3,650.00
337 EMR - F&GP Plan 23-27	9,277.52		9,277.52
338 EMR - Rolling Asset Management	40,000.00		40,000.00
339 EMR - Village Clock	1,000.00		1,000.00
340 EMR - Wilderness Field Maintenance	4,000.00		4,000.00
	136,333.74	- 428.00	135,905.74

RFO

30 Apr 2026

Unity Trust Current Account

Payments made between 01/04/2026 and 30/04/2026

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/04/2026	British Telecommunications Plc	DD	81.24		13.54	4190	100	67.70	Broadband Services Mar 2026
09/04/2026	Lloyds Bank Charge Card	DD Lloyds	860.20			270		860.20	Lloyds Bank Statement 26Mar26
13/04/2026	Pozitive Energy Ltd	DD	252.05		11.96	4450	110	240.09	Electricity Supply 1-31Mar2026
14/04/2026	Rialtas Business Solutions Ltd	ONLINE	1,171.20		195.20	4200	100	306.00	RBS Acc Software Suppt 2026/27
						4200	100	275.00	RBS Asset Inventory Suppt26/27
						4600	120	275.00	RBS Software Suppt 2026/27
						4600	120	120.00	RBS Software App Suppt 2026/27
14/04/2026	Aubergine 262 Ltd	ONLINE	120.00		20.00	4200	100	100.00	Ann ren .gov.uk Domain 2026
14/04/2026	F. Goddard & Sons Ltd	ONLINE	125.76		20.96	4600	120	104.80	Replacement Tap to Tank
14/04/2026	GES Ltd	ONLINE	513.60		85.60	4521	110	248.00	Tree Location Plan
						329		-248.00	Tree Location Plan
						6000	110	248.00	Tree Location Plan
						4521	110	180.00	Arb Report
						329		-180.00	Arb Report
						6000	110	180.00	Arb Report
14/04/2026	GES Ltd	ONLINE	513.60		85.60	4600	120	248.00	Tree Location Plan
						4600	120	180.00	Arb Report
15/04/2026	EE Limited	DD	53.14		8.86	4190	100	44.28	Mobile Charges Apr 2026
16/04/2026	EE Limited	DD	-30.00		-5.00	4190	100	-25.00	Business Renewal Credit
16/04/2026	E-on Next Ltd	DD	196.62		9.36	4320	100	187.26	Electricity Charges 1-31Mar26
17/04/2026	Mercedes-Benz Fin Services Ltd	DD	284.27		47.38	4385	100	236.89	Lease Instalment Apr 2026
17/04/2026	Bryan Cleaning Services	SO	-1,260.00			4561	110	-1,260.00	ConClean 12,19,26Apr;3May Corr
17/04/2026	Bryan Cleaning Services	SO	1,260.00			4561	110	1,260.00	ContractClean12,19,
21/04/2026	Castle Water Limited	DD	93.13			4561	110	93.13	Water Supply Mar 2026
22/04/2026	British Gas	DD	37.72		1.80	4561	110	35.92	Elec Supply 7Mar-6Apr 2026
22/04/2026	Castle Water Limited	DD	27.46			4330	100	27.46	Water Supply Mar 2026
23/04/2026	Castle Water Limited	DD	6.58			4600	120	6.58	Water Supply Mar
Subtotal Carried Forward:			4,306.57	0.00	495.26			3,804.73	

Date: 15/06/2026

Lindfield Parish Council Current Year

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Time:10:52

Cashbook 5

User: TRACY

Unity Trust Current Account

Payments made between 01/04/2026 and 30/04/2026

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									2026
24/04/2026	David Chaffe	ONLINE	550.00			4380	100	550.00	FOI Requests 2025/26
24/04/2026	F. Goddard & Sons Ltd	ONLINE	750.00		93.20	4393	100	307.00	Grd Floor Repl Water Heater
						4393	100	349.80	1st Floor Repl Water Heater
27/04/2026	Public Works Loan Board	DD	10,484.00			4310	100	10,484.00	Loan Repayment Apr 2026
29/04/2026	Mid Sussex District Council	ONLINE	243.36		40.56	4471	110	202.80	Dog Bin Management 2025/26
30/04/2026	British Telecommunications Plc	DD	154.02		25.67	4190	100	128.35	CloudVoice/Mobile 1-30Apr 2026
30/04/2026	SUEZ Recycling and Recovery	DD	125.72		20.95	4295	100	104.77	Waste Collection Mar 2026
30/04/2026	Unity Trust Bank Plc	FEE	7.00			4130	100	7.00	UT Account Fee 1-31 Mar 2026
30/04/2026	Blachere Illumination UK Ltd	ONLINE	3,499.20		583.20	4465	110	2,916.00	Hire of Product Yr 2 25/26
30/04/2026	Streetlights	ONLINE	798.12		133.02	4450	110	665.10	Streetlights Mtn Contract
Total Payments:			20,917.99	0.00	1,391.86			19,526.13	

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
08/04/2026	Barclays Bank UK Plc	FEE	8.50			4130	100	8.50	Barclays Fee 13Feb-12Mar26
30/04/2026	Barclays Business Premium A/c	Transfer	17,000.00			210		17,000.00	Int Trans Barclays 3318 to1269
Total Payments:			17,008.50	0.00	0.00			17,008.50	

Lloyds Bank Charge Card

Payments made between 01/04/2026 and 30/04/2026

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/04/2026	EE Limited	EE LTD	47.57		7.93	4190	100	39.64	Mobile Mnthly Charges Jan2026
01/04/2026	EE Limited	EE LTD	46.08		7.68	4190	100	38.40	Mobile Mnthly Charges Feb2026
01/04/2026	EE Limited	EE LTD	66.48		11.08	4190	100	55.40	Mobile Mthly Chgs/Equip Mar26
01/04/2026	YE Closedown	YE TOZEROR	860.20			517		860.20	YE Closedown
02/04/2026	Sebastian Lenski	AMAZON	18.49		3.08	4600	120	15.41	20 Pack Wooden Stakes Posts
02/04/2026	Amazon EU S.a.r.L.	AMAZON	18.98		3.16	4250	100	15.82	10-15L Bin Bags Liners
07/04/2026	Connected Kerb Limited	CKERB	11.78		1.97	4385	100	9.81	Vehicle Charge 7 Apr 2026
08/04/2026	Glasdon UK Limited	GLASDON	1,141.70			4855	140	1,141.70	Lowther Seat (Black)+Plaque
09/04/2026	Dell Corporation Ltd	DELL	576.00		96.00	4900	110	480.00	DellOutlet Dell Tower Desktop
09/04/2026	KPS Composting Services Ltd	KPS	40.00		6.67	4471	110	33.33	Disposal of Green Waste
10/04/2026	Wex Photo Video	WEX	158.00			4210	100	82.00	USEDNikon18-105mmAF-S DX Lens
						4210	100	76.00	Nikon D5000 Digi Camera Body
14/04/2026	Connected Kerb Limited	CKERB	11.15		1.86	4385	100	9.29	Vehicle Charge 14 Apr 2026
17/04/2026	Mailchimp	MAILCHIMP	17.85			4200	100	17.85	MailchimpComm Engagement Apr26
21/04/2026	Connected Kerb Limited	CKERB	11.27		1.88	4385	100	9.39	Vehicle Charge 21 Apr 2026
23/04/2026	Jaycee Trophies	JAYCEE	45.99		7.67	4292	100	32.50	Bamboo Rectangular Award 15mm
						4292	100	5.82	Bamboo Award 15mm Delivery
27/04/2026	Lloyds Bank	FEE	3.00			4130	100	3.00	Charge Card Fee Apr 2026
Total Payments:			3,074.54	0.00	148.98			2,925.56	

Lindfield Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 30 April 2026

<u>Confirmed Bank & Investment Balances</u>		
<u>Bank Statement Balances</u>		
30/04/2026	Barclays Current Account	109.83
30/04/2026	Business Premium Account	31,720.53
30/04/2026	Nationwide Building Society	85,924.07
30/04/2026	Unity Trust Current Account	161,090.12
30/04/2026	Unity Trust Savings Account	12,565.62
30/04/2026	Hinckley&Rugby Building Soc.	85,811.21
27/04/2026	Lloyds Bank Charge Card	-2,214.34
		375,007.04
<u>Receipts not on Bank Statement</u>		
		0.00
Closing Balance		375,007.04
<u>All Cash & Bank Accounts</u>		
1	Barclays Current Bank A/c	109.83
2	Barclays Business Premium A/c	31,720.53
3	Nationwide Building Society	85,924.07
5	Unity Trust Current Account	161,090.12
6	Unity Trust Savings Account	12,565.62
7	Hinckley&Rugby Building Soc.	85,811.21
8	Lloyds Bank Charge Card	-2,214.34
Other Cash & Bank Balances		0.00
Total Cash & Bank Balances		375,007.04

Financial Reports
RFO Summary to Month Ending May 2026

I am attaching the financial reports for the month ending April 2026 for your information:

- 1) Detailed Income & Expenditure by Budget Heading.
- 2) Expenditure from Earmarked Reserves.
- 3) Unity Trust Current Account - Analysis of Payments made between 1 and 31 May 2026 (with corrected software input error).
- 4) Barclays Bank Current Account - Analysis of Payments made between 1 and 21 May 2026.
- 5) Lloyds Bank Charge Card - Analysis of Payments made between 1 and 31 May 2026.
- 6) Bank – Cash and Investment Reconciliation to 31 May 2026*

* The cash book balance stated in respect of the Lloyds Bank Charge Card of -£1,487.41 represents transactions that have taken place in May after the statement dated 26 May 2026 was raised.

