

# Lindfield Parish Council

## Minutes of the **PLANNING AND TRAFFIC COMMITTEE** Tuesday 15<sup>th</sup> September 2020

The Meeting commenced at **19:00** and was undertaken using video conferencing.

### **Present:**

Parish Councillors: Mrs M Hersey (Vice-Chair P&TC – Chair for this meeting)  
Mrs L Grace  
Mr W Blunden  
Mr I Wilson  
Mr C Wood  
Mr M Leach (joined at item 197)

**Also present:** None

**In attendance:** Mr D Parsons (Deputy Parish Clerk)

### **193. Apologies**

193.1 Received from Mr R Plass, Mrs A Matthews, Mr J Stevens, and Mrs V Upton and the reasons were **accepted**.

### **194. Declarations of Interest**

194.1 Cllr Blunden advised that in respect of item 196.v the property owner was a neighbour and former parish councillor.

### **195. Approval of Minutes**

195.1 The Chair noted that the draft Minutes of the Planning and Traffic Committee meeting held on 25<sup>th</sup> August 2020 had previously been circulated and sought any members comments. Committee **agreed** that the Chair should sign the Minutes as a true record of that meeting as soon as Coronavirus restrictions allow.

### **196. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration**

For each application, the observations of the members who had specifically studied the plans were read out before any public comments and discussion by the Committee. For applications where Lindfield Preservation Society (LPS) had no comments to make or their view was 'No objection' this is not individually noted against the applications considered.

#### **i. DM/20/3013 – 20 Brook Lane**

T1 Oak - Remove 2 lowest branches overhanging garden of no. 20 back to trunk and reduce other overhanging growth back by 2 metres. T2 Oak - reduce overhanging growth back off garden of no. 20 by 2 metres. T3 - remove branch overhanging Pittosporum in no. 20 back to fork and reduce other overhanging growth back by up to 2 metres.

**Lindfield Parish Council** has no objections providing that the work is undertaken in compliance with BS3998 Recommendations for Tree Work

#### **ii. DM/20/1798 – Linden, 45 West Common**

(Additional information submitted 14/08/2020) Proposed two storey side extension and 2x single storey rear extension and new timber entrance gates.

**Lindfield Parish Council** response dated 25/6/20 remains apposite.

#### **iii. DM/20/2687 – 10 Brookway**

Single storey side extension. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.

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As this is a request for a Lawful Development Certificate, **Lindfield Parish Council** can only comment that there are no reasons for legal, valid objections as far as we are aware.

**iv. DM/20/3143 – Boarsland, 72 High Street**

Proposed alterations and conversion of part of existing garage to a hobbies room with a two storey extension to the side to form a home office on first floor.

**Lindfield Parish Council** (LPC) has no objections to this application noting that matching materials are specified. LPC also notes that full services (water, sewage and electricity) are provided to the subject premises and ask that it shall be occupied solely for purposes incidental to the occupation and enjoyment of Boarsland, 72 High Street as a dwelling house and shall not be used as a separate unit of accommodation.

**v. DM/20/3207 – Swan Cottage, 3 Pondcroft Road**

To hedge cut the epicormics from the Lime trees back to fence line.

**Lindfield Parish Council** has no objections to this application.

**vi. DM/20/3120 – 7 Chestnuts Close**

Proposed first floor rear extension above existing extension.

**Lindfield Parish Council** has no objections to this application provided that the materials used match those in the existing property.

**vii. /20/326 – 3 The Glebe**

Proposed two storey side extension, alterations and improvements.

Lindfield Parish Council has no objections to this application provided that the materials used match those in the existing property.

**197. To receive reports on any significant planning decisions or issues made by Mid Sussex District Council.**

197.1 None

**198. Action Points update**

198.1 The Deputy Parish Clerk (DPC) advised that initial investigations into the potential for an Asset of Community Value application in respect of the spring in Spring Lane (P&TC 23/6/20 Item 170.1) identified that there was little currently or in the recorded past by way of structure or meaningful feature. Members **agreed** that this item should be considered complete and no further action was required.

198.2 The DPC confirmed to members that the response agreed by the Chair and Vice-Chair under delegated authority had been sent in respect of DM/20/0979 Buxhalls, Ardingly Road planning application (P&TC 4/8/20 Item 185.1)

**199. Lewes Road TRO**

199.1 The DPC advised that following the agreement of Full Council to fund the consultation matters would be progressed with the consultant once WSCC Highways had confirmed the proposed approach. It was suggested that LPC councillors engage with the appropriate WSCC County Local Committee members to identify key issues to enable progression of this project. Committee **agreed** the proposed way forward

**200. Budget progress**

200.1 The DPC advised that there were no changes from the expenditure previously reported and the Chair noted the need to start to consider budget items for the next financial year, potentially including the 2021 Neighbourhood Plan update; use of Consultants for larger planning applications; purchase of fixed SIDs; implementation of schemes from the Traffic Study; and coloured tarmac for the footway between High Street and Hickmans Lane

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## **201. Matters Arising**

- 201.1 Recognising the approaching deadline for MSDC's Draft Site Allocations Consultation members **noted** that the Deputy Parish Clerk and P&TC Chair and Vice Chair would respond under Delegated Authority to the effect that there were no comments to make in respect of the allocated sites but it was critical that associated infrastructure was in place before completion of developments. Members further recognised Cuckfield Parish Council's concerns that windfall sites should be properly accounted for within the allocation methodology.

The meeting closed at 19.20.

The **next P&TC Meeting is on Tuesday 6<sup>th</sup> October** and is expected to be held online using video conferencing. Full details to follow.