

LINDFIELD PARISH COUNCIL

Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 1 AUGUST 2019** at the King Edward Hall, Lindfield.

The meeting commenced at 8.00 p.m.

Parish Councillors:

Mr. W. Blunden (Chair)

Mr. R. Pickett (Vice Chair)

Mrs. V. Upton

Mr. S. Henton

Mr. R. Plass (*)

Mr. I. Wilson

Mrs. A. Matthews

Mr. J. Stevens

Mr. C. Wood (*)

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

22. APOLOGIES FOR ABSENCE.

22.1 Apologies were received from Cllr Plass and Wood. The reasons for absence were accepted.

23. DECLARATIONS OF INTEREST.

23.1 Councillor Blunden declared a personal interest in items relating to the Denmans Lane Allotments as he is a plot holder.

23.2 Councillor Matthews declared a personal interest in items relating to the Denmans Lane Allotments as she is a plot holder.

24 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

24.1 There were no members of public present.

25 MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 13 JUNE 2019.

25.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 13 June 2019. These were **AGREED**. The Chairman **SIGNED** the Minutes as being a true record of that meeting.

26 CHAIRMAN'S ANNOUNCEMENTS.

26.1 The chairman made no announcements.

27 ACTION LIST.

27.1 The action list was **NOTED**.

28 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2019/20.

28.1 The June budget progress report had been circulated. It was **NOTED** that as at 30 April 2019:

- £9,238.41 had been spent from the E&A budget of £79,400.00.
- From the reserves £667.86 had been spent

28.2 The Committee **AGREED** to authorise debit card expenditure for the following:

- Bus Shelter repairs
- Christmas Festival Night
- Village Orderly supplies

29 2020/21 BUDGET ARRANGEMENTS

29.1 The Chair advised members that a draft budget paper would be considered at the next meeting. Members were asked to email the Clerk by 6th September if they would like any proposals to be included in the budget.

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30 REPORT ON CURRENT MAINTENANCE.

- 29.1 The Chairman **REPORTED** on maintenance relating to the Denmans Lane toilets:
- Male cubicle floor
 - Disable cubicle door

31 DENMANS LANE ALLOTMENTS.

31.1 General update

The Chair advised that the digital mapping of the allotment plots had been completed. An allotment inspection would be conducted in the next couple of weeks.

31.2 Tree Report

Members **NOTED** the tree inspection report. It was **AGREED** that the Clerk would obtain quotes for the works suggested.

32 VILLAGE ORDERLY

32.1 Update on work undertaken

Members were advised of the work the Village Orderly had undertaken since the last meeting.

32.2 To consider purchase of additional equipment

The Chair confirmed that no additional purchases were required at present.

33 CLIMATE CHANGE

- 33.1 It was **AGREED** that the Clerk would create a draft Environment policy for the Council. This would then be presented to the Committee for consideration.

34 HICKMANS LANE PLAYGROUND

- 34.1 It was **AGREED** to recommend to Full Council that the Council gift a playframe to MSDC. The Council selected a quote from one of the three proposed options.

35 WEST SUSSEX COUNTY COUNCIL WEED CONTROL

- 35.1 Members **NOTED** the latest position.

36 LINDFIELD IN BLOOM

- 36.1 It was **NOTED** that Cllr Stevens was unable to attend the last meeting of the group.

37 CHRISTMAS FESTIVAL NIGHT 2019

37.1 Licensing

Members considered a report by the Deputy Clerk recommending that the Council obtain a licence for the event. It was **AGREED** not to proceed with a licence application, and that in consultation with MDSC licencing the Council would write to the relevant parties stating that alcohol was not to be sold on the street or on the frontage of businesses on the High Street.

37.2 Lindfield Arts Festival – to consider latest correspondence regarding proposed lantern parade.

Members **NOTED** the correspondence. No motion was moved to reconsider the decision. The Chair confirmed that the Proper Office for the Council had not received the required three written requests that the decision be reconsidered. Members confirmed that the Clerk should write again to Lindfield Arts Festival to confirm that the original resolution to decline the lantern parade still stood.

38 TREE PLEDGE

- 38.1 Members **AGREED** that the Council should sign up to the 10 principles of the national Tree Pledge initiative.

39 RISK MANAGEMENT

- 39.1 It was **REPORTED** that the Clerk was making changes to the allotment tenancy agreements and covering letters so that they conform with the risk management review conducted by the Deputy Clerk.

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40 CLERK'S REPORT

- 20.1 The Clerk reported provided an update on the proposed lighting column at the top of the Common and also the latest correspondence regarding the possible reintroduction of pond wardens.

41 MATTERS ARISING

- 21.1 There were no matters arising

The meeting concluded at 21:06 pm