Payments that were received in April 2026.

- 1) Barclays Business Current Account:
There were no transactions this month.
- 2) Barclays Business Premium Account:
There were no transactions this month.
- 3) Unity Trust Current Account:
£808.00 CTH Rent for May 2026.
£477.70 Allotment Rent.
£200.00 Allotment Deposit.
£3,509.56 HMRC VAT Reclaim for invoice period January to March 2026.
£92.83 Transfer carried out by Barclays Bank UK Plc to facilitate closure of account 21 May 2026.
- 4) Unity Trust Savings Account:
£80.00 Allotment Rent.
- 5) Nationwide Building Society:
£109.83 Interest for May 2026.
- 6) Lloyds Bank:
Payment received from Unity Trust Bank current account to support management of the monthly DDM to settle the charge card balance of the account owing.

Internal Transfer of Funds May 2026:

The following transfers of funds were authorised to assist with FSCS protection following receipt of the precept:

£94,250.00 Unity Trust Bank current account to Unity Trust Bank savings account.
£28,000.00 Unity Trust Bank current account to Hinckley & Rugby Building Society account.
£20,250.00 Unity Trust Bank current account to Nationwide Building Society account.

Earmarked Reserves Expenditure May 2026 (Net of VAT)

£108.51 Wilderness Field S106 Maintenance – Naturescape Wildflowers LLP (Purchase of Wildflower Plug Plants).

General Reserves Expenditure May 2026 (Net of VAT)

£730.80 gross (VAT not recoverable) – King Edward Hall: Contribution towards Clock Repairs Jan 2026.

Overspent Budget Heading (15% or more of Agreed Budget)

There were no overspent budget headings.

Tracy Ely
Responsible Financial Officer

Detailed Income & Expenditure by Budget Heading 31/05/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Finance & General Purposes							
1076 Precept	152,500	305,000	152,500			50.0%	
1090 Interest Received	(275)	3,000	3,275			(9.2%)	
1120 Clock Tower House Rental	1,616	9,696	8,080			16.7%	
1125 CTH Service Charge	(477)	1,500	1,977			(31.8%)	
1210 Licence Fee	0	160	160			0.0%	
1230 Christmas Festival Night	0	1,100	1,100			0.0%	
Finance & General Purposes :- Income	153,364	320,456	167,092			47.9%	0
4000 Salary	0	106,587	106,587		106,587	0.0%	
4010 Tax & NI	0	12,988	12,988		12,988	0.0%	
4020 Pension	0	19,399	19,399		19,399	0.0%	
4110 Staff Expenses	0	200	200		200	0.0%	
4111 Payroll Administration	0	600	600		600	0.0%	
4120 Training	0	2,000	2,000		2,000	0.0%	
4130 Bank Charges	26	100	74		74	25.8%	
4140 Audit Fees	(1,712)	2,750	4,462		4,462	(62.2%)	
4160 Insurance	3,158	4,500	1,342		1,342	70.2%	
4170 Postage & Stationery	4	200	196		196	1.9%	
4175 Annual Memberships/Subscriptio	2,253	3,000	747		747	75.1%	
4180 Photocopying	144	1,200	1,056		1,056	12.0%	
4190 Telephone & Broadband	266	2,800	2,534		2,534	9.5%	
4200 IT & Website	1,087	8,000	6,913		6,913	13.6%	
4210 Office Equipment	200	1,000	800		800	20.0%	
4221 Lindfield Enterprise Park	710	700	(10)		(10)	101.4%	
4230 Grants Paid	0	2,500	2,500		2,500	0.0%	
4240 Room Hire	0	1,200	1,200		1,200	0.0%	
4250 Cleaning/Catering	368	3,800	3,432		3,432	9.7%	
4260 Newsletter & Annual Report	0	2,500	2,500		2,500	0.0%	
4265 F&GP Professional Fees	775	3,000	2,225		2,225	25.8%	
4270 Chairs Allowance	0	250	250		250	0.0%	
4271 Members Allowances	0	6,450	6,450		6,450	0.0%	
4280 Councillor Expenses	0	200	200		200	0.0%	
4285 Toilets on Common Construction	(6,230)	0	6,230		6,230	0.0%	
4292 Community Engagement	519	1,500	981		981	34.6%	
4295 Waste Collection	108	1,500	1,392		1,392	7.2%	
4310 PWLB Repayment	10,484	20,847	10,363		10,363	50.3%	
4320 Electricity Supply	288	4,326	4,038		4,038	6.7%	
4330 Water Supply	49	206	157		157	23.8%	
4340 Security Alarm System	140	500	360		360	28.0%	
4350 Fire Safety System	0	500	500		500	0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Health & Safety	0	100	100		100	0.0%	
4370 Publications	0	200	200		200	0.0%	
4375 F&GP Plan 23-27	1,498	0	(1,498)		(1,498)	0.0%	
4380 Data Protection	0	300	300		300	0.0%	
4385 Vehicle	516	4,000	3,484		3,484	12.9%	
4393 Maintenance/Improvements CTH	657	1,500	843		843	43.8%	
Finance & General Purposes :- Indirect Expenditure	15,308	221,403	206,095	0	206,095	6.9%	0
Net Income over Expenditure	138,056	99,053	(39,003)				
110 Environment & Amenities							
4450 Street Lighting Energy/Mainten	1,093	6,000	4,907		4,907	18.2%	
4460 Street Lighting Purchase	0	3,000	3,000		3,000	0.0%	
4465 Christmas Lights	2,916	14,000	11,084		11,084	20.8%	
4471 Maintenance/Gardening	33	1,500	1,467		1,467	2.2%	
4480 Christmas Festival Night & Com	0	1,500	1,500		1,500	0.0%	
4500 Digital Mapping	150	550	400		400	27.3%	
4510 Grass Cutting	0	2,550	2,550		2,550	0.0%	
4521 Wilderness Field S106	109	0	(109)		(109)	0.0%	537
4530 Village Orderly Equip/Expenses	0	1,000	1,000		1,000	0.0%	
4560 Denmans Lane Toilets Repair	0	5,000	5,000		5,000	0.0%	
4561 Denmans Lane Toilets Utilities	3,270	22,000	18,730		18,730	14.9%	
4650 Climate Change Projects	0	1,500	1,500		1,500	0.0%	
4750 Replacement Street Furniture	0	1,000	1,000		1,000	0.0%	
4800 Emergency Equipment	0	300	300		300	0.0%	
4825 Community Equipment	0	300	300		300	0.0%	
4900 Village Archives	504	800	296		296	63.0%	
Environment & Amenities :- Indirect Expenditure	8,074	61,000	52,926	0	52,926	13.2%	537
Net Expenditure	(8,074)	(61,000)	(52,926)				
6000 plus Transfer from EMR	537	0	(537)				
Movement to/(from) Gen Reserve	(7,538)	(61,000)	(53,462)				
120 Allotments							
1200 Allotment Income	1,408	1,657	249			85.0%	
Allotments :- Income	1,408	1,657	249			85.0%	0
4600 Allotment Expense	546	3,000	2,454		2,454	18.2%	
Allotments :- Indirect Expenditure	546	3,000	2,454	0	2,454	18.2%	0
Net Income over Expenditure	863	(1,343)	(2,206)				

Detailed Income & Expenditure by Budget Heading 31/05/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Planning & Traffic</u>							
4967 PT&T Admin	0	400	400		400	0.0%	
Planning & Traffic :- Indirect Expenditure	<u>0</u>	<u>400</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(400)</u>	<u>(400)</u>				
<u>140 Non Budgeted Expenditure</u>							
4855 GR: Memorial Bench	1,142	0	(1,142)		(1,142)	0.0%	
Non Budgeted Expenditure :- Indirect Expenditure	<u>1,142</u>	<u>0</u>	<u>(1,142)</u>	<u>0</u>	<u>(1,142)</u>		<u>0</u>
Net Expenditure	<u>(1,142)</u>	<u>0</u>	<u>1,142</u>				
Grand Totals:- Income	154,772	322,113	167,341			48.0%	
Expenditure	25,069	285,803	260,734	0	260,734	8.8%	
Net Income over Expenditure	<u>129,703</u>	<u>36,310</u>	<u>(93,393)</u>				
plus Transfer from EMR	537	0	(537)				
Movement to/(from) Gen Reserve	<u>130,239</u>	<u>36,310</u>	<u>(93,929)</u>				

