

Lindfield Parish Council

Clerks Report

To be considered in conjunction with the agenda for this meeting.
Meeting of the Planning Traffic and Transport Committee to be held on **Tuesday 27th January 2026**,
in the King Edward Hall where the following business will be considered and transacted.

1. Apologies.

No apologies received at the time of writing this report.

2. Declarations of Interest.

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of interest will be Minuted.

Where there is a Prejudicial Interest (which is not a Disclosable Pecuniary Interest) Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions. If the interest is a Disclosable Pecuniary Interest, members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber unless they have received a dispensation.

3. Minutes.

To approve the minutes of the 6th January 2026. (circulated separately)

4. Public Forum.

The Public Forum will last for a period of up to fifteen minutes during which the public are welcome to ask questions of the Council on matters that arise under its remit. The question should not be a statement, and it would be appreciated to be kept short, to maximise the time for other questions. The chairman will call the question from those who are indicating that they wish to speak.

5. Planning Applications received from Mid Sussex District Council (MSDC).

Detailed in Appendix One and other matters referred to the Parish Council by MSDC.

N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chair.

6. Appeals lodged, appeal decisions and licencing applications.

None received.

7. Planning decisions received from MSDC.

Reference	Address	MSDC	LPC
DM/25/3208	30 West Common Drive, RH16 2AW	Permitted	No objection

DM/25/3138	30 The Welkin, RH16 2PH	Withdrawn	
DM/25/3087	St Romolo, 24 Sunte Avenue	Permitted	No objection
DM/25/3023	2 By Sunte, RH16 2DF	Permitted	No objection

For noting only.

- 8. Report on issues addressed since the previous PTTC meeting to meet external deadlines.**
None.

- 9. Budget Report.**

No new expenditure at the time of writing this report.

- 10. Outstanding Action Points.**

Action list attached below. Members are asked to note the list and consider any further action.

- 11. Transport and Traffic Working Group 2026.**

Cllr Wooley will share a report prior to the meeting.

- 12. Matters Arising** after the preparation of the agenda, which the Chair agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

None.

Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2026	0040	28	Appledore Gardens, RH16 2ET	Proposed two storey rear extension, ground floor rear and front extensions, rooflights to front roof.
2	2026	0056	43	Savill Road	T3 Oak – reduce by up to 3m
3	2026	0093	35	Hickmans Lane	Variation of conditions no's 2 and 3 relating to planning application DM/25/2678: Replacement of windows and doors, removal of garage door and replaced with window, new mono pitch and flat roof over existing entrance and garage, re-roofing existing conservatory and internal alterations
4	2025	3250	34	Finches Park Road	Proposed single and two storey, rear and side extensions. Infill of existing entrance canopy to form internal porch. Removal of parapet roof and replacement of flat rooflight with a roof lantern.
<p>Notes:</p> <ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 					

Members of the public should also submit their comments on Planning Applications directly to Mid Sussex District Council (the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates. See <https://www.midsussex.gov.uk/planning-building/view-and-comment-on-planning-applications/>

Item 10

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
352 363.1	18/03/25 8/4/25	Joint Neighbourhood Plan	Cllr Webster advised that Lindfield Rural Parish Council were unlikely to comment further in the foreseeable future and LPC would therefore need to consider its approach accordingly	tba	tba	Not Started		363.1 Committee agreed that this should remain as an outstanding item for future consideration
458	23/9/25	Village Day Toilets	letters should be sent to both the King Edward Hall and Lindfield Cricket Club encouraging them to ensure that toilet provision for Village Day was suitable, appropriately located and signposted	Deputy Parish Clerk	23/11/25	Not Started		
469	14/10/25	Budget	...£400 RTP1 allocation, could in future be earmarked to support the TTWG 2025 activities, with Cllr Woolley noting costs were likely to be incurred in printing material in respect of 20mph speed limit proposals...	Deputy Parish Clerk	04/11/25	Completed	13/11/25	£250 vired into new heading 'Speed calming' and used to support the work of the 20mph W/G. Agreed at Full Council.