

Committee	P&TC
Date	30 th August 2022
Items	7 and 8

Report:	7. Treatment of 'Lawful Development Certificate' Planning Applications
---------	---

Summary

Proposal to streamline the approach to reviewing Planning Applications for Lawful Development Certificates (LDC) for proposed works. This would see LDCs listed on the agenda but there would be no requirement for councillors to review them or for a response to be issued to MSDC.

Background

For many years, LDC applications have been treated in the same way as all other Planning Applications; being listed on the office index sheet, allocated to a reviewing councillor pair, added to P&TC Agendas, the reviewing councillors looking at the plans / suggesting that the standard response ("*As this is a request for a Lawful Development Certificate, Lindfield Parish Council can only comment that there are no reasons for legal, valid objections as far as we are aware.*") be employed, P&TC hearing those comments and agreeing that the standard response should be given, the Deputy Parish Clerk uploading the standard response to MSDC's Online Planning Portal, and such being recorded in the minutes.

Current Position

Over the last five years there has only been one exception to this practice, where the response cross referenced another (non LDC) application at the same site, and no challenge from any quarter.

Budget none required

Way Forward

In the interests of efficiency, for Councillors, Officers, and MSDC, to focus on material applications and responses, the following options have been considered:-

1. Continue as before, treating LDCs in the same way as any other application, notwithstanding that a standard response will be given to all such applications
2. No longer to add LDCs to the agenda, nor have them reviewed, nor issue a response
3. To add LDCs to the agenda, for information only, and not issue a response
4. A hybrid of the above

MSDC's Planning Department have confirmed no longer providing such responses would not cause any concerns from their perspective. Notwithstanding the option chosen, P&TC could reserve the right in future to discuss any LDC reported on the agenda and to issue a response, although this is likely to be exceptional.

Recommendation

Option 3 above appears to be the appropriate way forward, as it keeps P&TC advised of LDC Planning Applications and reduces unnecessary administration, research, and discussion. Option 2 would be the most efficient but would mean that P&TC members were no longer aware of such planning applications in the village and may therefore be unpalatable.

Lindfield Parish Council

Committee	P&TC
Date	30 th August 2022
Items	7 and 8

Report: 8. Outstanding Action Points

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
419	9/8/22	National Development Management Policy	Committee agreed that LPC should write to Mims Davies, MP,	Deputy Parish Clerk	9/9/22	Started		draft sent to RP & MH 22/8/22
420	9/8/22	Bollards on south side Lewes Road / High Street o/s Pear Tree Cottage	ideally this should be three bollards to properly 'protect' the pavement	Deputy Parish Clerk	9/9/22	Started		email sent to C Ellison @ WSCC 16/8/22 seeking discussion / onsite meeting, following initial response of '...one only...'
421	9/8/22	Tree Wardens	Committee considered that it would be useful to have a brief 'Tree' policy to guide future comments	Deputy Parish Clerk	9/9/22	Not started		
422	9/8/22	SIDs	small Working Group should be set up to investigate the purchase of further SIDs	Deputy Parish Clerk	9/9/22	Not started		19/8/22 DPC researching suitable devices
423	9/8/22	RTPI	small Working Group should be set up to investigate suitable devices	Deputy Parish Clerk	9/9/22	Started		12/8 email sent to MH & JS with details of potential units
426	9/8/22	TRO	refer to the TRO Working Group	Deputy Parish Clerk	9/9/22	Started		12/8 email sent to TSWG seeking comments on updated consultation report and next steps

Summary

No items currently overdue.

David Parsons
Deputy Parish Clerk

23rd August 2022