Date: 14/07/2026

Lindfield Parish Council Current Year

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User: TRACY

Unity Trust Current Account

Payments made between 01/05/2026 and 31/05/2026

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
05/05/2026	British Telecommunications Plc	DD	90.32		15.05	4190	100	75.27	Broadband Services Apr 2026
11/05/2026	Lloyds Bank Charge Card	DD Lloyds	2,214.34				270	2,214.34	Lloyds Bank CC May 2026
12/05/2026	West Sussex ALC Limited	ONLINE	2,252.80			4175	100	414.86	NALC Subscription 26/27
						4175	100	1,837.94	WSALC Subscription 26/27
12/05/2026	West Sussex County Council	ONLINE	333.34		55.56	4111	100	277.78	PayrollAdmin Charges Oct-Mar26
12/05/2026	Ian Woodhams	ONLINE	24.00			4250	100	24.00	CTH Window Clean 24Apr 2026
13/05/2026	Pozitive Energy Ltd	DD	196.73		9.33	4450	110	187.40	Electricity Supply 1-30Apr2026
15/05/2026	EE Limited	DD	51.84		8.64	4190	100	43.20	Mobile Charges May 2026
15/05/2026	King Edward Hall	ONLINE	730.80			4399	140	696.00	Repair Jan26 Smith of Derby
						4399	140	34.80	Repair Jan26 Gasson&Green
15/05/2026	Tisburys Cleaning Services	ONLINE	243.68			4250	100	243.68	Office/CTH Clean Apr 2026
15/05/2026	Bryan Cleaning Services	SO	1,260.00			4561	110	1,260.00	ContractClean 10/17/24&31 May
18/05/2026	Mercedes-Benz Fin Services Ltd	DD	284.27		47.38	4385	100	236.89	Lease Instalment May 2026
19/05/2026	Zurich Town & Parish Insurer T	ONLINE	3,157.99			4160	100	3,157.99	Zurich Rnl 28May26-27May27
21/05/2026	E-on Next Ltd	DD	105.91		5.04	4320	100	100.87	Electricity Charges 1-30Apr26
22/05/2026	British Gas	DD	40.27		1.92	4561	110	38.35	Elec Supply 6Apr-7May 2026
22/05/2026	Castle Water Limited	DD	87.37			4561	110	87.37	Water Supply Apr 2026
22/05/2026	Castle Water Limited	DD	7.06			4600	120	7.06	Water Supply Apr 2026
22/05/2026	Mr D Hadimbu	ONLINE	20.00		3.33	4600	120	16.67	Unleaded Petrol 12.51L@£1.59/L
22/05/2026	Local Authority Technology CIC	ONLINE	180.00		30.00	4500	110	150.00	Parish Online MappingS/W 26/27
22/05/2026	Lindfield Enterprise Park Ltd	ONLINE	710.00			4221	100	610.00	Annual Service Fee 26/27
						4221	100	100.00	Sinking Fund Supplement
26/05/2026	Castle Water Limited	DD	21.64			4330	100	21.64	Water Supply Apr 2026
26/05/2026	Unity Trust Savings Account	Transfer	94,250.00			250		94,250.00	UT5647 to UT5650
27/05/2026	Hinckley&Rugby Building Soc.	Online TFR	28,000.00			260		28,000.00	UT5647 to H&RBS
27/05/2026	Nationwide Building Society	Online TFR	20,250.00			220		20,250.00	UT 5647 to NBS
27/05/2026	Hinckley&Rugby Building Soc.	Online TFR	20,250.00			260		20,250.00	UT5647 to H&RBS
RBS entry correction. See also Receipts Analysis for RBS entry correction. T. Og.									
Subtotal Carried Forward:			174,762.36	0.00	176.25			174,586.11	

Date: 14/07/2026

Lindfield Parish Council Current Year

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User: TRACY

Unity Trust Current Account

Payments made between 01/05/2026 and 31/05/2026

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
29/05/2026	SUEZ Recycling and Recovery	DD	129.32		21.55	4295	100	107.77	Waste Collection Apr 2026
31/05/2026	Unity Trust Bank Plc	FEE	7.00			4130	100	7.00	UT Service Charge 1-30May 2026
Total Payments:			174,898.68	0.00	197.80			174,700.88	

154,648.68

T. Og.

Unity Trust Current Account

Receipts received between 01/05/2026 and 31/05/2026

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
LMA Banked: 01/05/2026		808.00						
LMA	L M Associates Ltd	808.00			1120	100	808.00	Rent May 2026
Campbell Banked: 05/05/2026		20.00						
Campbell	Sarah Campbell	20.00			1200	120	20.00	DL07A 26/27 Mrs S
Matthews Banked: 05/05/2026		20.00						
Matthews	C J Matthews	20.00			1200	120	20.00	DL37B 26/27 Ms A
J Powell Banked: 05/05/2026		20.00						
J Powell	J Powell	20.00			1200	120	20.00	DL30A 26/27 R Powell
A K Cromb Banked: 06/05/2026		20.00						
A K Cromb	A K Cromb	20.00			1200	120	20.00	DL26B 26/27 Mrs K Cromb
J Chorley Banked: 06/05/2026		20.00						
J Chorley	J Chorley	20.00			1200	120	20.00	DL25A 26/27 Mrs J
Weston Banked: 07/05/2026		52.50						
Weston	S Weston	52.50			1200	120	24.50	DL24 25/26 Mrs S Weston
					1200	120	28.00	DL24 26/27 Mrs S Weston
Richardson Banked: 07/05/2026		60.00						
Richardson	T J Richardson	60.00			1200	120	20.00	DL12B 26/27 T Richardson
					1200	120	40.00	DL21 26/27 T Richardson
Ledbury Banked: 07/05/2026		20.00						
Ledbury	R E Ledbury	20.00			1200	120	20.00	DL08B 26/27 R Ledbury
A+M Banked: 08/05/2026		20.00						
A+M	A Gregory-Morris	20.00			1200	120	20.00	DL26A 26/27 A Gregory-
Jarvis Banked: 11/05/2026		20.00						
Jarvis	Richard Jarvis	20.00			1200	120	20.00	DL43 26/27 R Jarvis
Carpenter Banked: 11/05/2026		59.20						
Carpenter	T Carpenter	59.20			560		50.00	DL03B 26/27 T Carpenter
					1200	120	9.20	DL03B 26/27 T Carpenter
Wilson Banked: 11/05/2026		20.00						
Wilson	C R Wilson	20.00			1200	120	20.00	DL22A 26/27 Ms C Wilson
Phillips Banked: 13/05/2026		70.00						
Phillips	Emily Phillips	70.00			560		50.00	DL33A 26/27 Ms E Phillips
					1200	120	20.00	DL33A 26/27 Ms E Phillips
HMRC VTR Banked: 13/05/2026		3,509.56						
HMRC VTR	HMRC	3,509.56			105		3,509.56	VAT Reclaim Jan-Mar
Stedman Banked: 15/05/2026		20.00						
Stedman	J M Stedman	20.00			1200	120	20.00	DL39A 26/27 J Stedman
G Baker Banked: 15/05/2026		16.00						
Subtotal Carried Forward:		4,775.26	0.00	0.00			4,759.26	

14/07/2026

Lindfield Parish Council Current Year

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User: TRACY

Unity Trust Current Account

Receipts received between 01/05/2026 and 31/05/2026

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
G Baker	Gregory Baker	16.00			1200	120	16.00	DL16B 26/27 G Baker
L Cate	Banked: 15/05/2026	20.00						
L Cate	L Cate	20.00			1200	120	20.00	DL32A 26/27 L Cate
I Rabsa	Banked: 15/05/2026	20.00						
I Rabsa	I Rabsa	20.00			1200	120	20.00	DL42 26/27 P Rabsa
Eliot DGOM	Banked: 15/05/2026	70.00						
Eliot DGOM	Eliot DGOM	70.00			560		50.00	DL17B 26/27 Orla Eliot
					1200	120	20.00	DL17B 26/27 Orla Eliot
Rhodes	Banked: 18/05/2026	20.00						
Rhodes	H Rhodes	20.00			1200	120	20.00	DL38A 26/27 M Rhodes
	Banked: 21/05/2026	92.83						
Transfer	Barclays Current Bank A/c	92.83			200		92.83	Barclays Account Closure
Coles	Banked: 22/05/2026	20.00						
Coles	Zoe Pearson Coles	20.00			1200	120	20.00	DL14A 26/27 Ms Z Coles
Harries	Banked: 22/05/2026	20.00						
Harries	Amanda Harries	20.00			1200	120	20.00	DL09A 26/27 Ms A Harries
	Banked: 27/05/2026	20,250.00						
Online TFR Hinckley & Rugby Building Soc.		20,250.00			260		20,250.00	H&RBS corr entry
Total Receipts:		25,288.09	0.00	0.00			25,288.09	

