

Lindfield Parish Council

Clerks Report

To be considered in conjunction with the agenda for this meeting.
Meeting of the Planning Traffic and Transport Committee to be held on **Tuesday 2nd June 2026**, in the King Edward Hall where the following business will be considered and transacted.

1. Elect a Chair.

To elect a chair of the Planning Traffic and Transport Committee.

2. Elect a Vice Chair

To elect a Vice Chair of the Planning Traffic and Transport Committee.

3. Apologies

Apologies have been received from Cllrs Burns and Webster.

4. To review continuation and membership of working groups under the PTTC remit.

- Traffic and Travel working group

Current members
Cllr Burns
Cllr Lowman
Cllr Webster
Cllr Woolley

5. Declarations of Interest.

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

Where there is a Prejudicial Interest (which is not a Disclosable Pecuniary Interest) Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions. If the interest is a Disclosable Pecuniary Interest, members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber unless they have received a dispensation.

6. Minutes.

To approve the minutes of the 12th May 2026. (circulated separately)

7. Public Forum.

The Public Forum will last for a period of up to fifteen minutes during which the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

8. Planning Applications received from Mid Sussex District Council (MSDC).

Detailed in Appendix One and other matters referred to the Parish Council by MSDC.

N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.

9. Appeals lodged, appeal decisions and licencing applications.

LI/26/0401 SOPI Pizza. Location West View car Park, Fridays 15.30 – 20.30

Application attached separately for information.

10. Planning decisions received from MSDC.

Reference	Address	MSDC	LPC
DM/26/0007	Oakley Lodge/ 13 High Street	Refused	No objections
DM/26/0364	23 Blackthorns	Permitted	No objections
DM/26 0386	35a Pelham Road	Permitted	No objections
DM/26/0926	Limes Cottage 105 High Street	No objection	No objection
DM/26/0741	St Anns House, Black Hill	Permitted	No objection
DM/26/0838	Porters 58 High Street	Permitted	No objection

For noting only.

11. Report on issues addressed since the previous PTTC meeting to meet external deadlines.

None

12. To note the results of the 20MPH consultation and agree a recommendation to Full Council

Report attached below.

13. Budget Report.

No new expenditure at the time of writing this report.

14. Outstanding Action Points.

Action list attached below with no changes. Members are asked to note the list and consider any further action or consider if any out of date actions should be removed from the list.

15. Transport and Traffic Working Group 2026.

An update will be shared at the meeting.

16. Matters Arising after the preparation of the agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

None.

Appendix One - Agenda Item 8: Planning Applications received from Mid Sussex District Council

Ref	Address	Proposal
DM/26/1111	Footpath rear of 208-214 The Welkin	Holly Tree - Fell. Conifer - Fell.
DM/26/1177	11 Dukes Road	T1 - Conifer: Remove to ground level
DM/26/1048	Esmeralda Cottage, 43 West Common	Proposed first floor side extension, roof extension and alterations
DM/26/0157	66 Meadow Drive	Proposed single storey front and side extensions.
DM/26/1254	51 Brook Way	(LDC) Proposed conversion of garage to living space and new front window to replace garage door.
DM/26/0735	1 Francis Road	Replacement of existing front and side windows on the ground, first and second floors. Replacement of existing timber fence and gate to side elevation. New External door to rear of porch. New Air Source Heat Pump. New shed to garden.
<p>Notes:</p> <ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 		

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>

Item 12

Committee Meeting:	PTTC
Item:	12
Report of:	Councillor T Webster on behalf of the 20mph working group
Date:	2 nd June 2026
Subject:	Village 20mph proposal

Purpose of Report:

1. To update the committee following the published results of the resident's consultation and to make recommendations for the next stage of the project.

Recommendation(s)

Members are recommended to:

- a) That the Committee agrees to make a proposal to the full council for an application be made for a parish wide 20 mph speed limit submitted to WSCC before 31st July 2026 deadline.

Background

Following the hand delivered leaflet drop to each household, the stand in the High Street on the 28th February 2026, the Christmas festival stall, and other consultation events, the following results specifically addressing question 13 (Do you support the proposal that the speed limit in Lindfield parish should be 20mph?) were received:

802 replies received

606	75.561%	in favour
187	23.316%	not in favour
9	1.122%	did not submit a response

The full analysis is attached as appendix 1, it provides context and more details around why respondents voted either in favour or not.

In addition to the consultation results the council have also received support from our MP, County Councillor and Councillors at MSDC.

It is the view of the 20mph working group that this provides an overwhelming mandate to progress the project by submitting an application to WSCC.

Options

- That the committee approve the submission of a report to full council proposing that an application to WSCC be made.
- That the committee rejects this report and does not submit a report to the full council.

Consultation on proposed reduction of speed limit in Lindfield parish to 20mph

Response Summary

802 Valid Responses¹

Questions 1-2 omitted as personal data.

Q3 What is your main connection to Lindfield?

769	I live in Lindfield	5	I work in Lindfield	3	Education
13	Visitor	11	Other		

Q4 What age group are you?

3	Under 18	467	18-67	324	Above 67
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Q5 How did you hear about this consultation?

539	Council leaflet	122	Word of mouth
96	Social Media	185	Lindfield Life magazine
8	Council noticeboard	6	Shop window
33	Other		

Q6 In a typical week how do you move around the village?

735	On foot	87	Bicycle	553	Car
60	Public transport ²		Other		

Q7 If road traffic was calmer would you make more of your local trips by active travel (walking and wheeling)?

462	Yes	322	No
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Q8 Do you think the volume of traffic detracts from the quality of life in the village?

662	Yes	283	No
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Q9 How concerned are you about vehicle speeds in Lindfield?

408	Very concerned	166	Quite concerned
105	Slightly concerned	116	Not at all concerned

Q10 How concerned are you about traffic safety in Lindfield?

431	Very concerned	173	Quite concerned
107	Slightly concerned	84	Not at all concerned
1	N/A (I do not live in the village)		

Q11 Which of the following do you think would improve road safety in Lindfield?

269	Adding obstructions - like speed bumps, chicanes, width pinch points etc
497	Banning HGVs
445	Adding pedestrian crossings
579	Having a 20mph speed limit

¹ 22 Responses were removed as they could not be validated.

Q12 If introduced, what impact do you think a 20mph limit would have on road safety in Lindfield?

489	Significantly improve safety	126	Slightly improve safety
126	No significant change	25	Slightly worsen safety
29	Significantly worsen safety		

Q13 Do you support the proposal that the speed limit in Lindfield parish should be 20mph?

606	Yes	187	No
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Note: some respondents did not answer every question. For example, 9 did not answer question 13.

Item 14

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
352 363.1	18/03/25 8/4/25	Joint Neighbourhood Plan	Cllr Webster advised that Lindfield Rural Parish Council were unlikely to comment further in the foreseeable future and LPC would therefore need to consider its approach accordingly	tba	tba	Not Started		363.1 Committee agreed that this should remain as an outstanding item for future consideration
458	23/9/25	Village Day Toilets	letters should be sent to both the King Edward Hall and Lindfield Cricket Club encouraging them to ensure that toilet provision for Village Day was suitable, appropriately located and signposted	Deputy Parish Clerk	23/11/25	Not Started		