5,036.09

1.00

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
05/05/2026	Barclays Bank UK Plc	FEE	8.50			4130	100	8.50	Barclays Fee 13Mar-12Apr 2026
21/05/2026	Barclays Bank UK plc	FEE	8.50			4130	100	8.50	Barclays FeeGPark13Apr- 12May26
21/05/2026	Unity Trust Current Account	Transfer	92.83			240		92.83	Barclays Account Closure
Total Payments:			109.83	0.00	0.00			109.83	

Lloyds Bank Charge Card

Payments made between 01/05/2026 and 31/05/2026

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/05/2026	Naturescape Wildflowers LLP	NAT WILDFL	130.20		21.69	4521	110	100.25	Wildflower Plug Plants
						329		-100.25	Wildflower Plug Plants
						6000	110	100.25	Wildflower Plug Plants
						4521	110	8.26	Wildflower Plug Plants P&P
						329		-8.26	Wildflower Plug Plants P&P
						6000	110	8.26	Wildflower Plug Plants P&P
12/05/2026	Amazon EU S.à r.l., UK Branch	AMZNMKTPL	54.48		9.08	4170	100	3.74	12" Plastic Shatterproof Ruler
						4210	100	41.66	Logitech Mouse
12/05/2026	Fenrir Trading Ltd	AMZNMKTPL	7.99			4250	100	7.99	LakelandDairiesMilk x60 Sticks
12/05/2026	Jaycee Trophies	JAYCEE	42.99		7.17	4292	100	30.00	Bamboo Rectangular Award 15mm
						4292	100	5.82	Bamboo Award 15mm Delivery
14/05/2026	Office Essentials Limited	AMAZONNA	22.07		3.68	4900	110	18.39	Buff FoolscapeSquareCut Folders
14/05/2026	Amazon EU S.a.r.L.	AMAZONNA	14.99		2.50	4250	100	12.49	LATERN 50Pcs SilverRimmed Cups
14/05/2026	Amazon EU S.a.r.l, UK	AMAZONNA	15.14		2.52	4250	100	12.62	Febreze Plu In Air Freshner
14/05/2026	MACRO TECH LTD	AMAZONNA	5.99		0.25	4900	110	4.49	SCART to RCA Adapter
						4900	110	1.25	SCART to RCA Adapter Carriage
15/05/2026	AtkinsRéalís UK Ltd	PAYPALATKI	930.09		155.01	4265	100	195.00	LField Common Util. Search Rpt
						4265	100	355.00	LField Common Util. Search Map
						4265	100	225.08	LField Common Util SearchDisbs
17/05/2026	Mailchimp	MAILCHIMP	18.12			4200	100	18.12	MailchimpComm Engagement May26
17/05/2026	Waitrose & Partners	WAITROSE	45.25			4250	100	45.25	Provisions: Ann Parish Meeting
19/05/2026	Connected Kerb Limited	CKERB	5.02		0.84	4385	100	4.18	Vehicle Charge 19 May 2026
20/05/2026	Co-operative Group Ltd	CO-OP GRP	6.55			4250	100	6.55	Provisions: Ann Parish Meeting
26/05/2026	Connected Kerb Limited	CKERB	4.02		0.67	4385	100	3.35	Vehicle Charge 26
Subtotal Carried Forward:			1,302.90	0.00	203.41			1,096.14	

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
May 2026									
26/05/2026	Lloyds Bank	FEE	3.00			4130	100	3.00	Charge Card Fee May 2026
27/05/2026	Naturescape Wildflowers LLP	NAT WILDFL	174.44		29.10	4292	100	137.08	Scouts: Wildflower Plants
						4292	100	8.26	Scouts Wildflower Plants P&P
28/05/2026	Connected Kerb Limited	CKERB	7.07		1.18	4385	100	5.89	Vehicle Charge 28 May 2026
Total Payments:			1,487.41	0.00	233.69			1,253.72	

Lindfield Parish Council 2026/27

Expenditure from Earmarked Reserves as of 31 May 2026

Account	Opening Balance £	Net Transfers £	Closing Balance £
320 EMR - Toilets on the Common	61,577.50		61,577.50
329 EMR - Wilderness Field S106 Maintenance	6,278.72	- 536.51	5,742.21
332 EMR - Council Elections	6,550.00		6,550.00
335 EMR - Planning Reserve	4,000.00		4,000.00
336 EMR - SID Replacement	3,650.00		3,650.00
337 EMR - F&GP Plan 23-27	9,277.52		9,277.52
338 EMR - Rolling Asset Management	40,000.00		40,000.00
339 EMR - Village Clock	1,000.00		1,000.00
340 EMR - Wilderness Field Maintenance	4,000.00		4,000.00
	136,333.74	- 536.51	135,797.23

RFO

31 May 2026

Lindfield Parish Council Current Year
Bank - Cash and Investment Reconciliation as at 31 May 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

21/05/2026 Barclays Current Account	-	
31/05/2026 Business Premium Account	31,720.53	
31/05/2026 Nationwide Building Society	106,283.90	
31/05/2026 Unity Trust Current Account	11,479.53	
31/05/2026 Unity Trust Savings Account	106,895.62	
31/05/2026 Hinckley&Rugby Building Soc.	113,811.21	
26/05/2026 Lloyds Bank Charge Card	- 1,301.88	
		368,888.91

Unpresented Payments

26/05/2026 CKERB	4.02	
27/05/2026 NAT WILDFL	174.44	
28/05/2026 CKERB	7.07	
		185.53
		368,703.38

Receipts not on Bank Statement

31/05/2026 All Receipts Cleared	-	-
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Closing Balance

368,703.38

All Cash & Bank Accounts

Barclays Current Bank A/c	-
Barclays Business Premium A/c	31,720.53
Nationwide Building Society	106,283.90
Unity Trust Current Account	11,479.53
Unity Trust Savings Account	106,895.62
Hinckley&Rugby Building Soc.	113,811.21
Lloyds Bank Charge Card	- 1,487.41
Other Cash & Bank Balances	-
Total Cash & Bank Balances	<u>368,703.38</u>

[illegible]

Summary of Lloyds Bank Charge Card Payments April 2026													
Financial Regulations 9.1 (Revised & Adopted by FC 19 Sep 2024) Any Debit Card or charge Card issued for use will be specifically restricted to the Clerk and will also be restricted to a single transaction maximum value of £1200 unless authorised by council or finance committee in writing before any order is placed.													
Date Order Placed	Date on Lloyds Bank Statement	Date of Invoice/Statement	Name of Payee	Invoice Number	Gross Payment £	VAT £	Net Payment £	Budget Heading	Comments	CTH SC	Authority to use Charge Card Card	Reconciled to Bank Statement dated	
Payment authorised 1 Apr 2026	1 Apr 2026	7 Jan; 7 Feb; 7 Mar 2026	EE Ltd	See summary	160.13	26.69	133.44	4190 F&GP: Telephone	Mobile charges Jan, Feb & Mar 2026		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	YE Adj
7 Apr 2026	7 Apr 2026	7 Apr 2026	Connected Kerb	Payment Receipt d0fe86f9-aa22-4e92-af096596d2050d04	11.78	1.97	9.81	4385 F&GP: Vehicle	Vehicle Charge 7 Apr 2026		Regular Payment FC Annual Meeting 22.05.25; Min ref 233.1	27 Apr	
2 Apr 2026	7 Apr 2026	7 Apr 2026	Amazon Market Place (Sebastian Lenski)	GB60047HRFAGLI	37.47	3.08	15.41	4600 E&A: Allotment Expense	20 Pack 12" (300mm) Treated SITE PEGS Wooden Stakes Posts PEGS		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	
2 Apr 2026		7 Apr 2026	Amazon EU S.a.r.L.	GB631M0B7AEUD		3.16	15.82	4250 F&GP: Cleaning/Catering	GRANDMA SHARK 10-15L Bin Bag Liners		Financial Regulations 9.1 Adopted by FC 22 May 2025		
8 Apr 2025	8 Apr 2025	30 Apr 2026	Glasdon UK Limited	SI936981	1,141.70	-	1,141.70	4855 GR: Memorial Bench	Purchase of Lowther™ Seat with Memorial Plaque.		E&A 6Feb25 Min ref 204A.1; FC Meeting Jan 2025	27 Apr	
9 Apr 2026	9 Apr 2026	9 Apr 2026	KPS Composting Service	Transaction Ticket 92015	40.00	6.67	33.33	4471 E&A: Maintenance/Gardening	Disposal of Green Waste		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	
10 Apr 2026	10 Apr 2026	10 Apr 2026	Warehouse Express Limited (Wex Photo Video)	SI905512	158.00	-	82.00	4210 F&GP: Office Equipment	Purchase of USED Nikon 18-105mm AF-S DX Nikkor f3.5-5.6 G ED VR Lens		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	
						-	76.00	4210 F&GP: Office Equipment	Purchase of USED Nikon D5000 Digital SLR Camera Body				
9 Apr 2026	11 Apr 2026	10 Apr 2026	Dell Technologies	1405871664	576.00	96.00	480.00	4900 E&A: Archives	Purchase of Dell Outlet Dell Tower Desktop		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	
14 Apr 2026	14 Apr 2026	14 Apr 2026	Connected Kerb	Payment Receipt aeb34bf3-084a-4a72-b18ce04747872901	11.15	1.86	9.29	4385 F&GP: Vehicle	Vehicle Charge 14 Apr 2026		Regular Payment FC Annual Meeting 22.05.25; Min ref 233.1	27 Apr	
17 Apr 2026	17 Apr 2026	17 Apr 2026	Intuit Ltd Mailchimp London GB	MC25755595	17.85	-	17.85	4200 F&GP Administration: IT & Website	Mailchimp CommunityEngagement Apr26		Regular Payment FC Annual Meeting 22.05.25; Min ref 233.1	27 Apr	
21 Apr 2026	21 Apr 2026	21 Apr 2026	Connected Kerb	Payment Receipt b4066a42-db62-4ae4-b9de667ab4d404fa	11.27	1.88	9.39	4385 F&GP: Vehicle	Vehicle Charge 21 Apr 2026		Regular Payment FC Annual Meeting 22.05.25; Min ref 233.1	27 Apr	
23 Apr 2026	23 Apr 2026	23 Apr 2026	Jaycee Trophies	SO-46060	45.99	7.67	38.32	4292 F&GP: Community Engement	Bamboo Rectangular Award - 15mm		Financial Regulations 9.1 Adopted by FC 22 May 2025	27 Apr	
	27 Apr 2026	27 Apr 2026	Lloyds Bank	n/a	3.00	-	3.00	4130 F&GP: Bank Charges	Fee Apr 2026		Regular Payment	27 Apr	
					2,214.34								
All invoices listed have been examined, verified and certified by the RFO.													
RFO, Lindfield Parish Council													
30 April 2026													

Summary of Lloyds Bank Charge Card Payments May 2026															
Financial Regulations 9.1 (Revised & Adopted by FC 19 Sep 2024) Any Debit Card or charge Card issued for use will be specifically restricted to the Clerk and will also be restricted to a single transaction maximum value of £1200 unless authorised by council or finance committee in writing before any order is placed.															
Date Order Placed	Date on Lloyds Bank Statement	Date of Invoice/Statement	Name of Payee	Invoice Number	Gross Payment £		VAT £	Net Payment £	Budget Heading	Comments	CTH SC	Authority to use Charge Card	Reconciled to Bank Statement dated		
7 May 2026	7 May 2026	7 May 2026	Naturescape Wildflowers LLP	210739	130.20		21.69	108.51	EMR 329: 4521 Wilderness Field S106 Maintenance	Purchase of Wildflower Plug Plants (net cost Plants £100.25+ VAT 20.04 = £120.25 & P&P net £8.26 +VAT £1.65 = £9.95)		Financial Regulations 9.1 Adopted by FC 22 May 2025	26 May		
12 May 2026	12 May 2026	12 May 2026	Jaycee Trophies	SO-46284	42.99		7.17	35.82	4292 F&GP: Community Engagement	Bamboo Rectangular Award - 15mm (net cost £30.00 + VAT £6.00 = £36.00 plus P&P net cost £5.82 + VAT £1.17 = £6.99)		Financial Regulations 9.1 Adopted by FC 22 May 2025	26 May		
12 May 2026	13 May 2026	14 May 2026	Amazon EU S.à r.l., UK Branch	GB641RGQLAEUI	62.47	54.48	9.08	45.40	Ruler: 4170 Posatage/Stationery & Mouse: 4210 Office Equipment	Just Stationery 6072/72 12 inch plastic Shatterproof Ruler & Logitech Lift Vertical Ergonomic Mouse		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May		
12 May 2026		14 May 2026	Amazon (FENRIR TRADING LTD)	GB600MKZLGNDVI		7.99	-	7.99	4250 Cleaning/Catering	60 x Lakeland Dairies Milk In A Stick - UHT Semi Skimmed Milk Sachets		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1			
14 May 2026	14 May 2026	14 May 2026	Amazon EU S.a.r.L	GB64YZGVQAEUD	36.12	14.99	2.50	12.49	4250 Cleaning/Catering	LATERN 50Pcs Silver Rimmed Plastic Cups		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May		
14 May 2026		14 May 2026	Amazon EU S.a.r.L	GB642LP6FAEUI		15.14	2.52	12.62	4250 Cleaning/Catering	Plug In Air Freshener		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1			
14 May 2026		14 May 2026	Amazon (Macro Tech Ltd)	026-2780284-4670740		5.99	0.25	5.74	4900 Village Archives	SCART to RCA Adapter		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1			
14 May 2026	14 May 2026	14 May 2026	Amazon (Office Essentials Ltd)	GB600EMTJUW69I	22.07		3.68	18.39	4900 Village Archives	Buff 100% Recycled Foolsap Square Cut Folders		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May		
15 May2026	15 May2026	13 July 2026	AtkinsRéalis UK Limited	Paypal Transaction ID: 19A62163DA9475115 ; Job number 100120618; Order ID: 266774	930.09		155.01	775.08	4265 F&GP Professional Fees	Utility Search Report, Utility Search Map & Disbursements x 5		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May	PAYPAL *ATKINSREALIS	
17 May 2026	17 May 2026	17 May 2026	Waitrose & Partners	Sales Receipt 17 May 2026	45.25		-	45.25	4250 Cleaning/Catering	Refreshments: Annual Parish Meeting 20 May 2026		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May		
17 May 2026	12 May 2026	17 May 2026	Intuit Ltd Mailchimp London GB	MC26068679	18.12		-	18.12	4200 F&GP Administration: IT & Website	Mailchimp CommunityEngagement May26		Regular Payment FC Annual Meeting 14.05.26; Min ref 334.1	26 May		
19 May 2026	19 May 2026	19 May 2026	Connected Kerb	Receipt No. e37818e8-32b0-434a-8937 a84433a2be5f	5.02		0.84	4.18	4385 F&GP: Vehicle	Vehicle Charge 19 May 2026		Regular Payment FC Annual Meeting 14.05.26; Min ref 334.1	26 May		
20 May 2026	20 May 2026	20 May 2026	Co-op	Sales Receipt 20 May 2026	6.55		-	6.55	4250 Cleaning/Catering	Refreshments: Annual Parish Meeting 20 May 2026		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 May		
	26 May 2026	26 May 2026	Lloyds Bank	n/a	3.00		-	3.00	4130 F&GP: Bank Charges	Fee May 2026		Regular Payment FC Annual Meeting 14.05.26; Min ref 334.1	26 May		
26 May 2026	26 May 2026	26 May 2026	Connected Kerb	Receipt No. 629feb50-69f4-4241-95cf 24969726ef29	4.02		0.67	3.35	4385 F&GP: Vehicle	Vehicle Charge 26 May 2026		Regular Payment FC Annual Meeting 14.05.26; Min ref 334.1	26 Jun		
27 May 2026	27 May 2026	27 May 2026	Naturescape Wildflowers LLP	211781	174.44		29.10	145.34	4292 F&GP: Community Engagement	Purchase of Wildflower Plug Plants - Wilderness Field (Engagement with Scouts) (Plants net cost £137.08 + VAT £20.84 = £164.49 plus P&P net cost £8.26 + VAT £1.65 = £9.95)		Financial Regulations Adopted by FC 12 May 2026; Min ref 331.1	26 Jun		
28 May 2026	28 May 2026	28 May 2026	Connected Kerb	Receipt No. 9de9e7e2-39ea-4db9-86da f7cb2f04c74a	7.07		1.18	5.89	4385 F&GP: Vehicle	Vehicle Charge 28 May 2026		Regular Payment FC Annual Meeting 14.05.26; Min ref 334.1	26 Jun		
					1,487.41										
All invoices listed have been examined, verified and certified by the RFO.															
RFO, Lindfield Parish Council															
31 May 2026															

Summary of Direct Debit and Standing Order Payments - March 2026										
Date on Bank Statement	Supplier	Invoice	Bank	Gross Payment £	VAT	CTH SC	Payment Details	Notes	Bank Statement	
Direct Debit Payments										
2 Mar 2026	Castle Water Ltd	10009192076	UT	41.26	-		4600 E&A Allotments Water Supply Jan 2026	Estimated meter read		
2 Mar 2026	BT	M039 4D	UT	273.41	45.57		4190 F&GP Administration: Cloud Voice/Mobile Reg charges 1-28 Feb 2026 GP01076289			
5 Mar 2026	BT	M130 TE	UT	81.24	13.54		4190 F&GP Administration: Telephone - Broadband Services Feb 2026	Entered with payment date 2Mar26 on Alpha software		
9 Mar 2026	PEAC (UK) Limited	306/26/0062971	UT	234.16	39.03		4180 F&GP Photocopying: Lease Rental 8Mar- 7Jun 2026			YR End Adj
11 Mar 2026	Kipper Creative (GoCardless)	8995	UT	384.00	64.00		4260 F&GP Newsletter&Annual Report: Newsletter LL Apr 2026	KIPPERMAGS-KYEFT9T		
12 Mar 2026	Lloyds Bank	Statement 26 Feb 2026	UT	418.42	-		Lloyds Corporate Card (Cash Book Transfer re Lloyds Charge Card Mar 2026)			
16 Mar 2026	Pozitive Energy Ltd	74017920269970460	UT	289.76	13.74		4450 E&A Street Lighting Electricity Supply 1-28 Feb 2026	Smart Meter		
17 Mar 2026	Mercedes-Benz Financial Services	3298717	UT	284.27	47.38		4385 F&GP PC Vehicle: Lease Mar 2026			
17 Mar 2026	Castle Water Ltd	10009310945	UT	44.20	-		4561 E&A Denmans Lane Toilets Water Supply Feb 2026	Visual meter read		
18 Mar 2026	E.ON Next Energy Limited	KI-A8B2C044-0002	UT	278.82	46.47		4320 F&GP CTH Electricity Supply Feb 2026	Smart Meter		
18 Mar 2026	Castle Water Ltd	10009347428	UT	19.86	-	Y	4330 F&GP Administration: CTH Water Supply Feb 2026	Visual meter read		
19 Mar 2026	Castle Water Ltd	10009375102	UT	5.95	-		4600 E&A Allotments Water Supply Feb 2026	Visual meter read		
24 Mar 2026	British Gas Lite	14181933	UT	22.68	3.64		4561 E&A Denmans Lane Toilets Electricity Supply 6Jan-7Mar26 - Includes refund £53.77 gross (£51.21 net of VAT)	BGL0214045-0612528		
27 Mar 2026	British Gas Lite	14213720	UT	30.51	1.45		4320 F&GP CTH Electricity Supply 28Dec-31Dec 2025	Final Bill (2)		
30 Mar 2026	BT	M040 AH	UT	273.41	45.57		4190 F&GP Administration: Cloud Voice/Mobile Reg Charges 1-31 Mar 2026			
31 Mar 2026	SUEZ Recycling and Recovery UK Ltd	33930530	UT	136.38	22.73		4295 F&GP Waste Collection: Feb 2026			
Standing Order Payment										
20 Mar 2026	Bryan Cleaning Services	6196	UT	1,260.00	-		4561 E&A Denmans Lane Public Toilets Utilities: Daily Cleaning 15 Mar; 22 Mar, 29 Mar; 5 Apr 2026			YR End Adj
				3,763.66						
Credit Held on Account:				Total Credit						
All invoices listed have been examined, verified and certified by the RFO. RFO, Lindfield Parish Council 31 March 2026										

Summary of Direct Debit and Standing Order Payments - April 2026										
Date on Bank Statement	Supplier	Invoice	Bank	Gross Payment £	VAT	CTH SC	Payment Details	Notes	Bank Statement	
Direct Debit Payments										
7 Apr 2026	BT	M131 X0	UT	81.24	13.54		4190 F&GP Administration: Telephone - Broadband Services Mar 2026		YE Adj	
9 Apr 2026	Lloyds Bank	Statement 26 Mar 2026	UT	860.20	-		Lloyds Corporate Card (Cash Book Transfer re Lloyds Charge Card Apr 2026)		YE Adj	
13 Apr 2026	Positive Energy Ltd	740179202610145079	UT	252.05	11.96		4450 E&A Street Lighting Electricity Supply 1-31 Mar 2026	Smart Meter; HWNN7VD-PE-740179	YE Adj? No, 12 payments recorded.	
15 Apr 2026	EE Ltd	V02461070822	UT	53.14	8.86		4190 F&GP: Mobile Charges Apr 2026	Q65758197714426419		
16 Apr 2026	EE Ltd (Refund)	V02463237021	UT	- 30.00	- 5.00		4190 F&GP: Business Renewal Credit	Q65758197715675218		
16 Apr 2026	E.ON Next Energy Limited	KI-A8B2C044-0003	UT	196.62	9.36		4320 F&GP CTH Electricity Supply Mar 2026	Smart Meter		
17 Apr 2026	Mercedes-Benz Financial Services	3298717	UT	284.27	47.38		4385 F&GP PC Vehicle: Lease Apr 2026	X00003496664107524		
21 Apr 2026	Castle Water Ltd	9603666	UT	93.13	-		4561 E&A Denmans Lane Toilets Water Supply Mar 2026	Part meter read/estimated		
22 Apr 2026	British Gas Lite	14476570	UT	37.72	1.80		4561 E&A Denmans Lane Toilets Electricity Supply 7Mar-6Apr26	BGL0214045-0612528		
22 Apr 2026	Castle Water Ltd	10009624360	UT	27.46	-	Y	4330 F&GP Administration: CTH Water Supply Mar 2026	Part meter read/estimated		
23 Apr 2026	Castle Water Ltd	10009660374	UT	6.58	-		4600 E&A Allotments Water Supply Mar 2026	Part meter read/estimated		
27 Apr 2026	PWLB	PW501633	UT	10,484.00	-		4310 F&GP Administration: PWLB Repayment			
30 Apr 2026	BT	M041 ED	UT	154.02	25.67		4190 F&GP Telephone: Cloud Voice/Mobile Phone Services 1-30 Apr 2026			
30 Apr 2026	SUEZ Recycling and Recovery UK Ltd	34020813	UT	125.72	20.95		4295 F&GP Waste Collection: Mar 2026		YE Adj	
Standing Order Payment										
17 Apr 2026	Bryan Cleaning Services	INV00010	UT	1,260.00	-		4561 E&A Denmans Lane Public Toilets Utilities: Daily Cleaning 12/4; 19/4, 26/4,3/5 2026			
				13,886.15						
Credit Held on Account:				Total Credit						
All invoices listed have been examined, verified and certified by the RFO. RFO, Lindfield Parish Council 30 April 2026										

Summary of Direct Debit and Standing Order Payments - May 2026									
Date on Bank Statement	Supplier	Invoice	Bank	Gross Payment £	VAT	CTH SC	Payment Details	Notes	Bank Statement
Direct Debit Payments									
5 May 2026	BT	M132 0M	UT	90.32	15.05		4190 F&GP Administration: Telephone - Broadband Services Apr 2026		
11 May 2026	Lloyds Bank	Statement d 27 Apr 2026	UT	2,214.34	-		Lloyds Corporate Card (Cash Book Transfer re Lloyds Charge Card)		
13 May 2026	Pozitive Energy Ltd	740179202610356701	UT	196.73	9.33		4450 E&A Street Lighting Electricity Supply 1-30 Apr 2026		
15 May 2026	EE Ltd	V02471521571	UT	51.84	8.64		4190 F&GP: Mobile Charges May 2026		
18 May 2026	Mercedes-Benz Financial Services	3298717	UT	284.27	47.38		4385 F&GP PC Vehicle: Lease May 2026		
21 May 2026	E.ON Next Energy Limited	KI-A8B2C044-0004	UT	105.91	5.04		4320 F&GP CTH Electricity Charges Apr 2026		
22 May 2026	British Gas Lite	14803548	UT	40.27	1.92		4561 E&A Denmans Lane Toilets Electricity Supply 6Apr-7May 2026		
22 May 2026	Castle Water Ltd	10009960595	UT	87.37	-		4561 E&A Denmans Lane Toilets Water Supply Apr 2026 (a/c 2492302 RH16 2LB)		
22 May 2026	Castle Water Ltd	10009935467	UT	7.06	-		4600 E&A Allotments Water Supply Apr 2026 (a/c 2519808 RH16 2LA)		
26 May 2026	Castle Water Ltd	10010000463	UT	21.64	-	Y	4330 F&GP Administration: CTH Water Supply Apr 2026		
29 May 2026	SUEZ Recycling and Recovery UK Ltd	34058510	UT	129.32	21.55		4295 F&GP Waste Collection: Apr 2026		
Standing Order Payment									
15 May 2026	Bryan Cleaning Services	INV00050	UT	1,260.00	-		4561 E&A Denmans Lane Public Toilets Utilities: Daily Cleaning 10/5; 17/5, 24/5, 31/5 2026		
				4,489.07					
Credit Held on Account:				Total Credit					
All invoices listed have been examined, verified and certified by the RFO. RFO, Lindfield Parish Council 31 May 2026									

Summary of Direct Debit and Standing Order Payments - June 2026									
Date on Bank Statement	Supplier	Invoice	Bank	Gross Payment £	VAT	CTH SC	Payment Details	Notes	Bank Statement
Direct Debit Payments									
1 Jun 2026	BT	M042 IO	UT	175.69	29.28		4190 F&GP Telephone: Cloud Voice/Mobile Phone Services 10Apr-31May 2026 & Mobile Usage Charges 10Apr-15May 2026		
1 Jun 2026	BT	N043 TP	UT	-	30.00	-	4190 F&GP Telephone: Compensation Payment Cloud Voice/Mobile Services 19May26		
				145.69					
4 Jun 2026	BT	M133 48	UT	90.32	15.05		4190 F&GP Administration: Telephone - Broadband Services May 2026		
8 Jun 2026	PEAC (UK) Limited	306/27/0020713	UT	234.16	39.03		4180 F&GP Photocopying: Lease Rental 8Jun-7Sep 2026		
8 Jun 2026	Kipper Creative Limited	9096	UT	384.00	64.00		4260 F&GP: Newsletter & Annual ReportAnnual Report Lindfield Life July 2026 Edition		
9 Jun 2026	Lloyds Bank	Statement 26 May 2026	UT	1,301.88	-		Lloyds Corporate Card (Cash Book Transfer re Lloyds Charge Card)		
15 Jun 2026	Positive Energy Ltd	740179202610574280	UT	174.28	8.27		4450 E&A Street Lighting Electricity Supply 1-31 May 2026		
15 Jun 2026	EE Ltd	V02481812576	UT	51.84	8.64		4190 F&GP: Mobile Charges Jun 2026		
16 Jun 2026	E.ON Next Energy Limited	KI-A8B2C044-0005	UT	39.21	1.87		4320 F&GP CTH Electricity Supply May 2026		
17 Jun 2026	Mercedes-Benz Financial Services	3298717	UT	284.27	47.38		4385 F&GP PC Vehicle: Lease May 2026		
22 Jun 2026	British Gas Lite	15138423	UT	38.56	1.84		4561 E&A Denmans Lane Toilets Electricity Supply 7May-6Jun26	BGL0214045-0612528	
22 Jun 2026	Castle Water Ltd	10010323083	UT	122.62	-		4561 E&A Denmans Lane Toilets Water Supply May 2026	Acc 2492302	
22 Jun 2026	Castle Water Ltd	10010295502	UT	142.47	-		4600 E&A Allotments Water Supply May 2026	Acc 2519808	
22 Jun 2026	Castle Water Ltd	10010313048	UT	14.87	-	Y	4330 F&GP Administration: CTH Water Supply May 2026	Acc 2491445	
30 Jun 2026	BT	M044 Q8	UT	154.02	25.67		4190 F&GP Telephone: Cloud Voice Phone services 1-30 Jun 2026		
30 Jun 2026	SUEZ Recycling and Recovery UK Ltd	34095069	UT	129.83	21.64		4295 F&GP Waste Collection: May 2026		
Standing Order Payment									
12 Jun 2026	Bryan Cleaning Services	INV00091	UT	1,260.00	-		4561 E&A Denmans Lane Public Toilets Utilities: Daily Cleaning 7/6; 14/6, 21/6,28/6 2026		
				4,568.02					
Credit Held on Account:				Total Credit					
All invoices listed have been examined, verified and certified by the RFO.									
RFO, Lindfield Parish Council									
30 June 2026									

Committee Meeting:	Full Council
Item:	10 a
Report of:	Responsible Financial Officer
Date:	23 July 2026
Subject:	Internal Transfer

Purpose of Report:

- Members are asked to confirm an amended recommendation from F&GP (2nd July 2026).

Recommendation(s)

Members are recommended to:

- Instruct the RFO to transfer £31,000 from the Barclays Bank Premium Account to the Unity Trust Savings Accounts.**
- Instruct the RFO to transfer £14,000 from the Nationwide Building Society Savings Account to the Unity Trust Savings Account.**

Background:

- The F&GP committee considered and agreed at their meeting held on 2 July 2026 to recommend to Full Council to approve the internal transfer of funds totalling £31,000. Additional expenditure has been incurred following this meeting, necessitating a review.
- The balance of funds held with Unity Trust Bank is gradually declining, and, as such, it would be prudent to consider transferring funds from another savings account to help maximise the interest earned. The balance of funds held as of 16 July 2026 is as follows:

Current Account	£15,162.58
Savings Account	<u>£60,844.26</u>
Totalling	£76,006.84 (rounded down to £76,000)

- Funds held in the Unity Trust Bank current account are required to meet regular DDM and SO payments, as well as any online payments that need to be authorised.
- The level of funds held in the current account is kept to a minimum, as it is non-interest-bearing. Current interest rates and balance of funds held by the council in savings accounts are as follows:

Account	Int Rate	Funds Held
Unity Trust Bank	1.95% gross	£60,844.26 as of 16 Jul 2026
Barclays Bank Plc	1.05% gross	£31,781.55 as of 16 Jul 2026
Nationwide Building Society	1.45%	£106,410.57 as of 1 July 2026
Hinckley & Rugby Building Soc	1.65% gross	£113,811.21 as of 1 Jul 2026.

- There is no minimum balance requirement by Barclays Bank in respect of its savings account.

Proposal:

- The RFO is seeking agreement to transfer funds totalling £45,000 to the Unity Trust Bank savings account to assist with maximising the level of interest earned on the Council's total funds held. This sum would increase funds held with Unity Trust Bank to enjoy up to a maximum FSCS protection of £120,000.00:

- £31,000 from the Barclays Business Savings Account.

- b) £14,000 from the Nationwide Building Society Savings Account.
8. This request has allowed for anticipated DDM/SO committed expenditure due to be paid to the end of July 2026 (£870) and for August 2026 (£3,000), and current invoices pending payment approval and online authorisation.

Committee Meeting:	Full Council
Item:	10 b
Report of:	Responsible Financial Officer & Clerk
Date:	23 July 2026
Subject:	Bank Mandates

Purpose of Report:

1. Members are asked to confirm an amended recommendation from F&GP (2nd July 2026). Members are also asked to consider granting the Deputy Clerk view-only online access to Unity Trust.

Recommendation(s)

Members are recommended to:

- A) **Approve the amended bank mandates for 2026.**
- B) **Agree that the Deputy Clerk be allowed view-only online access to our Unity Trust accounts.**
- C) **Note that the F&GP Committee Chair, in conjunction with the RFO and Clerk, will be exploring further the invitation by Nationwide to have trial access to our savings account.**

Background / Considerations

2. Bank Mandates – Amended recommendation from F&GP
- 2.1 Bank Mandates were considered by F&GP on the 2nd July 2026. The mandates, with a couple of adjustments (updates to Chairs/Vice-Chairs, etc.), were recommended to Full Council for approval. The mandates are attached as *Appendix 1*.

3. Deputy Clerk – Unity Trust – View-only online access.

- 3.1 Under the existing bank mandate, the Clerk and RFO have authority to view both the current and savings accounts online and to submit online payments pending member authorisation.

The role of the Deputy Clerk includes managing allotments and the annual Lindfield Christmas Festival Night, both of which require monitoring the payment of allotment deposits/rents and stallholder fees. The processes would greatly be assisted by allowing the Deputy Clerk online view-only access.

4. Nationwide Trial – Online access to savings account.

- 4.1 LPC currently has access to the Nationwide Building Society by telephone, letter, and basic contact via their website. Transfer of funds is permitted online via a nominated bank account. LPC does not have access to view the account online.

- 4.2 The Nationwide Building Society has entered the soft launch phase of its digital bank and would like to invite LPC to sign up. As part of the trial, it will be possible to:

- Check the account balance.
- View the account details and transaction history.
- Request transfers.
- View statements

- 4.3 LPC currently receives statements each month via the postal system, which has occasionally presented difficulties.

- 4.4 The RFO has explored the application process, and it has been confirmed that only authorised signatories can apply to register. The RFO currently administering the account is not an authorised signatory and, as such, is not eligible to apply for this service.

- 4.5 Further research will be undertaken, including an assessment against our financial regulations, to see whether access could be implemented.

Appendix 1 – Bank Mandates

Barclays Bank	Business Premium Savings Account
Hinckley & Rugby Building Society	Local Council Easy Access Deposit Account
Lloyds Bank	Charge Card
Nationwide Building Society	Business Instant Saver Issue 9 – Monthly
Unity Trust Bank	Current & Savings Account

Barclays Bank Mandate

Account Number: ending 1269

Account Name: Lindfield Parish Council

Type of Account: Business Premium Savings Account

Approving Person		Power/Authority	Cheque	Online Access*	Limit £
Officer					
Clerk	Mr A Funnell	Authorised Signatory	Yes	No	Unlimited
RFO	Mrs T Ely	Authorised Signatory as Scheme Administrator	Yes	Yes	Unlimited
Councillor					
Council Vice-Chair & Chair, F&GP	Mrs A Beecroft	Authorised Signatory	Yes	Yes	Unlimited
Chair of E&A; Member F&GP	Mr W Blunden	Authorised Signatory	Yes	Yes	Unlimited
Vice-Chair F&GP	Mrs L Grace	Authorised Signatory	Yes	No	Unlimited
Member F&GP	Mrs V Upton	Authorised Signatory	Yes	No	Unlimited
Member F&GP	Mr D Lowman	Authorised Signatory	Yes	Yes	Unlimited
Council Chair; Member of F&GP	Trevor Webster	Authorised Person at request of Barclays Bank	-	-	-

Any two authorised signatories are required by LPC per transaction to approve a payment by online banking.

Any two authorised signatories are required to change the bank mandate.

*Maximum limit of £50,000 per single transaction; Maximum limit of £100,000 in total per day for online banking; No minimum balance required to be held in account.

FC meeting 23Jul26

Hinckley & Rugby Building Society Bank Mandate

Account Number: ending 9522

Account Name: Lindfield Parish Council

Type of Account: Local Council Easy Access Deposit Account

Approving Person		Power/Authority	Description of Authority	Cheque n/a	Online Access n/a	Limit £
Officer						
RFO	Mrs T Ely	Scheme Administrator/Signatory	Administrator/ Authorisation of deposits & withdrawals		Yes, to assist with administration and access to deposit balance held for the purpose of bank reconciliations	Unlimited
Councillor						
Council Vice-Chair & Chair, F&GP	Mrs A Beecroft	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited
Chair of E&A; Member F&GP	Mr W Blunden	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited
Member F&GP	Mrs V Upton	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited

A minimum balance of £500.00 must be held on account.

Any one authorised signatory to withdraw funds or to change the bank mandate. Funds can only be transferred to nominated account held with Unity Trust bank.

FC meeting 23Jul26

Lloyds Bank Charge Card Bank Mandate

Account Number: ending 1377

Account Name: Lindfield Parish Council

Type of Account: Charge Card

Approving Person		Power/Authority	Online Access	Limit £
Officer				
Clerk	Mr A Funnell	Programme Administrator & Card Holder	Yes	Credit Limit £6,000.00 per month; Single transaction maximum value of £1,000 unless authorised by council or finance committee in writing before any order is placed.
RFO	Mrs T Ely	Programme Administrator	Yes	N/a
Councillor				
No Councillor Activity				

FC meeting 23Jul26

Nationwide Building Society Bank Mandate

Account Number: ending 6320

Account Name: Lindfield Parish Council

Type of Account: Business Instant Saver Issue 9 – Monthly (Standalone Product)

Approving Person		Power/Authority	Description of Authority	Cheque n/a	Online Access n/a	Limit £
Officer						
RFO	Mrs T Ely	Scheme Administrator	Administrator		No	Unlimited
Clerk	Mr A J Funnell	Controlling Person at request of NBS	n/a		No	n/a
Councillor						
Council Vice-Chair & Chair, F&GP	Mrs A Beecroft	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited
Chair of E&A; Member F&GP	Mr W Blunden	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited
Member F&GP	Mrs V Upton	Authorised Signatory	Authorisation of deposits & withdrawals		No	Unlimited

A minimum balance of £5,000.00 must be held on account.

Any two authorised signatories are required to withdraw funds or to change the bank mandate. Funds can only be transferred to nominated account with Unity Trust bank.

FC meeting 23Jul26

- Accounts
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use our [account management form](#).

People connected to this account

Person	Status	Last log in	View	Submit	Authorise	Admin	Signatory
Lindfield Parish Council							
Mrs Amy Beecroft	Active	18/06/26 12:50	✓	✗	✓	✗	✓
Mr William Blunden	Active	08/06/26 11:03	✓	✗	✓	✗	✓
Mrs Tracy Ely	Active	29/06/26 12:20	✓	✓	✗	✓	✗
Mr Andrew Funnell	Active	12/06/26 09:14	✓	✓	✗	✗	✗
Mrs Valerie Upton	Active	02/06/26 18:31	✓	✗	✓	✗	✓
Mr Trevor Webster	Active	15/06/26 17:36	✓	✗	✓	✗	✓

Signing authority rules

Dual Authority: Any two of the signatories listed above must sign instructions. Instructions include signing cheques and making changes to your bank mandate.

Online Banking authority rules

Online Banking authority rules apply to internal transfers and external payments made via Online Banking.

	Single Authority Any one person with submit permissions can make payments and transfers.	Dual Authority One person must submit a payment or transfer, and another person must authorise it.	Triple Authority One person must submit a payment or transfer, and two other people must authorise it.
Internal transfers	Not applicable	£ 0.00 onwards	Not applicable
External payments	Not applicable	Not applicable	£ 0.00 onwards

To change your organisation's signing rules or online banking authority rules, please use our [Account Management form](#).

? Help and support

- [What are access permissions?](#)



Search



Committee Meeting:	Full Council
Item:	10 c
Report of:	Councillor T Webster
Date:	23 rd July 2026
Subject:	Charity Forum event

Purpose of Report:

1. The purpose of this report is to request approval to arrange and fund a charity forum event on the 6th October 2026.

Recommendation(s)

Members are recommended to:

- a) Delegate the organisation of the event to the Parish Clerk and Chair of Council.
 - b) Approve a budget of £350 taken from existing budgets.
-

Background

2. For the last two years at the annual Parish residents meeting, we have encouraged local charities to have a stand and to network before and after the presentations.
3. Subsequently, our conclusions are that there are potential advantages for the delivery of current and future LPC objectives and for the development of local charities if LPC and the charities worked more closely on objectives of mutual benefit.
4. To begin this process, we are recommending that we host a forum meeting on the 6th October 2026.
5. Professor Paul Palmer, a lecturer in voluntary sector management, has agreed in principle to give a presentation at the event. It is also anticipated that LPC will give a presentation to encourage charities to contribute and participate in the LPC 27-31 objectives.
6. We also anticipate that charities will network with each other before and after the presentations.
7. If this report is approved, more detailed work needs to be carried out to finalise the agenda. All members will be able to attend the event and to nominate charities to be sent invitations.
8. Advertising the event, room hire and catering costs are expected not to exceed £350.

Options

9. Two options: a) approve the event; b) do not approve the event.

Financial Implications

10. £350 from the community engagement (F&GP) budget heading.

Policy Context

11. This event would support the following Plan 23-27 objective: Support local charities and community interest companies by promoting the LPC grants scheme and other sources of funding

Risk Management Implications

12. A risk assessment for the event will be undertaken.

Sustainability Implications

13. None

Appendices

14. None

Background Paper

15. None

Committee Meeting:	Full Council
Item:	11
Report of:	Clerk
Date:	23 July 2026
Subject:	Plan 23-27

Purpose of Report:

1. To update members on Plan 23-27 and the preparation of Plan 27-31.

Recommendation(s)

Members are recommended to note the latest update.

Background:

2. The council's existing strategic plan will need to be renewed in 2027. To support this (and a current Plan 23-27 objective), the council launched a resident/stakeholder survey at our stall on Lindfield Village Day. We have received over 75 replies so far. The survey will continue over the summer. We will continue to promote the survey via our communication channels. We are also exploring promoting the survey via a leaflet, including distribution to all households within our boundary.
3. The Working Group will also be preparing a survey for all members to fill in on possible ideas for Plan 27-31. More details will follow when available.

Committee Meeting:	Full Council
Item:	12(a)
Report of:	Parish Clerk
Date:	23 July 2026
Subject:	Council Work Schedule

Purpose of Report:

1. Members are asked to note the work schedule

Summary:

2. A draft work schedule has been developed for the Full Council. This is subject to change but outlines a timeline for scheduled work to 31st May 2027.

Recommendation(s)

Members are recommended to:

- A) Note the draft work schedule.**

Schedule

3. Table of proposed committee work schedule

July 2026	Bank Mandates
September 2026	Budget 2027/28 to confirm schedule.
November 2026	Budget 2027/28 to receive committee 1st drafts.
January 2027	Budget 2027/28 to confirm the budget and precept request To confirm the arrangements for the internal control checks To receive the interim internal audit
March 2027	Annual Risk Management Report. To receive committee preferences.

4. Note that proposed work/dates may change due to both internal and external factors. This document will be continuously updated.

Lindfield Parish Council

Committee Meeting:	Full Council
Item:	12(d)
Report of:	Parish Clerk
Date:	23 July 2026
Subject:	Officer's Report

Lindfield Enterprise Park

The Environment Agency and Mid Sussex District Council have advised us that repair work will take place on the Scrase Bridge Stream bank between Noahs Ark Lane, East Wick, and Lindfield Enterprise Park. Fencing around the work area is due to commence on the 20th July. Works are due to start on the 3rd August. The work will take four to six weeks. During this period, the council will lose access to most of our allocated parking spaces.